



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, October 1, 2018

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 6 - Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, Marilyn B. Bellock, and Traci A. Fletcher

Absent 3 - Wendy Benedetto, William Woodruff, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning & Zoning Director Michael Albert, Planning Administrator Earl Matherne, Grants Officer Carla Chiasson, Waterworks Director Robbie Brou, General Government Buildings Facilities Manager Bob Messerly, Public Information Office Justin Robert

CALL TO ORDER

PRAYER / PLEDGE

Deacon Donnie Hills
First Baptist Church of Paradis

Councilwoman Benedetto and Councilman Woodruff arrived in the meeting.

APPROVAL OF MINUTES

A motion was made by Councilmember Benedetto, seconded by Councilmember Clulee, to approve the minutes from the regular meeting of August 20, 2018. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)[2018-0264](#)

In Recognition: First Baptist Church of Paradis Christian Basketball Fellowship, Celebrating 25 Years

Sponsors: Mr. Cochran

Read

[2018-0265](#)

In Recognition: Jordan Allyse Brignac, 2017 Relay for Life Teen Queen

Sponsors: Ms. Clulee

Read

[2018-0266](#)

In Recognition: Katie Lynn Austin, 2017 Relay for Life Miss Queen

Sponsors: Ms. Benedetto

Read

[2018-0267](#)

In Recognition: Marcy Renee Bordelon, 2017 Relay for Life Ms. Queen

Sponsors: Ms. Bellock

Read

[2018-0268](#)

In Recognition: Trudy L. Bourg, 2017 Relay for Life Classic Queen

Sponsors: Mr. Woodruff

Read

[2018-0269](#)

In Recognition: Sandra Ann Legendre, 2017 Relay for Life Queen of Queens

Sponsors: Ms. Fisher-Perrier

Read

[2018-0270](#)

In Recognition: West Bank Boat Launch Citizens Advisory Panel

Sponsors: Mr. Cochran

Parish President Larry Cochran spoke on the matter.

Read

[2018-0271](#)

Proclamation: "Domestic Violence Awareness Month"

Sponsors: Mr. Gibbs

Read

[2018-0272](#)

Proclamation: "National 4-H Week"

Sponsors: Ms. Fletcher

Kali Zammit with LSU AgCenter, on behalf of the 4-H Youth Development Program, presented the parish with a token of appreciation for the government's continued support.

Read

Parish President Larry Cochran asked that everyone keep Mr. Barry Guillot in their prayers.

[2018-0273](#)

Proclamation: "Fire Prevention Week"

Sponsors: Mr. Cochran

Read

[2018-0275](#)

Proclamation: "National Night Out in St. Charles Parish"

Sponsors: Mr. Cochran

Read

[2018-0274](#)

Proclamation: "National Day Without Water Day"

Sponsors: Mr. Cochran

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0230](#)

Department of Public Works

Report Deferred

[2018-0279](#)

Department of Legal Services

Legal Services Director Robert Raymond

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, OCTOBER 15, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2018-0276](#)

An ordinance to amend the Code of Ordinances, Parish of St. Charles, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, I. General, to add under B. Definitions: concreted monument, monument, and survey points, II. Subdivision procedure. to revise Section G. Final Plat Requirements., 2. Mandatory Submission Requirements. a. and I., to revise 3. Final Plat/Additional Submission Requirements. f., g., h., and i., and to revise IV. Design Standards. E. Miscellaneous: 5. Monuments. a. and b.

Sponsors: Mr. Hogan

Publish/Scheduled for Public Hearing to the Parish Council on October 15, 2018

[2018-0277](#)

An ordinance to levy an assessment on the 2018 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on October 15, 2018

Enactment No: 18-10-9

[2018-0278](#)

An ordinance to approve and authorize the execution of Change Order No. 2 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to increase the contract amount by \$4,371.00 and increase the contract time by thirteen days.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on October 15, 2018

Enactment No: 18-10-10

2018-0282

An ordinance to amend the Code of Ordinances, Parish of St. Charles, Chapter 13 Licenses, Taxation and Miscellaneous Business Regulations to repeal Article VIII. Purchases from Small Businesses establishing that the St. Charles Parish Purchasing Office designate and set aside certain procurement of goods and services for small businesses.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on October 15, 2018

Enactment No: 18-10-11

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 23, 2018, 9:00 A.M.; THURSDAY, OCTOBER 25, 2018, 6:00 P.M.; AND TUESDAY, OCTOBER 30, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2018-0139

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 23, 2018

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2018-0247](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 3 Alcoholic Beverages, Article II. License, Section 3-15. Term, fee, permits required, transferability., (d) *Hours of operation, penalties.* (2) by deleting a. through f. and adding (2) a.

Sponsors: Mr. Cochran, Mr. Wilson, Mr. Gibbs, Mr. Woodruff and Ms. Fisher-Perrier

Reported:

Parish President Recommended: Approval
Councilman Wilson Recommended: Approval
Councilman Gibbs Recommended: Approval
Councilman Woodruff Recommended: Approval
Councilwoman Fisher-Perrier Recommended: Approval
Chief Administrative Officer Billy Raymond spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-10-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-1

[2018-0249](#)

An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersections of Early Street with Taylor Street and Early Street with Scott Street, in Paradis.

Sponsors: Mr. Hogan and Mr. Woodruff

Reported:

Councilman Hogan Recommended: Approval
Councilman Woodruff Recommended: Approval
Councilman Hogan spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-10-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-2

[2018-0252](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Natural Resources (LDNR) for "St. Charles Parish Local Coastal Program Implementation".

Sponsors: Mr. Cochran, Department of Planning & Zoning and Coastal Zone Management Section

Reported:

P & Z Department Recommended: Approval

CZM Section Recommended: Approval

Mr. Earl Matherne, Planning Administrator, spoke on the matter.

Speakers:

Mr. Michael Albert, Planning & Zoning Director

Public Hearing Requirements Satisfied

Enactment No: 18-10-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-3

2018-0253

An ordinance to amend the St. Charles Parish Code of Ordinances Chapter 4, Animals and Fowl, Article I. In General, by revising Section 4-10. Keeping of animals not considered pets and keeping of exotic animals., (a) to reduce the required "no objection letter" provision to abutting property owners for chickens.

Sponsors: Mr. Woodruff

Reported:

Councilman Woodruff Recommended: Approval

Councilman Woodruff requested to amend the proposed ordinance to say "Kerry's Pointe".

Chairman Gibbs asked "to a specific area of Kerry's Pointe"?

Councilman Woodruff stated "to a specific area to Kerry's Pointe in Bayou Gauche".

A motion was made by Councilwoman Benedetto and seconded by Councilman Woodruff to amend the proposed ordinance to add "Kerry's Pointe in Bayou Gauche".

Councilman Hogan asked where exactly is "Kerry's Pointe" being added?

Councilman Woodruff stated in the ordinance; it is basically a spot zone.

Councilman Hogan stated that you have to have the wording; what is the wording and where is it being added?

Councilman Woodruff stated abutting property owners in Kerry's Pointe.

Legal Services Director Robert Raymond stated Section I. (a) after the termination of the bold printed sentence, add "This ordinance shall only be applicable to the property in Kerry's Pointe Subdivision".

Planning & Zoning Director Michael Albert and Mr. Raymond discussed the placement of the amendment.

Mr. Raymond stated to change the amendment - Section I. (a) after the word "kept" replace the period with a comma and add "limited to the property in Kerry's Pointe".

Councilman Hogan asked where exactly is the amendment?

Mr. Albert and Mr. Raymond further discussed the placement of the amendment.

Mr. Raymond asked that what he initially said be stricken and replaced with: amendment: Section I. (a) have the bold printed sentence begin with the phrase "In Kerry's Pointe Subdivision, ". Point being that the amendment would be restricted to the property in Kerry's Pointe.

Councilman Hogan spoke on the matter.

Mr. Raymond spoke on the matter.

Amendment: to amend the proposed ordinance in "Section I. (a)" to read "... on which the animals are to be kept. In Kerry's Pointe Subdivision, the keeping of up to ten (1) chickens..."

A motion was made by Councilmember Benedetto, seconded by Councilmember Woodruff, to Amend File No. 20018-0253. The motion carried by the following vote:

Yea: 7 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 1 - Hogan

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-4

Amended

Enactment No: 18-10-4

[2018-0253](#)

An ordinance to amend the St. Charles Parish Code of Ordinances Chapter 4, Animals and Fowl, Article I. In General, by revising Section 4-10. Keeping of animals not considered pets and keeping of exotic animals., (a) to reduce the required "no objection letter" provision to abutting property owners for chickens.

Sponsors: Mr. Woodruff

Speakers:

Mr. Milton Allemand, Hahnville
Mr. Keith Melancon, Bayou Gauche
Mr. Jason Porter, Bayou Gauche
Master Jackson Porter, Bayou Gauche
Master Joseph Porter, Bayou Gauche
Master Jacob Porter, Bayou Gauche

Public Hearing Requirements Satisfied

Enactment No: 18-10-4

Council Discussion

Mr. Raymond spoke on the matter.

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED**Yea:** 6 - Benedetto, Wilson, Clulee, Gibbs, Woodruff and Fletcher**Nay:** 2 - Hogan and Bellock**Absent:** 1 - Fisher-Perrier

Enactment No: 18-10-4

[2018-0254](#)

An ordinance to approve and authorize the Parish President to accept the donation of improvements of the "up ramp access" to the Pedestrian/Bicycle Path on the crown of the Mississippi River in New Sarpy, St. Charles Parish, Louisiana, from Valero Refining-New Orleans, L.L.C. which property is more particularly described in the Act of Donation of Improvements attached hereto and made a part hereof.

Sponsors: Mr. Cochran

Chairman Gibbs stated the Administration requested that File No. 2018-0254 be Postponed Indefinitely.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to Postpone Indefinitely File No. 2018-0254. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Postponed Indefinitely

2018-0255

An ordinance to amend the Code of Ordinances to modify permit fees, Chapter 6, Buildings and Building Regulations, Article II, Section 6-15. Fees, by adding Warehousing as a Permit Type and setting fees for said permitting.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-10-5

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-5

2018-0258

An ordinance to amend the Code of Ordinances to add uses to the Medical Services (MS) Zoning District, Appendix A. Section VI.I.1.a, by adding Professional and sub-professional offices.

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville

A motion was made by Councilmember Hogan, seconded by Councilmember Benedetto, to extend Mr. Allemand's time an additional three minutes. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-6

Time Extended

Enactment No: 18-10-6

Public Hearing Requirements Satisfied

Enactment No: 18-10-6

Council Discussion

A motion was made by Councilmember Hogan, seconded by Councilmember Bellock, to Table File No. 2018-0258. The motion failed by the following vote:

Yea: 2 - Hogan and Bellock

Nay: 6 - Benedetto, Wilson, Clulee, Gibbs, Woodruff and Fletcher

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-6

Motion Failed

Enactment No: 18-10-6

Further Council Discussion

Mr. Milton Allemand spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 5 - Benedetto, Wilson, Clulee, Gibbs and Fletcher

Nay: 3 - Hogan, Woodruff and Bellock

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-6

[2018-0259](#)

An ordinance to approve and authorize the execution of Amendment No. 2 to Ordinance No. 13-4-12, which approved a Professional Services Contract with Dr. Joseph N. Suhayda for the St. Charles Parish Digital-Flood Insurance Rate Map Appeal to increase the contract amount for basic consulting services and to amend the scope of work.

Sponsors: Mr. Cochran and Coastal Zone Management Section

Reported:

C Z M Section Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville

Public Hearing Requirements Satisfied

Enactment No: 18-10-7

Council Discussion

Mr. Earl Matherne, Planning Administrator, spoke on the matter.

Parish President Larry Cochran spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-7

[2018-0263](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the St. Charles Parish Courthouse Chiller Replacement Project #GB-07-1-17 to increase the contract amount by \$53,464.00.

Sponsors: Mr. Cochran and General Government Buildings

Reported:

General Government Buildings Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-10-8

Council Discussion

Facilities Manager Bob Messerly spoke on the matter.

Parish President Larry Cochran spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 18-10-8

RESOLUTIONS

2018-0280

A resolution requesting the Louisiana Delegation of the United States House of Representatives and the Senate introduce and support legislation to impose a ten (10) cent per pound fee on all seafood imported into the United States with the funds collected to be utilized to improve imported seafood safety.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public comment opened

Mr. Milton Allemand, Hahnville

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6375

2018-0281

A resolution approving and authorizing the Parish President to submit an application for grant funds from the FY2018-2019 Louisiana Community Development Block Grant (LCDBG) program for the Lone Star Sewer Rehabilitation project in the amount of \$399,285.00; certifying that St. Charles Parish will use local funding to pay all of the engineering and pre-agreement costs associated with the implementation of the FY2018-2019 LCDBG Program; and, also certifying that the Parish will also utilize its own full-time permanent Grants Office staff for the purpose of administering this LCDBG program, if funded.

Sponsors: Mr. Cochran and Grants Office

A motion was made by Councilmember Clulee, seconded by Councilmember Wilson, to deviate from the regular order of the agenda to take up File No. 2018-0281; a matter not on the agenda. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6376

Public comment opened on the deviation; no public comment

Deviated

Enactment No: 6376

Reported:

Grants Office Recommended: Approval

Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6376

A motion was made by Councilmember Hogan, seconded by Councilmember Wilson, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6376

Returned

Enactment No: 6376

APPOINTMENTS[2018-0262](#)

A resolution to appoint a member to the River Parishes Tourist Commission.

Nominee:

Councilman Woodruff nominated Mr. Garrett Monti

Nomination(s) Accepted

Enactment No: 6378

A motion was made by Councilmember Woodruff, seconded by Councilmember Clulee, to Close Nomination(s) for File No. 2018-0262. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6378

Nomination(s) Closed

Enactment No: 6378

ADJOURNMENT

A motion was made by Councilmember Fletcher, seconded by Councilmember Clulee, to adjourn the meeting at approximately 8:11 pm. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 1 - Fisher-Perrier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary