



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, May 7, 2018

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, and Traci A. Fletcher

Absent 2 - Wendy Benedetto, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchaux, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Robbie Brou, Parks and Recreation Director Duane Foret, General Government Buildings Facilities Manager Bob Messerly, Adrienne Bourgeois, Public Information Office

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Reverend Isiah Franklin, Jr.
Mt. Zion Baptist Church, St. Rose

APPROVAL OF MINUTES

A motion was made by Councilmember Wilson, seconded by Councilmember Fletcher, to approve the minutes from the regular meeting of April 23, 2018. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)[2018-0116](#)

In Recognition: St. Charles Lodge Grand United Order of Odd Fellows #2842 and Hahnville Household of Ruth #1346 - Peter Ogden's Day

Sponsors: Mr. Wilson

Read

[2018-0117](#)

In Recognition: 2018 - 9-10 Year Old Boys Biddy Basketball Class A International Champions

Sponsors: Mr. Cochran

Read

[2018-0118](#)

In Recognition: 2018 Biddy Basketball Special Contest Winners
9 Year Old Boys - Around the World Contest Winner
Kolby Payton
12 Year Old Girls - Around the World Contest Winner
A'aliyah Wells
12 Year Old Boys - Around the World Contest Winner
Cameron Lumar

Sponsors: Mr. Cochran

Kolby Payton and Cameron Lumar accepted their certificate; A'aliyah Wells was not present.

Read

[2018-0119](#)

In Recognition: Kourtney Weber

Sponsors: Ms. Bellock

Read

[2018-0120](#)

Proclamation: "Older Americans Month"

Sponsors: Mr. Cochran

Read

[2018-0121](#)

Proclamation: "Mental Health Awareness Month"

Sponsors: Mr. Gibbs

Read

Chairman Gibbs welcomed Parish President Larry Cochran back since his accident.

President Cochran spoke and thanked everyone for the prayers and well wishes.

[2018-0118](#)

In Recognition: 2018 Biddy Basketball Special Contest Winners

9 Year Old Boys - Around the World Contest Winner

Kolby Payton

12 Year Old Girls - Around the World Contest Winner

A'aliyah Wells

12 Year Old Boys - Around the World Contest Winner

Cameron Lumar

Sponsors: Mr. Cochran

A'aliyah Wells accepted her certificate.

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0124](#)

General Government Buildings

File No. 2018-0124 was deferred until after File No. 2018-0125.

Deferred

[2018-0125](#)

Grants Office

Grants Officer Carla Chiasson

Councilman Woodruff spoke on the matter.

Ms. Chiasson spoke on the matter.

Councilman Wilson spoke on the matter.

Councilwoman Bellock spoke on the matter.

Councilwoman Clulee spoke on the matter.

Councilman Hogan spoke on the matter.

Reported[2018-0124](#)

General Government Buildings

Facilities Manager Bob Messerly

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 21, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2018-0126](#)

An ordinance authorizing and requiring that the monies received by St. Charles Parish from the Gulf of Mexico Energy Security Act or GOMESA funds (approximately \$594,151.58) is to be placed in Fund 123 - Flood Protection Fund and used solely for outer flood protection systems.

Sponsors: Mr. Hogan

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

[2018-0127](#)

An ordinance to approve and authorize the execution of a Contract with Frickey Brothers Construction of Paradis, LA, for the St. Charles Parish Addition and Renovations to the Planning and Zoning Building Project # CD 2512, in the amount of \$507,000.00.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

[2018-0128](#)

An ordinance to approve and authorize the execution of an Architectural Services Contract between Murray Architects, Inc., and St. Charles Parish for the design and construction management of the renovation of the second floor within the St. Charles Parish Courthouse Building in Hahnville.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

[2018-0129](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A, Zoning Ordinance of 1981, Section III. Definitions. to revise the definition of lot width.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

[2018-0064](#)

An ordinance to approve and authorize the execution of a contract with Gootee Construction Inc. of Metairie, LA, for the St. Charles Parish Courthouse Chiller Replacement Project #GB-07-1-17, with Base Bid and Alternate 1 in the amount of \$1,036,900.00.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

[2018-0130](#)

An ordinance to approve and authorize the execution of an amendment to an Administrative Engineering Contract with EJES, Inc., for providing professional engineering services for the Ed Reed Park Project.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 21, 2018

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2018-0098](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 16-7-11 which approved a contract for Engineering Services with Shread-Kuyrkendall & Associates, Inc. for necessary professional engineering services associated with Parish Project No. WWKS 91, Water Distribution Flow Model with Addendum No. 1.

Sponsors: Mr. Cochran and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-1

[2018-0099](#)

An ordinance to approve and authorize the execution of Change Order No. 2 and final for the West Bank "A" Plant Clarifier Refurbishment (Project No. WWKS 90) to increase the contract time by an additional 135 calendar days.

Sponsors: Mr. Cochran and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-2

Council Discussion

Waterworks Director Robbie Brou spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-2

[2018-0110](#)

An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersections of Asphodel Drive with Bocage Drive and Ashland Drive in Luling.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-3

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-3

[2018-0111](#)

An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add grant revenues to Fund 313 - LCDBG Public Facilities Construction Fund and associated capital expenditures totaling \$423,228 for the Killona Sewer Force Main Extension Project, unexpended in 2017; to add grant revenues totaling \$68,745 as well as capital expenditures totaling \$164,960 to Fund 401 - Wastewater for the Killona Sewer Force Main Extension Project unexpended in 2017; to add grant revenues to Fund 001 - General Fund totaling \$222,244 for Hazard Mitigation Grant while reducing Homeowners Road Home Proceeds grant revenue by \$328,191; and to add grant revenues and expenditures totaling \$64,756 to account 001-430227 for the Housing Preservation Grant.

Sponsors: Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

Finance Director Grant Dussom spoke on the matter stating one of the exhibits is incorrect but the wording in the ordinance is correct; he will forward the correct exhibit pages (1st three pages).

Public Hearing Requirements Satisfied

Enactment No: 18-5-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-4

[2018-0112](#)

An ordinance to provide for the installation of an **“ALL-WAY STOP”** sign at the intersections of Fonda Street with Scott Street, Lafaille Street, and Baker Street in Paradis.

Sponsors: Mr. Woodruff

Reported:

Councilman Woodruff Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-5

[2018-0113](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P160302-4, Road Maintenance 2017, to balance the contract quantities with actual quantities resulting in an increase of \$46,889.10 and a decrease in time of five (5) days.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 18-5-6

[2018-0115](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract with Civil and Environmental Consulting Engineers, LLC, for the design of Phase III of Rathborne Park in Luling.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

Councilwoman Clulee requested that File No. 2018-0115 be Tabled.

A motion was made by Councilmember Hogan, seconded by Councilmember Fletcher, to Table File No. 2018-0115. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Tabled.

RESOLUTIONS

[2018-0122](#)

A resolution to approve and authorize the execution of an agreement with the State of Louisiana Division of Administration and St. Charles Parish for the Community Development Block Grant (CDBG) Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Non-Federal Share Match Program and to authorize the filing of the CDBG application.

Sponsors: Mr. Cochran and Grants Office

Reported:

Grants Office Recommended: Approval

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 6339

[2018-0123](#)

A resolution in support of the St. Charles Parish application to the Louisiana Department of State Parks, Division of Outdoor Recreation, for a grant to fund the continued development of Rathborne Park in Luling, Louisiana.

Sponsors: Mr. Cochran and Grants Office

Grants Officer Carla Chiasson requested that File No. 2018-0123 be Postponed Indefinitely.

Public comment not opened

A motion was made by Councilmember Hogan, seconded by Councilmember Clulee, to Postpone Indefinitely File No. 2018-0123. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Postponed Indefinitely

[2018-0035](#)

A resolution requesting an Attorney General Opinion with respect to the questions posed in the attached memorandums dated March 13, 2018 and December 20, 2017 relating to the execution of documents sent to the Parish President by ordinance, taking into account the St. Charles Parish Home Rule Charter and the laws of the State of Louisiana.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public comment opened; no public comment

Council Discussion

Proposed resolution failed for lack of a majority by the following vote:

Yea: 1 - Hogan

Nay: 6 - Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Absent: 2 - Benedetto and Fisher-Perrier

Failed

APPOINTMENTS[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

Nominee:

Councilwoman Fletcher nominated Ms. Lori Lyons

Nomination(s) Accepted

A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2018-0045. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Nomination(s) Closed[2018-0091](#)

A resolution to appoint Ms. Pamela W. Smith to the Hospital Service District Board of Commissioners.

VOTE ON THE APPOINTMENT OF MS. PAMELA W. SMITH

Yea: 6 - Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 1 - Hogan

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 6340

[2018-0092](#)

A resolution to appoint Mr. James "Jake" Lemmon to the St. Charles Parish Hospital Service District Board of Commissioners.

VOTE ON THE APPOINTMENT OF MR. JAMES "JAKE" LEMMON

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 6341

[2018-0093](#)

A resolution to appoint Mr. Timothy J. Vial to the St. Charles Parish Hospital Service District Board of Commissioners.

VOTE ON THE APPOINTMENT OF MR. TIMOTHY J. VIAL

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Enactment No: 6342

[2018-0108](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District I Representative.

Nominee:

Councilman Wilson nominated Ms. LaSandra Gordon

Nomination(s) Accepted

A motion was made by Councilmember Wilson, seconded by Councilmember Woodruff, to Close Nomination(s) for File No. 2018-0108. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

Nomination(s) Closed

[2018-0109](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

Deferred

ADJOURNMENT

A motion was made by Councilmember Fletcher, seconded by Councilmember Clulee, to adjourn the meeting at approximately 7:12 pm. The motion carried by the following vote:

Yea: 7 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

Nay: 0

Absent: 2 - Benedetto and Fisher-Perrier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Valarie Berthelot
Interim Council Secretary