



# St. Charles Parish

## Meeting Agenda

### Parish Council

*Council Chairman Julia Fisher-Perrier*  
*Councilmembers Wendy Benedetto, Paul J. Hogan,*  
*Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,*  
*William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher*

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

Monday, July 22, 2019

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Deacon Donnie Hills*  
*First Baptist Church of Paradis*

### APPROVAL OF MINUTES

*Regular Meeting – July 1, 2019*

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2019-0214 Department of Finance

2019-0215 Civil Service Board/Personnel Office

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, August 5, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 1**     2019-0216     An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. S150301A St. Rose Sewer Network Upgrade to increase the contract amount by \$36,683.96 and decrease the number of days by 140.

Sponsors:     Mr. Cochran and Department of Public Works

- 4**     2019-0217     An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. S170701 Hahnville Wastewater Treatment Plant (UV Upgrade) to increase the contract amount by \$18,950.00 and increase the number of days by 16.

Sponsors:     Mr. Cochran and Department of Public Works

- 9     2019-0218     An ordinance to rename Rue La Cannes, Luling to Deputy Jeff Watson Street.

Sponsors:     Mr. Cochran

## **RESOLUTION INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Monday, August 19, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 10     2019-0219     A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for W.R. Grace & Co., Project ID: 20180053-ITE for participation in the Industrial Tax Exemption Program for an expansion project at the company's manufacturing facility in Norco, Louisiana.

Sponsors:     Mr. Cochran and Department of Economic Development and Tourism

## **ORDINANCES / RESOLUTION SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)**

- 11     2019-0195     An ordinance to approve and authorize the execution of a construction contract with Hard Rock Construction, LLC for Parish Project Number P180501, Highway 90 Sinkholes Remediation, in the amount of \$163,955.40.

Sponsors:     Mr. Cochran and Department of Public Works

### Legislative History

7/1/19	Parish President	Introduced
7/1/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 19     2019-0205     An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Chapter 5 Boats, Docks and Waterways, Section 5-5 Abandoned vessels in parish waterways.

Sponsors:     Mr. Hogan

### Legislative History

4/2/19	Council Member(s)	Correspondence Sent to Legal Services Director, Mr. Robert Raymond, from Councilman-At-Large, Division B, Paul J. Hogan, PE, to review the proposed ordinance and to advise of any changes that would be needed in order for the proposed ordinance to be enforceable if adopted.
7/1/19	Council Member(s)	Introduced
7/1/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 20    2019-0213    A resolution to amend the Parish Council Rules to provide further clarification therein.

Sponsors:    Ms. Fisher-Perrier

*[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, July 22, 2019.]*

*Revised Version - Resolution and Rule 14. - Page 35*

**Legislative History**

7/1/19	Council Member(s)	Introduced
7/1/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage. Final action Monday, July 22, 2019.

**ORDINANCES SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)**

- 37    2019-0210    An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors:    Mr. Cochran and Department of Finance

**Legislative History**

7/1/19	Parish President	Introduced
7/1/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 42**    2019-0211    An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for the purpose of maintaining, operating, constructing, improving and supporting public libraries of said Parish.

**Sponsors:**    Mr. Cochran and Department of Finance

**Legislative History**

7/1/19	Parish President	Introduced
7/1/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## APPOINTMENTS

- 46**    2019-0185    A resolution to appoint a member to the St. Charles Parish Civil Service Board.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. Ralph M. Wilderson. Three (3) year term to begin August 1, 2019 and expire August 1, 2022.*

*Nominee: Mr. Ralph M. Wilderson*

**Legislative History**

7/18/16	Parish Council	Enacted Legislation Mr. Ralph Wilderson appointed to the St. Charles Parish Civil Service Board on July 18, 2016 per Resolution No. 6240 Term: August 1, 2016 - August 1, 2019
6/17/19	Parish Council	Vacancy Announced
7/1/19	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Clulee nominated Mr. Ralph M. Wilderson
7/1/19	Parish Council	Close Nomination(s) for
7/1/19	Parish Council	Nomination(s) Closed

- 50**    2019-0186    A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District III Representative.

*Council will confirm nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Ms. Beverly A. Delaune. Five (5) year term to begin August 1, 2019 and expire August 1, 2024.*

*Nominee: Ms. Beverly A. Delaune*

**Legislative History**

1/8/18	Parish Council	Enacted Legislation Ms. Beverly A. Delaune appointed to the St. Charles Parish Library Board of Control on January 8, 2018, per Resolution No. 6324 Term: Immediately (January 8, 2018) - August 1, 2019
6/17/19	Parish Council	Vacancy Announced

7/1/19	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Gibbs nominated Ms. Beverly A. Delaune	
7/1/19	Parish Council	Close Nomination(s) for
7/1/19	Parish Council	Nomination(s) Closed

**54     2019-0187     A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District IV Representative.**

*Council Chairman will accept nomination from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Glenn F. Gros. Five (5) year term to begin August 1, 2019 and expire August 1, 2024. [Deferred from the July 1, 2019 Parish Council Meeting]*

**Legislative History**

7/21/14	Parish Council	Enacted Legislation
	Mr. Glenn F. Gros appointed to the St. Charles Parish Library Board of Control on July 21, 2014, per Resolution No. 6092	
	Term: August 1, 2014 - August 1, 2019	
6/17/19	Parish Council	Vacancy Announced
7/1/19	Parish Council	Deferred

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**

**MEETINGS**

*HOUSING AUTHORITY: Tuesday, 7/30/19, 6PM, Council Chambers, Courthouse*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 7/31/19, 10AM, Council Chambers, Courthouse*  
*PLANNING & ZONING COMMISSION: Thursday, 8/1/19, 7PM, Council Chambers, Courthouse*  
*ST. CHARLES PARISH COUNCIL: Monday, 8/5/19, 6PM, Council Chambers, Courthouse*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**

**2019-0216**

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. \_\_\_\_\_**

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. S150301A St. Rose Sewer Network Upgrade to increase the contract amount by \$36,683.96 and decrease the number of days by 140.

**WHEREAS,** Ordinance No. 18-9-3 adopted September 17, 2018 by the St. Charles Parish Council awarded construction of Parish Project No. S150301A St. Rose Sewer Network Upgrade to BLD Services, LLC; and,

**WHEREAS,** it is necessary to amend the contract to adjust the contract quantities with actual quantities resulting in an increase to the contract amount by \$36,683.96 and decrease the number of days by 140.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 1 for Parish Project No. S150301A St. Rose Sewer Network Upgrade to increase the contract amount by \$36,683.96 and decrease the number of days by 140 is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

**SECTION III.** St Charles Parish considers the project complete and hereby accepts all improvements.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

BALANCING CHANGE ORDER

No. 1

DATE OF ISSUANCE June 25, 2019 EFFECTIVE DATE Date of Owner's  
Signature \_\_\_\_\_  
Owner: St. Charles Parish  
Contractor: BLD Services, LLC  
Contract: St. Rose Sewer Network Upgrade  
Project: St. Rose Sewer Network Upgrade  
Owner's Contract No.: S150301A Engineer's Contract No.: 1412  
ENGINEER: Environmental Engineering Services, Inc.

You are directed to make the following changes in the Contract Documents:

**Description:** *Replace 10" Suction Lines at 4<sup>th</sup> Street Lift Station, Install 12" Penetration into Existing WW Rue Landry; Replace WW piping, base elbows, guide rails, and brackets; Install Inserta Valve on AC water line Rue Landry.*

**Reason for Change Order:** *After exposing pipe, excessive corrosion was found, and a leak would cause the pump station to cease function. Location of waterline was too close to excavation; existing base elbow and piping was corroded.*

**Attachments:** *See Contractor's Summary Sheet.*

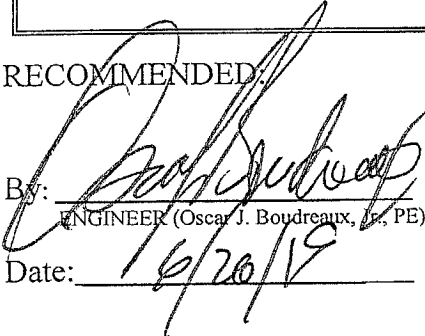
CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>949,825.00</u>
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>0</u> : \$ <u>0.00</u>
Contract Price prior to this Change Order: \$ <u>949,825.00</u>
Net Increase of this Change Order: \$ <u>36,683.96</u>
Contract Price with all approved Change Orders: \$ <u>986,508.96</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>315 days</u> Ready for final payment: <u>September 2, 2019</u> (days or dates)
Net change from previous Change Orders No. <u>0</u> to <u>0</u> : Substantial Completion: <u>315 days</u> Ready for final payment: <u>315 days</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>315 days</u> Ready for final payment: <u>315 days</u> (days or dates)
Net decrease this Change Order: Substantial Completion: <u>140 days</u> Ready for final payment: <u>140 days</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>175 days</u> Ready for final payment: <u>April 15, 2019</u> (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By:   
ENGINEER (Oscar J. Boudreaux, Jr., PE)

By: \_\_\_\_\_  
OWNER (St. Charles Parish)

By:   
CONTRACTOR (BLD Services)

Date: 6/26/19

Date: \_\_\_\_\_

Date: 6/27/19

BALANCING CHANGE ORDER SUMMARY  
BLD SERVICES, LLC

St. Rose Sewer Network Upgrade

EES Project No. 1412

			Original Bid		Additions		Deducts		Actual	
Item #	Item Description	Qty.	Unit Price	Total	Qty.	Cost	Qty.	Cost	Qty.	Cost
1A	16" PVC DR 18 Pipe	355	\$120.00	\$42,600.00	0	\$0	0	\$0.00	355	\$42,600.00
1C	10" PVC DR 18 Pipe	410	\$85.00	\$34,850.00	0	\$0	10	\$850.00	400	\$34,000.00
1D	8" PVC DR 25 Pipe	495	\$85.00	\$42,075.00	0	\$0	15	\$1,275.00	480	\$40,800.00
1E	6" PVC DR 25 Pipe	1,250	\$50.00	\$62,500.00	0	\$0	10	\$500.00	1240	\$62,000.00
1F	6" DI CL 52 Pipe	60	\$100.00	\$6,000.00	0	\$0	31	\$3,100.00	29	\$2,900.00
1H	8" HDPE DR 11 Pipe	50	\$20.00	\$1,000.00	0	\$0	50	\$1,000.00	0	\$0.00
5A	2" Air Release Valve, Complete Assembly	3	\$4,500.00	\$13,500.00	0	\$0	1	\$4,500.00	2	\$9,000.00
5B	1" Air Release Valve, Complete Assembly	1	\$2,000.00	\$2,000.00	0	\$0	1	\$2,000.00	0	\$0.00
8A	Connection to Existing 8" Force Main	1	\$5,000.00	\$5,000.00	0	\$0	0	\$0.00	1	\$5,000.00
8B	Connection to Existing 10" Force Main	1	\$5,500.00	\$5,500.00	0	\$0	0	\$0.00	1	\$5,500.00
8C	Connection to Existing 12" Force Main	1	\$6,500.00	\$6,500.00	0	\$0	0	\$0.00	1	\$6,500.00
9	Plug Existing 12" Force Main	1	\$2,000.00	\$2,000.00	0	\$0	0	\$0.00	1	\$2,000.00
11B	8" HDPE Dr 11 Directional Drill	50	\$65.00	\$3,250.00	0	\$0	50	\$3,250.00	0	\$0.00
12	Ductile Iron Fittings	4	\$50.00	\$200.00	0	\$0	4	\$200.00	0	\$0.00
15	8" Tie-in to Existing Manhole	1	\$2,000.00	\$2,000.00	0	\$0	0	\$0.00	1	\$2,000.00
16A	6" Tie-in to Existing Wet Well	1	\$4,000.00	\$4,000.00	0	\$0	0	\$0.00	1	\$4,000.00
24	Remove & Replace Concrete Driveway	65	\$10.00	\$650.00	0	\$0	0	\$0.00	65	\$650.00
32A	Rue Landry Pump Station, Complete	1	\$335,000.00	\$335,000.00	0	\$0	0	\$0.00	1	\$335,000.00
32B	Bar None Pump Station, Complete	1	\$70,000.00	\$70,000.00	0	\$0	0	\$0.00	1	\$70,000.00
32C	Fourth Street Pump Station, Complete	1	\$310,000.00	\$310,000.00	0	\$0	0	\$0.00	1	\$310,000.00
38A	12" PVC XPE Transition (Harvey Adapter)	2	\$350.00	\$700.00	0	\$0	0	\$0.00	2	\$700.00
38B	8" PVC XPE Transition (Harvey Adapter)	2	\$250.00	\$500.00	0	\$0	0	\$0.00	2	\$500.00
CO1-1	Replace 10" Suction Lines 4th Street Lift Station	1	\$22,127.68		1	\$22,127.68	0	\$0.00	1	\$22,127.68
CO1-2	New Tie-In for Future Force Main	1	\$3,361.42		1	\$3,361.42	0	\$0.00	1	\$3,361.42
CO1-3	Replace Pump Wetwell piping, bases, elbows, guide rails, brackets	1	\$19,078.24		1	\$19,078.24	0	\$0.00	1	\$19,078.24
CO1-4	Install Inserta-Valve on oversized 12" AC waterline	1	\$8,791.62		1	\$8,791.62	0	\$0.00	1	\$8,791.62
TOTAL				\$949,825.00		\$53,358.96		\$16,675.00		\$986,508.96



**2019-0217**

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. \_\_\_\_\_**

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. S170701 Hahnville Wastewater Treatment Plant (UV Upgrade) to increase the contract amount by \$18,950.00 and increase the number of days by 16.

**WHEREAS,** Ordinance No. 18-9-4 adopted September 17, 2018 by the St. Charles Parish Council awarded construction of Parish Project No. S170701 Hahnville Wastewater Treatment Plant (UV Upgrade) to BLD Services, LLC; and,

**WHEREAS,** it is necessary to amend the contract to adjust the contract quantities with actual quantities resulting in an increase to the contract amount by \$18,950.00 and increase the number of days by 16.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 1 for Parish Project No. S170701 Hahnville Wastewater Treatment Plant (UV Upgrade) to increase the contract amount by \$18,950.00 and increase the number of days by 16 is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

**SECTION III.** St Charles Parish considers the project complete and hereby accepts all improvements.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_



Contractor wire saw cut the channel reducer into smaller, more manageable sections that could be lifted out by a crane and/or heavy-duty wrecker. As a result of the difficulties experienced during the removal of the channel reducer, the Contractor requested sixteen additional calendar days for wire saw cutting and removal of the channel reducer.

- b. The original design of the effluent pipe configuration required three 90-degree bends. The original design configuration kept all aboveground sections of pipe within the chain link security fence. St. Charles Parish requested the configuration of the effluent piping be revised to reduce the number of bends in the piping. As a result, a longer section of pipe was required to make the tie-in. Additional pipe supports were added to support the longer run of pipe. One pipe support was installed on the existing concrete slab, and the second pipe support was installed on a new concrete pad located outside of the security fence.

### 3. Revise Work Item Quantities

- a. During construction, the Contractor was unable to locate an awning manufacture/installer that could provide an awning in accordance with the Plans and Specifications. The Contractor provided an alternative awning that was acceptable to St. Charles Parish and the Engineer. The awning consisted of pre-fabricated galvanized steel framing and painted roof panel sections. The awning meets the 130 mile-per-hour design wind speed. The use of a pre-fabricated steel awning resulted in a cost savings compared to the bid cost for the awning as originally specified.
- b. The original design of the effluent pipe configuration required three 90-degree bends. The original design configuration kept all aboveground sections of pipe within the chain link security fence. St. Charles Parish requested the configuration of the effluent piping be revised to reduce the number of bends in the piping. As a result, a longer section of pipe was required to make the tie-in. Therefore, increasing the cost to the project.
- c. The original design of the effluent pipe configuration required three 90-degree bends. The original design configuration kept all aboveground sections of pipe within the chain link security fence. St. Charles Parish requested the configuration of the effluent piping be revised to reduce the number of bends in the piping. As a result, one 90-degree bend was removed. Therefore, decreasing the cost to the project.

### Attachments:

Over-Under Tabulation for the Project

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 741,500.00
Net Increase (Decrease) from previous Change Orders No. 0 to 1: \$ 0.00
Contract Price prior to this Change Order: \$ 741,500.00
Net increase (decrease) of this Change Order: \$ 18,950.00
Contract Price with all approved Change Orders: \$ 760,450.00

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: 175 days or May 6, 2019 Ready for final payment: 205 days or June 5, 2019 (days or dates)
Net change from previous Change Orders No. 0 to No. 1: Substantial Completion: 0 Ready for final payment: 0 (days)
Contract Times prior to this Change Order: Substantial Completion: 175 days or May 6, 2019 Ready for final payment: 205 days or June 5, 2019 (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: 16 Ready for final payment: 0 (days)
Contract Times with all approved Change Orders: Substantial Completion: 191 days or May 22, 2019 Ready for final payment: 221 days or July 8, 2019 (days or dates)

RECOMMENDED:

By:   
ENGINEER (Authorized Signature)

Date: 6/27/19

APPROVED:

By: \_\_\_\_\_  
OWNER (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By:   
CONTRACTOR (Authorized Signature)

Date: 6/27/19

Item No.	Item Description	Original Contract Quantity	Unit	Unit Price	Amount	Final Installed Quantity	Unit	Contract Rate	Amount	Over or Under Quantity	Unit	Contract Rate	Over or Under Amount
1	Mobilization & Demobilization	1	LS	\$20,000.00	\$20,000.00	1	LS	\$20,000.00	\$20,000.00	0	LS	\$20,000.00	---
2	Construction Layout	1	LS	\$1,500.00	\$1,500.00	1	LS	\$1,500.00	\$1,500.00	0	LS	\$1,500.00	---
3	Removal and Salvage of Awning	1	LS	\$3,000.00	\$3,000.00	1	LS	\$3,000.00	\$3,000.00	0	LS	\$3,000.00	---
4	Removal and Salvage of UV Disinfection Equipment	1	LS	\$5,000.00	\$5,000.00	1	LS	\$5,000.00	\$5,000.00	0	LS	\$5,000.00	---
5	Removal of Concrete Channel Reducers	1	LS	\$2,500.00	\$2,500.00	1	LS	\$2,500.00	\$2,500.00	0	LS	\$2,500.00	---
6	Removal and Salvage of 12" and 20" Pipe, Fitting and Valves	1	LS	\$8,500.00	\$8,500.00	1	LS	\$8,500.00	\$8,500.00	0	LS	\$8,500.00	---
7	Removal and Salvage of 12" Magnetic Flow Meter	1	LS	\$2,000.00	\$2,000.00	1	LS	\$2,000.00	\$2,000.00	0	LS	\$2,000.00	---
8	Cable and Wire Trays with Fiberglass Grating, Stainless Steel 316	1	LS	\$22,000.00	\$22,000.00	1	LS	\$22,000.00	\$22,000.00	0	LS	\$22,000.00	---
9	Raised Walkway and Work Platform, High Strength - Early Yield Concrete	1	LS	\$16,000.00	\$16,000.00	1	LS	\$16,000.00	\$16,000.00	0	LS	\$16,000.00	---
10	UV Disinfection Equipment and Related Modifications	1	LS	\$580,000.00	\$580,000.00	1	LS	\$580,000.00	\$580,000.00	0	LS	\$580,000.00	---
11	Awning for UV Disinfection Equipment, Hurricane Rated	1	LS	\$25,000.00	\$25,000.00	0.32	LS	\$25,000.00	\$8,000.00	-0.68	LS	\$25,000.00	(\$17,000.00)
12	Thrust Block for 20" Pipe	1	EA	\$3,000.00	\$3,000.00	1	EA	\$3,000.00	\$3,000.00	0	EA	\$3,000.00	---
13	20" Diameter Pipe, Ductile Iron	35	LF	\$500.00	\$17,500.00	43.5	LF	\$500.00	\$21,750.00	8.5	LF	\$500.00	\$4,250.00
14	20" Diameter Plug Valve, Ductile Iron	1	EA	\$18,000.00	\$18,000.00	1	EA	\$18,000.00	\$18,000.00	0	EA	\$18,000.00	---
15	20" Diameter 90° Bends, Ductile Iron	3	EA	\$3,500.00	\$10,500.00	2	EA	\$3,500.00	\$7,000.00	-1	EA	\$3,500.00	(\$3,500.00)
16	Installation of Flow Meter, 20" Diameter (Flow Meter Furnished by Owner)	1	LS	\$5,000.00	\$5,000.00	1	LS	\$5,000.00	\$5,000.00	0	LS	\$5,000.00	---
17	System Testing by Manufacturer – UV Disinfection Equipment	1	LS	\$2,000.00	\$2,000.00	1	LS	\$2,000.00	\$2,000.00	0	LS	\$2,000.00	---
18	Wire Saw Cutting					1	LS	\$32,000.00	\$32,000.00	1	LS	\$32,000.00	\$32,000.00
19	Concrete Pad and Pipe Supports					1	LS	\$3,200.00	\$3,200.00	1	LS	\$3,200.00	\$3,200.00
	Original Contract Amount				\$741,500.00								
	Net Increase (Deductions) to Contract Amount												\$18,950.00
	Final Contract Amount								\$760,450.00				

Notes:

- 1 Items 018 and 019 were added under Change Order 001.
- 2 Contractor issued a credit for the awning due to change in material type and reduction in overall size.
- 3 Final installed quantities for Items 013 and 015 were adjusted under Change Order 001.

**2019-0218**

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT**  
**ORDINANCE NO. \_\_\_\_\_**

An ordinance to rename Rue La Cannes, Luling to  
Deputy Jeff Watson Street.

**WHEREAS**, upon dedication of the street, the name Rue La Cannes was accepted;  
and,

**WHEREAS**, it is the desire that the name be changed to Deputy Jeff Watson Street.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the following street name in Luling be changed.

**FROM**

**Rue La Cannes (Public)**

**TO**

**Deputy Jeff Watson Street (Public)**

**SECTION II.** That a copy of this ordinance be sent to the St. Charles Parish Communications District, the St. Charles Parish Planning Department and the U. S. Postal Service.

**SECTION III.** That the Parish Administration be directed to install all proper street signs on the appropriate street.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
to become effective five (5) days after publication in the Official Journal.

2019-0218 STREET NAME CHANGE.rename Rue La Cannes in honor of Deputy Jeff Watson

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

2019-0219

INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF ECONOMIC DEVELOPMENT & TOURISM)

RESOLUTION NO. \_\_\_\_\_

A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for W.R. Grace & Co., Project ID: 20180053-ITE for participation in the Industrial Tax Exemption Program for an expansion project at the company's manufacturing facility in Norco, Louisiana.

**WHEREAS,** Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry ("BCI"), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and,

**WHEREAS,** Governor Edwards, through Executive Orders JBE 16-26 and 16-73, has set forth the conditions for his approval of Industrial Tax Exemption ("ITE") contracts, and affirmed that those conditions are in the best interest of the State of Louisiana; and,

**WHEREAS,** the Executive Orders provide that ITE contracts should be premised upon job and payroll creation and retention at new or expanded manufacturing plants or establishments; and,

**WHEREAS,** BCI approved W.R. Grace & Co.'s ITE application, Project ID: 20180053-ITE, at its June 28, 2019 meeting; and,

**WHEREAS,** rules promulgated by the Louisiana Department of Economic Development (LED) and adopted by BCI mandates parameters for ITE approval and requires local review and potential action or consent by the relevant Parish Council, School Board and Sheriff; and,

**WHEREAS,** the project described herein satisfies all parameters for ITE approval including new job and payroll creation; and,

**WHEREAS,** in addition to satisfying the minimum program requirements, W.R. Grace & Co. commits to executing supplemental local performance obligations which will increase employment and procurement opportunities for local residents and businesses, as well as promises to continue productive partnerships with our school system.

**NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL,** upon consideration of the foregoing and the public discussion held this day, approve the application for Industrial Tax Exemption by W.R. Grace & Co., Project ID: 20180053-ITE referenced herein.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to W.R. Grace & Co. and LED.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

**2019-0195**  
**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT**  
**(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO.** \_\_\_\_\_

An ordinance to approve and authorize the execution of a construction contract with Hard Rock Construction, LLC for Parish Project Number P180501, Highway 90 Sinkholes Remediation, in the amount of \$163,955.40.

**WHEREAS**, two sinkholes developed along Highway 90 due to the failure of two sections of the Parish’s existing stormwater drainage system; and,

**WHEREAS**, sealed bids were received by St. Charles Parish on June 11, 2019, to remediate this section of the Parish’s stormwater drainage system; and,

**WHEREAS**, T. Baker Smith, LLC has reviewed the bids and recommended that the contract be awarded to the lowest responsive bidder, Hard Rock Construction, LLC in the amount of \$163,955.40.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the bid of Hard Rock Construction, LLC, for Parish Project Number P180501, Highway 90 Sinkholes Remediation, is hereby approved and accepted, in the amount of in the amount of \$163,955.40.

**SECTION II.** That the Parish President is hereby authorized to execute said contract on behalf of the Parish of St. Charles.

**SECTION III.** A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_



**SECTION 00500**

**CONTRACT**

This agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by Hard Rock Construction, LLC, hereinafter called the "Contractor", whose business address is 1255 Peters Road, Harvey, LA 70058, and the St. Charles Parish, hereinafter called the "Owner".

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

**ARTICLE 1**

**STATEMENT OF WORK**

- 1.01 Contractor shall furnish all labor and materials and perform all of the work required to build, construct and complete in a thorough and workmanlike manner:
- 1.02 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: T. Baker Smith, L.L.C.
- 1.03 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated March 18, 2019, Addendum Number 1, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties thereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.
- 1.04 The Work is generally described as follows: Rehabilitative construction to remove and replace deficient drainage structures causing (2) sinkholes along Highway 90.

**ARTICLE 2**

**ENGINEER**

- 2.01 The Project has been designed by T. Baker Smith, L.L.C. who is hereinafter called "Engineer" and who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

**ARTICLE 3**

**CONTRACT TIME**

- 3.01 The Contractor shall complete all of the Work under the Contract within 45 calendar days from the date stated in the Notice to Proceed.

**ARTICLE 4**

**LIQUIDATED DAMAGES**

- 4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner Five Hundred dollars \$500.00 per day as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

**ARTICLE 5**

**CONTRACT PRICE**

- 5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:
  - a) (\$163,955.40) One Hundred Sixty-Three Thousand, Nine Hundred Fifty-Five Dollars and Forty Cents based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

## ARTICLE 6

### PAYMENT PROCEDURES

- 6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.
- 6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.
- 6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:
- a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or
  - b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.
- 6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.
- 6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.
- 6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.
- 6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the Contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.

- 6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

## ARTICLE 7

### CONTRACTOR'S REPRESENTATIONS

- 7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- 7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.
- 7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.
- 7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

## ARTICLE 8

### CONTRACT DOCUMENTS

- 8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:
- a) Contract (Section 00500)
  - b) Performance Bond (Section 00611)

- c) Payment Bond (Section 00610)
- d) Insurance Certificates
- e) Advertisement for Bids (Section 00010)
- f) Louisiana Uniform Public Works Bid Form (Section 00300)
- g) Addenda (Numbers \_\_\_\_\_ to \_\_\_\_\_ inclusive)
- h) Contract documents bearing the general title "Highway 90 Sinkhole Remediation" dated March 18, 2019.
- i) Drawings, consisting of a cover sheet dated March 18, 2019 and the sheets listed on Drawing "Title Sheet & Layout Map"; each sheet bearing the following general title: Highway 90 Sinkhole Remediation
- j) General Conditions (Section 00700)
- k) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)

There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

## ARTICLE 9

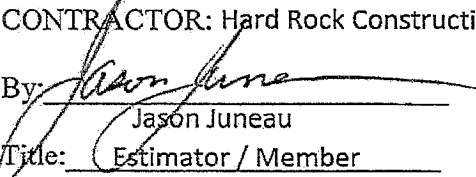
### MISCELLANEOUS

- 9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.
- 9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

CONTRACTOR: Hard Rock Construction, L.L.C.  
By:  \_\_\_\_\_  
Jason Juneau  
Title: Estimator / Member

ATTEST:  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

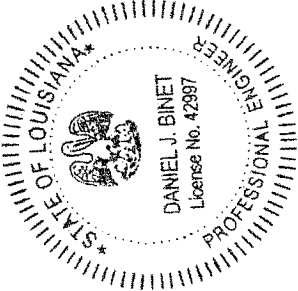
ATTEST:  
By:  \_\_\_\_\_  
Leah Arellano  
Title: Estimating Assistant


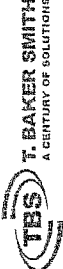
END OF SECTION

CERTIFIED UNIT PRICE BID COMPARISON  
Highway 90 Sinkhole Remediation  
Parish Project No. P180501  
St. Charles Parish Public Works Department

BIDS RECEIVED: June 11, 2019 at 10:00 am				Hard Rock Construction, LLC				LA Contracting Enterprise, LLC				Command Construction Co., LLC				Buck Town Contractors & Co.			
Item No.	Item Description - Base Bid	Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
202-02-06060	Removal of Concrete Catch Basin	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 1,600.00	\$ 3,200.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00		
202-02-06100	Removal of Concrete Walks and Drives	322	SQYD	\$ 10.00	\$ 3,220.00	\$ 17.00	\$ 5,474.00	\$ 0.01	\$ 3.22	\$ 3.22	\$ 10.00	\$ 3.22	\$ 10.00	\$ 3.22	\$ 10.00	\$ 3.22	\$ 10.00		
202-02-32140	Removal of Pipe (Side Drain)	324	LNFT	\$ 4.00	\$ 1,296.00	\$ 16.00	\$ 5,184.00	\$ 25.00	\$ 8,100.00	\$ 8,100.00	\$ 20.00	\$ 6,480.00	\$ 20.00	\$ 6,480.00	\$ 20.00	\$ 6,480.00	\$ 20.00		
203-04-00300	Nonplastic Embankment (Stone)	54	CUYD	\$ 80.00	\$ 4,320.00	\$ 114.00	\$ 6,156.00	\$ 50.00	\$ 2,700.00	\$ 2,700.00	\$ 85.00	\$ 4,590.00	\$ 85.00	\$ 4,590.00	\$ 85.00	\$ 4,590.00	\$ 85.00		
203-05-00100	Excavation & Embankment	1	LUMP	\$ 100.00	\$ 100.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 28,500.00	\$ 5,000.00	\$ 28,500.00	\$ 5,000.00	\$ 28,500.00	\$ 5,000.00	\$ 28,500.00		
204-02-00100	Temporary Hay Bales	12	EACH	\$ 16.00	\$ 192.00	\$ 35.00	\$ 420.00	\$ 15.00	\$ 180.00	\$ 180.00	\$ 10.00	\$ 120.00	\$ 10.00	\$ 120.00	\$ 10.00	\$ 120.00	\$ 10.00		
204-06-00100	Temporary Silt Fencing	220	LNFT	\$ 2.00	\$ 440.00	\$ 9.00	\$ 1,980.00	\$ 0.01	\$ 2.20	\$ 2.20	\$ 2.00	\$ 440.00	\$ 0.01	\$ 2.20	\$ 2.20	\$ 2.00	\$ 440.00		
701-03-01102	Side Drain Pipe (48" RCP/RPVC/CMP)	320	LNFT	\$ 250.00	\$ 80,000.00	\$ 144.00	\$ 46,080.00	\$ 250.00	\$ 80,000.00	\$ 80,000.00	\$ 135.00	\$ 43,200.00	\$ 135.00	\$ 43,200.00	\$ 135.00	\$ 43,200.00	\$ 135.00		
701-17-00100	Trench Excavation Safety Protection (Depth > 5 Feet)	647	LNFT	\$ 5.00	\$ 3,235.00	\$ 16.00	\$ 10,352.00	\$ 0.01	\$ 6.47	\$ 6.47	\$ 15.00	\$ 9,705.00	\$ 15.00	\$ 9,705.00	\$ 15.00	\$ 9,705.00	\$ 15.00		
702-03-00200	Catch Basins (CB-02)	2	EACH	\$ 5,000.00	\$ 10,000.00	\$ 6,200.00	\$ 12,400.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 4,800.00	\$ 9,600.00	\$ 4,800.00	\$ 9,600.00	\$ 4,800.00	\$ 9,600.00	\$ 4,800.00		
706-02-00200	Concrete Drive (6" Thick)	346	SQYD	\$ 60.00	\$ 20,760.00	\$ 60.00	\$ 20,760.00	\$ 50.00	\$ 17,300.00	\$ 17,300.00	\$ 65.00	\$ 22,490.00	\$ 65.00	\$ 22,490.00	\$ 65.00	\$ 22,490.00	\$ 65.00		
711-01-02020	Riprap (10 lb, 12" Thick)	15	SQYD	\$ 110.00	\$ 1,650.00	\$ 98.00	\$ 1,470.00	\$ 100.00	\$ 1,500.00	\$ 1,500.00	\$ 80.00	\$ 1,200.00	\$ 80.00	\$ 1,200.00	\$ 80.00	\$ 1,200.00	\$ 80.00		
713-01-00100	Temporary Signs and Barricades	1	LUMP	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 13,303.00	\$ 5,000.00	\$ 13,303.00	\$ 5,000.00	\$ 13,303.00	\$ 5,000.00	\$ 13,303.00		
726-01-00100	Bedding Material	146.8	CUYD	\$ 88.00	\$ 12,918.40	\$ 125.00	\$ 18,350.00	\$ 120.00	\$ 17,616.00	\$ 17,616.00	\$ 110.00	\$ 16,148.00	\$ 110.00	\$ 16,148.00	\$ 110.00	\$ 16,148.00	\$ 110.00		
727-01-00100	Mobilization	1	LUMP	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,800.00	\$ 15,000.00	\$ 16,800.00	\$ 15,000.00	\$ 16,800.00	\$ 15,000.00	\$ 16,800.00		
739-01-00100	Hydro-Seeding	0.07	ACRE	\$ 1,000.00	\$ 70.00	\$ 28,000.00	\$ 1,960.00	\$ 10,000.00	\$ 700.00	\$ 700.00	\$ 25,000.00	\$ 1,750.00	\$ 25,000.00	\$ 1,750.00	\$ 25,000.00	\$ 1,750.00	\$ 25,000.00		
740-01-00100	Construction Layout	1	LUMP	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 5,000.00	\$ 8,000.00	\$ 5,000.00	\$ 8,000.00	\$ 5,000.00	\$ 8,000.00		
NS-600-00220	Saw Cutting Portland Cement Concrete Pavement	2,754	INFT	\$ 1.00	\$ 2,754.00	\$ 1.50	\$ 4,131.00	\$ 0.01	\$ 27.54	\$ 27.54	\$ 1.00	\$ 2,754.00	\$ 1.00	\$ 2,754.00	\$ 1.00	\$ 2,754.00	\$ 1.00		
S-001	Dewatering	1	LUMP	\$ 3,000.00	\$ 3,000.00	\$ 6,500.00	\$ 6,500.00	\$ 0.01	\$ 0.01	\$ 0.01	\$ 6,900.00	\$ 0.01	\$ 6,900.00	\$ 0.01	\$ 6,900.00	\$ 0.01	\$ 6,900.00		
	TOTAL BASE BID				\$ 163,955.40		\$ 174,917.00		\$ 178,635.44	\$ 178,635.44		\$ 196,200.00		\$ 196,200.00		\$ 196,200.00			

CERTIFIED CORRECT:



  
Daniel J. Binet, P.E.  


**2019-0205**  
**INTRODUCED BY: PAUL J. HOGAN, PE, COUNCILMAN-AT-LARGE, DIVISION B**  
**ORDINANCE NO. \_\_\_\_\_**

An ordinance to amend the Code of Ordinances  
for the Parish of St. Charles, Chapter 5 Boats,  
Docks and Waterways, Section 5-5 Abandoned  
vessels in parish waterways.

**WHEREAS,** sunken vessels pose or have the potential of posing environmental issues, safety issues, and impacts on our waterfront communities; and,  
**WHEREAS,** abandoned vessels are aesthetically unpleasant and affects the peaceful use and enjoyment for nearby waterfront community property owners; and,  
**WHEREAS,** the State of Louisiana has passed Louisiana Revised Statute 34:843 which gives local governing authority jurisdiction allowing local municipalities to address abandoned vessels in waterways; and,  
**WHEREAS,** it is the desire of the Council to prevent having future sunken vessels impact our waterways and our communities and which lessens the beauty of our waterways.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the Code of Ordinances, Chapter 5 Boats, Docks and Waterways, Section 5-5 Abandoned vessels in parish waterways be hereby amended by adding the following with new text underlined and deleted text in strikethrough:

**Section 5-5. Abandoned vessels and objects in parish waterways.**

Abandoned and/or sunken tugs, towboats, barges, watercraft, ships, vessels, equipment, machinery, or any object of any kind or description, whether foreign or domestic, which has sank or has been left unattended, stored, junked, or abandoned in any canal, coulee, drainage ditch, outfall canal, bayou, bay, lake, or any other waterway, whether navigable or not, or on the banks thereof within St. Charles Parish are strictly prohibited. The provisions for addressing abandoned—vessels violations shall be in accordance with R.S. 34:843. Owners of these prohibited items shall be cited by the Department of Planning & Zoning with a demand that the prohibited item be addressed within thirty (30) days. Failure to comply shall result in the Department of Planning & Zoning referring the case to the Legal Department which shall immediately begin enforcement proceedings in accordance with the provisions of R.S. 34:843.

**SECTION II.** That the provisions of Section I shall only apply to objects of any kind or description whether foreign or domestic, which has sank, been left unattended, stored, junked, or abandoned in any canal, coulee, drainage ditch, outfall canal, bayou, bay, lake, or any other waterway, whether navigable or not, or on the banks thereof within St. Charles Parish following the adoption of this ordinance.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019  
to become effective five (5) days after publication in the Official Journal.

2019-0205 Amend Code - Chapter 5 Sec. 5-5 abandoned vessels (6-19-19) (L7-1-19) - PH (003).docx

CHAIRMAN: \_\_\_\_\_  
SECRETARY: \_\_\_\_\_  
DLVD/PARISH PRESIDENT: \_\_\_\_\_  
APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_  
  
PARISH PRESIDENT: \_\_\_\_\_  
RETD/SECRETARY: \_\_\_\_\_  
AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_



2019-0213

INTRODUCED BY: JULIA FISHER-PERRIER, COUNCILWOMAN, DISTRICT VII  
RESOLUTION NO. \_\_\_\_\_

A resolution to amend the Parish Council Rules to  
provide further clarification therein.

WHEREAS, the current Parish Council Rules were adopted on January 11, 2016; and,  
WHEREAS, it is the desire of the Parish Council to amend and clarify said Council  
Rules.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE  
ST. CHARLES PARISH COUNCIL, do hereby amend the Parish Council Rules to  
provide further clarification therein.

The foregoing resolution having been submitted to a vote, the vote thereon was  
as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
to become effective five (5) days after publication in the Official Journal.

2019-0213 Amend PC Rules 1-11-16-provide clarification.docx

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

**Council Rules**  
**Table of Contents**

Rule 1: Meeting Schedule -----1

Rule 2: Special Meetings -----1

Rule 3: Presiding Officers -----2

Rule 4: Vacancies on the Council/Parish President-----2

Rule 5: Votes for Official Minutes (also Rule 23) -----2

Rule 6: Organizational Meeting-----2

Rule 7: Official Minutes -----2

Rule 8: Quorum & Order of Business (also Rule 25)-----3

Rule 9: Decorum and Order -----4

Rule 10: Recess -----4

Rule 11: Member Address (also Rule 20) -----4

Rule 12: Subject Proposition -----4

Rule 13: Putting the Question -----4

Rule 14: Member Recognition -----4

Rule 15: Motion Seconded-----5

Rule 16: Name Member to Speak First -----5

Rule 17: Appointments & Confirmation Questionnaires -----5

Rule 18: Robert’s Rules of Order -----5

Rule 19: Suspension of Rules -----5

Rule 20: Member Address (also Rule 11) -----6

Rule 21: Introduction of Ordinance -----6

Rule 22: Recusal -----6

Rule 23: Votes on Matters (also Rule 5) -----7

Rule 24: Announcement of Votes -----7

Rule 25: Order of Business Notwithstanding (also Rule 8)-----7

Rule 26: Motion Type and Order -----7

Rule 27: Motion to Adjourn -----8

Rule 28: Motion - Table-----8

Rule 29: Motion-Postponed -----8

Rule 30: Amendments-----8

Rule 31: Vote to Reconsider-----8

Rule 32: Committees -----9

Rule 33: Ordinance Attachments -----9

Rule 34: Agenda Deadlines -----9

Rule 35: Vetoes -----9

Rule 36: Council Conduct-----10

Rule 37: Audience Attendance -----10

Rule 38: Audience Conduct -----10

Rule 39: Mail and E-mails -----10

Right to Direct Participation: -----11

Public Hearing Participation: -----12

# COUNCIL RULES

**RULE 1.** The St. Charles Parish Council shall hold Regular Meetings in the Council Chambers of the Parish Courthouse, 15045 River Road, Hahnville, LA which shall commence at 6:00 o'clock P.M., on the first and third Mondays of each month. The Parish Council shall establish an annual meeting schedule in December of each year for the following year. Any such meeting may be held, rescheduled, not scheduled or cancelled as desired by the Parish Council.

Regular meetings shall adjourn at 10:00 P.M. and any pending business shall be immediately resumed at the next regular meeting of the Parish Council.

**EXCEPTION:** Two-thirds of the members may vote to extend a regular meeting one (1) hour.

**RULE 2.** Special meetings of the Council may be held on twenty-four (24) hours' effective notice by the Secretary to each member upon the call of the Chairman or of a majority of the members. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Special meetings of the Council may be convened without the required notice where such is waived in writing by all of the members of the Council. All meetings shall be open to the public; however, the Parish Council may go into Executive Session as provided by law.

**RULE 3.** The Chairman of the Council shall be the presiding officer of the Council. The Vice Chairman of the Council shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the highest ranking Council member shall preside while the Council elects a Chairman pro-tem who will preside until the Chairman or Vice Chairman arrives.

**RULE 4.** The Chairman of the Council shall vote on all questions except when filling vacancies on the Council or in the Office of Parish President. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break the tie, as per the St. Charles Parish Home Rule Charter.

**RULE 5.** Votes on all matters shall be taken electronically or by roll call, and the names of the Council member and how each voted shall be entered into the Official Minutes.

**RULE 6.** At each Organizational Meeting of a new term and at the first regular meeting in December annually thereafter, the Parish Council shall elect from among its members a Chairman and a Vice Chairman, effective at the Organizational Meeting or the first meeting of January, as appropriate, who shall serve at its pleasure. Terms of the Chairman and Vice Chairman shall not be limited by these Council Rules.

**RULE 7.** The Official Minutes shall record all the transactions of the Council, however, it is not to be considered a verbatim transcript of Council Meetings. In all

cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

**RULE 8.** A quorum of the Parish Council for the transaction of business shall consist of five members. When a quorum is present, the Council shall proceed to the business before it, which shall be conducted in the following order:

1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance
2. The approval or correction and approval of the Official Minutes
3. Special Business (Proclamations, Canvass Returns, Etc.)
4. Reports  
At each Council meeting one Department Head/Agency from each sector of the Government of St. Charles Parish shall provide a not-to-exceed ten minute report on the current activities of his department/agency.
5. Ordinances & Resolutions Introduced for Publication And Public Hearing
6. Planning and Zoning Petitions
7. Ordinances Scheduled for Public Hearing
8. Ordinances/Resolutions Which Have Been Tabled  
[Shall only appear on two (2) subsequent regular meeting Agendas]
9. Persons to Address the Council
10. Ordinances for Reconsideration by Reason of the Parish President's Veto
11. Resolutions
12. Appointments
13. Meetings, Announcements, Notices, Etc.
14. Special Matters to be Considered by Council and Parish President
15. Adjournment

**RULE 9.** The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

**RULE 10.** The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes, provided there is no objection. Should a member of the Council object, the recess shall be voted on by the Council.

**RULE 11.** Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds consent of the Council, and then not until every other member desiring to speak shall have had an opportunity to do so.

**RULE 12.** No motion or proposition of a subject different from that under consideration shall be admitted under guise of amendment.

**RULE 13.** While the Chairman is putting the question, no member shall leave his seat until the vote is completed. If the electronic voting system is inoperable or unavailable, then the Chairman shall order the vote by roll call, at his option.

**RULE 14.** No member may speak until recognized by the Chairman. The Chairman shall recognize members by order on the electronic voting system. If the electronic voting system is inoperable or unavailable, then the Chairman shall name the member to speak by order of the members' oral requests to speak in the order in which

the requests are made. Each member shall confine himself to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

**RULE 15.** No motion shall be put or debated in the Council or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

**RULE 16.** If the electronic voting system is inoperable or unavailable and two or more members request the floor at the same time, the Chairman shall name the member who is to speak first.

**RULE 17.** All nominations for appointments shall lie over until the next meeting of the Council, except when emergency action mandates. Items that do not require Council action are placed on the agenda for information only and shall not be read at Council meetings.

Confirmation Questionnaires must be completed and returned to the Office of the Council Secretary by 4:00 o'clock p.m. on the fourth business day preceding a Parish Council Meeting. Failure to complete or return the questionnaire prior to the deadline shall automatically disqualify the nomination.

**RULE 18.** The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with the special rules for this Council or law.

**RULE 19.** These rules and regulations which have been adopted by this Council may be temporarily suspended except as herein provided by a vote of two-thirds of all Council members present. The rules may be repealed, altered, or amended by concurrence of a majority of all Council members, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.

**RULE 20.** The right of a member to address the Council on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned. The right of a member to address the Council on a question of personal privilege as herein defined shall not be limited by Rule 11.

**RULE 21.** An ordinance may be introduced by any Council member or by the Parish President at any regular or special meeting of the Council. Upon introduction of any ordinance, the Council Secretary shall distribute at least one (1) copy to each of the Council members and to the Parish President. After the ordinance has been introduced and unless it is rejected at the same meeting by the affirmative vote of not less than two-thirds of the Council members, the Council shall cause the ordinance, or a summary thereof, to be published in the official parish journal at least once together with a notice of the date, time and place, when and where it will be given a public hearing and be considered for final passage.

**RULE 22.** Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by the Council, or unless he asks to



be recused because of a personal interest in the question, in which case he shall not vote. Any Council member may suggest that another Council member should recuse himself and the Council shall be the judge as to whether a Council member shall recuse himself.

**RULE 23.** Votes on all matters shall be taken electronically or by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain his vote.

**RULE 24.** The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

**RULE 25.** Any matter before the Council may be considered at any time, the Order of Business notwithstanding, provided at least five (5) of the Council members vote in the affirmative.

**RULE 26.** When a question is under debate, the following motions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- |                                       |   |   |
|---------------------------------------|---|---|
| 1. Fix the time to which to adjourn   | A | R |
| 2. Adjourn (without qualification)    |   |   |
| 3. Recess (immediate, short)          | A |   |
| 4. Question of Privilege (noisy, hot) |   |   |
| 5. Call for the Orders of the Day     |   |   |

Subsidiary Motions:

- |   |   |   |
|---|---|---|
| 6. Lay on the Table (temporary in an emergency) |   |   |
| 7. Previous question (close debate)             |   | R |
| 8. Limit or extend limits of debate             | A | R |
| 9. Postpone or Postpone to a                    |   |   |

Certain Time	D	A	R
10. Commit or Refer	D	A	R
11. Amend	D	A	R
12. Postpone Indefinitely (to kill)	D		R
13. MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable;  
R/May be reconsidered

**RULE 27.** The privileged motion to adjourn shall be in order when not qualified in any way, except when members are voting or when the previous question has been adopted.

**RULE 28.** A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least five members of the Council, except that when it is moved at the same meeting at which it was laid on the table, it shall require an affirmative vote of two-thirds (6 members) of the Council.

**RULE 29.** When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting. A motion to postpone indefinitely shall not open the main question to debate.

**RULE 30.** There are only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to "Strike out and insert", the paragraph to be amended shall first be read as it stands, then the words proposed to be stricken out,

then those to be inserted, and finally the paragraph as it will stand if so amended shall be read.

**RULE 31.** Any council member may raise the motion to reconsider a vote at any time during the same meeting. A vote can be reconsidered by any council member at any future meeting provided the ordinance has not become law.

**RULE 32.** The Council may authorize the appointment of special committees by an affirmative vote of at least five (5) of its members. At each Organizational Meeting of a new term and at the first regular meeting in January annually thereafter, the Chairman of the Council shall name a Council member to act as Chairman of each committee and give instructions as to the committee's responsibilities and when it is to report. The Council may discharge the committee by an affirmative vote of at least five (5) of its members.

**RULE 33.** Any communication which is pertinent to a pending Ordinance may be attached by the Secretary to that Ordinance and may be read before voting thereon.

**RULE 34.** The necessary copies of every proposed Ordinance or Resolution shall be furnished to the Secretary of the Council by 4:00 o'clock p.m. on the sixth business day before the date of a Council Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Council Meeting.

**RULE 35.** Ordinances and Resolutions returned with the veto of the Parish President shall be considered to be on the floor. The Secretary shall enter the objections of the Parish President thereto at large upon the Official Minutes and the Council shall proceed to consider the question: "Shall the Ordinance pass, the objection of the Parish President notwithstanding?" The vote shall be taken electronically or by roll call vote and entered upon the Official Minutes. If two-thirds of the Council members vote to pass the Ordinance, the Chairman shall certify the fact thereon over his signature.

**RULE 36.** No Council member shall make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public during any regular, special or committee meeting of the Council. Any Council member who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Council meeting shall be immediately ruled out of order by the Chairman. If the offending Council member continues, the Chairman or a majority of the Council, may adjourn the meeting and name the time and place where a new meeting shall be called, or have security remove the offending Council member for the remainder of the meeting.

**RULE 37.** All persons in attendance at any Council, Board, or Agency meetings shall be restricted to the Courthouse lobbies or the audience section of the Council Chambers, except for authorized Parish Council/Administrative personnel and authorized members of the press. Legislative and Executive personnel shall be

responsible for enforcement.

**RULE 38.** Each person who attends a Council meeting or addresses the Council shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Council meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the council may have the person or persons removed by security for the remainder of the meeting.

**RULE 39.** The Council authorizes the Council Secretary and Council Staff to handle all incoming mail and e-mails to the Council Office as follows: All incoming mail and emails are opened and copied for public record. If the envelope is marked Personal or Confidential this mail will be forwarded to the Councilmember unopened. It will then become the responsibility of the Councilmember to make those documents readily available as public record upon request.

# **RIGHT TO DIRECT PARTICIPATION**

## **COUNCIL GUIDELINES**

No person shall be denied the right to observe and, within Council guidelines, to address the Council provided that the person has submitted a written request containing the nature of the subject to be discussed. All requests and pertinent information must be received by the Council Secretary at least one (1) week prior to the scheduled meeting. (Home Rule Charter, Article VII., Section I.)

Each person may speak once no longer than five (5) minutes except with two-thirds consent of the Council, an additional three (3) minutes may be granted to either individuals or groups. Any representative of a group addressing the Council shall state the complete name of the group in the letter request, and shall furnish the Council with a letter signed by a simple majority of the members of the Board of Directors of the group, organization or association stating permission to address the Council; the date and time that meeting was held giving said permission; and the subject to be addressed. A bonafide charter of the organization certified (ratified) by the State of Louisiana shall be filed with the Council Secretary. A current list of Executive Officers and/or Board Members shall be submitted to the Council Secretary annually or when changes occur.

## **PUBLIC HEARING PARTICIPATION**

Persons wishing to speak in *favor of* or in *opposition* to ordinances and/or resolutions (including Planning and Zoning petitions) scheduled for public hearing shall be allowed three (3) minutes.

Proposed Clarifications: June 2019

REVISED VERSION

2019-0213

INTRODUCED BY: JULIA FISHER-PERRIER, COUNCILWOMAN, DISTRICT VII  
WENDY BENEDETTO, COUNCILWOMAN-AT-LARGE, DIVISION A  
DICK GIBBS, COUNCILMAN, DISTRICT III

RESOLUTION NO. \_\_\_\_\_  
A resolution to amend the Parish Council Rules to  
provide further clarification therein.

WHEREAS, the current Parish Council Rules were adopted on January 11, 2016; and,  
WHEREAS, it is the desire of the Parish Council to amend and clarify said Council  
Rules.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE  
ST. CHARLES PARISH COUNCIL, do hereby amend the Parish Council Rules to  
provide further clarification therein.

The foregoing resolution having been submitted to a vote, the vote thereon was  
as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
to become effective five (5) days after publication in the Official Journal.

2019-0213 Amend PC Rules 1-11-16-provide clarification revised.docx

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_



**REVISED VERSION**

**RULE 14.** No member may speak until recognized by the Chairman. The Chairman shall recognize members by order on the electronic voting system. If the electronic voting system is inoperable in whole or in part, or unavailable, then the Chairman shall name the member to speak in the order in which the requests are received. Each member shall confine himself to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

2019-0210

INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF FINANCE)

ORDINANCE NO. \_\_\_\_\_

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That acting under the authority of Section 23 of Article VII of the Constitution of the State of Louisiana and Section 47.1705(B) of the Louisiana Revised Statutes of 1950, as amended.

A. As Governing authority of St. Charles Parish and Road Lighting District No.1 of St. Charles Parish, acting under the authority of special elections held in said Parish, there is hereby levied, assessed and imposed special taxes on all of the taxable property within the Parish and the respective Districts for the year 2019 for the respective purposes contained in the propositions voted upon at said elections, and said taxes shall be levied, assessed and imposed at the following millage rates:

	2019 Millages Levied
General Parochial	3.17
Levees	4.07
ARC	0.67
Road Lighting District No. 1	1.01
Road Maintenance Program	5.90
Recreation Program	2.96
Mosquito Control Program	1.08
Council on Aging Program	0.96
Council on Aging Program (2)	0.80
Fire Protection	1.45
E-911 Telephone System	0.97
Wastewater Facilities	2.20
Health Unit	0.61

**SECTION II.** That the proper administrative officers of the Parish of St. Charles, State of Louisiana, be and they are hereby empowered, authorized and directed to spread said taxes, as herein above set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the respective taxes imposed for and on behalf of said Parish and said Districts, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019 to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

**ST. CHARLES PARISH**  
**AD VALOREM TAX**  
**MILLAGE RATE COMPARISON SCHEDULE**

AREA/TAXING DISTRICT/Tax Roll	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2018/ 2019
<b>PARISHWIDE:</b>												
General Fund	3.21	3.21	3.21	3.17	3.17	3.17	3.17	3.17	3.17	3.17	3.17	-
Levees							4.00	4.07	4.07	4.07	4.07	-
ARC							0.70	0.70	0.67	0.67	0.67	-
Road Lighting	1.45	1.45	1.45	1.43	1.43	1.43	1.03	1.03	1.01	1.01	1.01	-
Road Maintenance	5.83	5.96	5.96	5.94	5.94	5.94	5.94	6.04	5.90	5.90	5.90	-
Recreation	2.96	2.96	2.96	2.97	2.97	2.97	2.97	3.02	2.96	2.96	2.96	-
Mosquito Control	1.08	1.08	1.08	1.10	1.10	1.10	1.10	1.10	1.08	1.08	1.08	-
Council on Aging	0.97	0.97	0.97	0.96	0.96	0.96	0.96	0.96	0.96	0.96	0.96	-
Council on Aging											0.80	0.80
Fire Protection	1.54	1.55	1.55	1.53	1.53	1.53	1.53	1.53	1.45	1.45	1.45	-
E-911 Emergency System	0.98	0.98	1.00	0.99	0.99	0.99	0.99	0.99	0.97	0.97	0.97	-
Health Unit	0.64	0.65	0.65	0.64	0.64	0.64	0.64	0.64	0.61	0.61	0.61	-
Wastewater Facility								1.09	1.09	1.64	2.20	0.56
Sewer Bonds	2.95	2.95	2.95	2.83	2.60	2.20	2.20	1.11	1.11	0.56	-	(0.56)
<b>TOTAL PARISHWIDE</b>	<b>21.61</b>	<b>21.76</b>	<b>21.78</b>	<b>21.56</b>	<b>21.33</b>	<b>20.93</b>	<b>25.23</b>	<b>25.45</b>	<b>25.05</b>	<b>25.05</b>	<b>25.85</b>	<b>0.80</b>
<i>Increase/(Decrease over Prior Year)</i>	0.52	0.15	0.02	(0.22)	(0.23)	(0.40)	4.30	0.22	(0.40)	0.00	0.80	0.80

ST. CHARLES PARISH  
 Advalorem Millage Rates Gross Revenue Comparison  
 2019 Assessment

AREA/TAXING DISTRICT	2019 Adjusted	Estimated 2019 Gross Revenue	2018 Actual	2018 Actual Revenue	Estimated Change in Revenue
PARISHWIDE:					
General Fund	3.17	4,955,923.88	3.17	4,038,815.00	917,108.88
Levees	4.07	6,362,968.52	4.07	5,185,164.00	1,177,804.52
Road Lighting	1.01	1,578,016.76	1.01	1,283,650.00	295,366.76
Road Maintenance	5.90	9,223,959.28	5.90	7,517,562.00	1,706,397.28
Recreation	2.96	4,627,613.47	2.96	3,771,536.00	856,077.47
Mosquito Control	1.08	1,888,453.56	1.08	1,376,150.00	312,303.56
Council on Aging	0.96	1,500,847.61	0.96	1,182,743.00	318,104.61
Council on Aging (2)	0.80	1,250,706.34	-	-	1,250,706.34
Fire Protection	1.45	2,266,905.25	1.45	1,787,065.00	479,840.25
E-911 Emergency System	0.97	1,516,481.44	0.97	1,236,003.00	280,478.44
Health Unit	0.61	953,663.59	0.61	751,770.00	201,893.59
ARC	0.67	1,047,466.56	0.67	825,690.00	221,776.56
WASTEWATER FACILITY	2.20	3,439,442.44	1.64	1,384,607.00	2,054,835.44
Sewer Bonds	-	-	0.56	1,418,411.00	(1,418,411.00)
TOTAL PARISHWIDE	25.85	40,413,448.71	25.05	31,759,166.00	8,654,282.71

2019 TAX ROLL - ESTIMATE

	<u>Parish Wide</u>
2019 Tax Roll	<u>1,563,382,929</u>
Estimated 2019 Tax Roll (Gross)	<u><u>1,563,382,929</u></u>
Gross per Mill	\$1,563,383
2019 Ad Valorem Net of Retirement (3.5%)	-\$54,718
and Uncollectible (4%) - Rounded	-\$62,535
Net per Mill	\$1,446,129

2020 Revenue Estimate = Estimated 2019 Tax Roll (Gross) X Millage Rate X .96

2020 Retirement Estimate = Estimated 2019 Tax Roll (Gross) X Millage Rate X .035

**2019-0211**

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF FINANCE)**

**ORDINANCE NO. \_\_\_\_\_**

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for the purpose of maintaining, operating, constructing, improving and supporting public libraries of said Parish.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That acting under the authority of Section 23 of Article VII of the Constitution of the State of Louisiana and Section 47.1705(B) of the Louisiana Revised Statutes of 1950, as amended.

**A.** As Governing authority of the Library Service District No.1 of St. Charles Parish, acting under the authority of special election held in said Parish, there is hereby levied, assessed and imposed special tax on all of the taxable property within the Parish and the respective District for the year 2019 for the respective purposes contained in the proposition voted upon at said election, and said tax shall be levied, assessed and imposed at the following millage rate:

Library Service District No. 1

2019 Millage Levied
4.53

**SECTION II.** That the proper administrative officers of the Parish of St. Charles, State of Louisiana, be and they are hereby empowered, authorized and directed to spread said taxes, as herein above set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the respective tax imposed for and on behalf of said District, according to law, and that the tax herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019 to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

2019 ADVAL council update Library only  
**ST. CHARLES PARISH**  
**AD VALOREM TAX**  
**MILLAGE RATE COMPARISON SCHEDULE**

AREA/TAXING DISTRICT/Tax Roll	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2018/ 2019
PARISHWIDE:												
Library M & O	4.79	4.79	4.50	4.45	4.45	4.45	4.45	4.45	4.35	4.35	4.53	0.18



ST. CHARLES PARISH  
 Advalorem Millage Rates Gross Revenue Comparison  
 2019 Assessment

AREA/TAXING DISTRICT	2019 Adjusted	Estimated 2019 Gross Revenue	2018 Actual	2018 Actual Revenue	Estimated Change in Revenue
PARISHWIDE: Library M & O	4.53	7,082,124.67	4.35	5,542,985.00	1,539,139.67

2019 TAX ROLL - ESTIMATE

	<u>Parish Wide</u>
2019 Tax Roll	<u>1,563,382,929</u>
Estimated 2019 Tax Roll (Gross)	<u><u>1,563,382,929</u></u>
Gross per Mill	\$1,563,383
2019 Ad Valorem Net of Retirement (3.5%)	-\$54,718
and Uncollectible (4%) - Rounded	-\$62,535
Net per Mill	\$1,446,129

2020 Revenue Estimate = Estimated 2019 Tax Roll (Gross) X Millage Rate X .96

2020 Retirement Estimate = Estimated 2019 Tax Roll (Gross) X Millage Rate X .035

**2019-0185**

**RESOLUTION NO. \_\_\_\_\_**

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

**WHEREAS**, there exists a vacancy on the **ST. CHARLES PARISH CIVIL SERVICE BOARD**; due to the expiration of the term of Mr. Ralph Wilderson on August 1, 2019; and,

**WHEREAS**, it is the desire of the Parish Council to fill this vacancy.

**NOW, THEREFORE, BE IT RESOLVED**, that \_\_\_\_\_

is hereby appointed to the **ST. CHARLES PARISH CIVIL SERVICE BOARD**.

**BE IT FURTHER RESOLVED** that said appointment shall be effective **AUGUST 1, 2019** and shall expire **AUGUST 1, 2022**.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

APPOINT Civil Service Bd, PC

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

**2019-0186**

**RESOLUTION NO. \_\_\_\_\_**

A resolution to appoint a member to the  
St. Charles Parish Library Board of Control as the  
District III Representative.

**WHEREAS**, there exists a vacancy on the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL** due to the expiration of the term of Ms. Beverly A. Delaune on August 1, 2019; and,

**WHEREAS**, it is the desire of the Parish Council to fill this vacancy.

**NOW, THEREFORE, BE IT RESOLVED**, that \_\_\_\_\_

is hereby appointed to the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL**  
as the District III Representative.

**BE IT FURTHER RESOLVED**, that this appointment shall be effective as of **AUGUST 1, 2019** and expire **AUGUST 1, 2024**.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
to become effective five (5) days after publication in the Official Journal.

APPOINT Library Bd. Dist. 3

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_

**2019-0187**

**RESOLUTION NO. \_\_\_\_\_**

A resolution to appoint a member to the  
St. Charles Parish Library Board of Control as the  
District IV Representative.

**WHEREAS**, there exists a vacancy on the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL** due to the expiration of the term of Mr. Glenn F. Gros on August 1, 2019; and,

**WHEREAS**, it is the desire of the Parish Council to fill this vacancy.

**NOW, THEREFORE, BE IT RESOLVED**, that \_\_\_\_\_

is hereby appointed to the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL** as the District IV Representative.

**BE IT FURTHER RESOLVED**, that this appointment shall be effective as of **AUGUST 1, 2019** and expire **AUGUST 1, 2024**.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

And the resolution was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, to become effective five (5) days after publication in the Official Journal.

APPOINT Library Bd. Dist. 4

CHAIRMAN: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

DLVD/PARISH PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: \_\_\_\_\_

RETD/SECRETARY: \_\_\_\_\_

AT: \_\_\_\_\_ RECD BY: \_\_\_\_\_