St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Thursday, October 25, 2018 | **6:00 PM** | **Council Chambers, Courthouse**

Budget - Final

Budget Hearing - Agenda

CALL TO ORDER

PRAYER / PLEDGE

ORDINANCE SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2018-0139 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

Sponsors: Mr. Cochran and Department of Finance

Legislative History

5/21/18	Parish Council	Accepted
	Reported: Finance Department Recommended: Approval	
5/21/18	Parish Council	Accepted
10/1/18	Parish President	Introduced
10/1/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/15/18	Parish President	Introduced
10/15/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/23/18	Parish Council	Public Hearing Requirements Satisfied

10/23/18	Parish Council	Amendments Recorded

AMENDMENT NO. 1 - General Fund - District Attorney - Personal Services

Councilwoman Fisher-Perrier motioned, seconded by Councilman Wilson, to amend the proposed budget to replace $1,090,000.00 under account 001-400235 - District Attorney - Personal Services - Non-PR Salaries/Benefits with $1,680,000.00. Motion carried 8 yeas, Councilmember Fletcher absent.

AMENDMENT NO. 2 - General Fund - Information Technology - Capital Outlay

Councilwoman Fisher-Perrier motioned, seconded by Councilman Wilson, to amend the proposed budget to remove $25,000.00 under account 001-400625 - Information Technology - Capital Outlay - Office Equipment - Fiber Project (Connect Courthouse to EOC). Motion carried 7 yeas, Councilmembers Bellock and Fletcher absent.

AMENDMENT NO. 3 - General Fund - Community Services - Capital Outlay

Councilwoman Clulee motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add $150,000.00 under account 001-430231 - Community Services - Capital Outlay - Building, Ground & Plant for a potential Paul Maillard Corridor Community Center. Motion carried 7 yeas, Councilmembers Benedetto and Fletcher absent.

10/23/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ANNOUNCEMENT

ORDINANCE INTRODUCED FOR PUBLICATION & PUBLIC HEARING ON TUESDAY, OCTOBER 30, 2018, 6:00 PM, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE

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Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.

2018-0139
INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)
ORDINANCE NO. ______________

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

WHEREAS, in accordance with Article V, Section B of the St. Charles Parish Home Rule Charter and Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.) the Parish President has submitted the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019 to the St. Charles Parish Council to wit:

Section I	General Fund
Section II	Special Revenue Funds (10)
Section III	Debt Service Funds (7)
Section IV	Capital Projects Funds (4)
Section V	Enterprise Funds (3)

WHEREAS, in accordance with Article V, Section C of the St. Charles Parish Home Rule Charter, the Parish President has submitted a Budget Message to the St. Charles Parish Council; and,

WHEREAS, the Parish Council has taken under advisement the study of the Consolidated Operating and Capital Budget.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with Article V, Sections D and E of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2019 St. Charles Parish Consolidated Operating and Capital Budget attached hereto and made a part hereof and identified herewith as "Exhibit A" and "Exhibit B", to become effective January 1, 2019.

SECTION II. That said budget shall become effective January 1, 2019.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of ___________, 2018. The provisions of this ordinance shall become effective January 1, 2019.

CHAIRMAN:______________________________
SECRETARY:______________________________
DLVD/PARISH PRESIDENT:____________________
APPROVED:__________ DISAPPROVED:__________

PARISH PRESIDENT:________________________
RETD/SECRETARY:_________________________
AT:__________RECD BY: ____________________

Exhibit A

ST. CHARLES PARISH

GOVERNMENTAL FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

	2017	2018						2019	
Description	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
REVENUES:									
Taxes:									
Ad Valorem taxes	$ 25,346,617	$ 24,690,000	$ 24,690,000	$ 25,609,351	$ 50,996	$ 25,660,347	3.93%	$ 26,077,500	1.63%
Sales taxes	33,617,358	33,413,991	33,413,991	13,410,501	20,369,526	33,780,027	1.10%	34,547,975	2.27%
Other taxes	1,566,911	1,516,000	1,516,000	525,186	1,052,814	1,578,000	4.09%	1,548,000	-1.90%
Licenses and permits	1,334,238	1,308,750	1,308,750	1,250,219	81,431	1,331,650	1.75%	1,303,650	-2.10%
Intergovernmental revenues	11,404,516	11,523,860	22,405,560	3,527,620	18,675,537	22,203,157	-0.90%	10,991,826	-50.49%
Fees, charges, and commissions	1,222,450	1,181,100	1,181,100	654,939	493,706	1,148,645	-2.75%	1,119,150	-2.57%
Fines and forfeitures	1,042,423	1,168,310	1,168,310	487,942	534,393	1,022,335	-12.49%	1,022,300	0.00%
Investment earnings	1,022,931	904,570	904,570	679,621	912,779	1,592,400	76.04%	1,623,540	1.96%
Miscellaneous	1,130,945	1,186,919	2,858,728	2,623,230	504,763	3,139,543	9.82%	1,074,905	-65.76%
Total Revenues	77,688,389	76,893,500	89,447,009	48,768,609	42,675,945	91,456,104		79,308,846	
EXPENDITURES:									
Personal Services	29,687,982	34,229,833	34,234,869	14,462,332	16,560,844	31,023,176	-9.38%	33,821,543	9.02%
Operating Services	11,522,450	14,068,761	14,115,493	4,693,060	8,760,863	13,453,923	-4.69%	15,375,405	14.28%
Materials & Supplies	4,760,321	5,250,470	5,278,970	2,022,848	3,284,895	5,308,343	0.56%	5,589,260	5.29%
Other Charges	(16,988)	815,020	809,520	226,260	558,635	784,895	-3.04%	846,399	7.84%
Debt Service	2,118,646	2,577,794	2,577,794	2,206,250	370,292	2,576,542	-0.05%	2,675,089	3.82%
Capital Outlay	18,457,279	36,013,866	66,000,270	5,900,451	67,121,205	73,145,056	10.83%	34,396,500	-52.97%
Intergovernmental	4,784,461	8,219,882	8,216,870	1,952,159	2,548,962	4,501,121	-45.22%	10,335,727	129.63%
Total Expenditures	71,314,151	101,175,626	131,233,786	31,463,360	99,205,696	130,793,056		103,039,923	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,374,238	(24,282,126)	(41,786,777)	17,305,249	(56,529,751)	(39,336,952)		(23,731,077)	
OTHER FINANCING SOURCES (USES):									
Transfer in	894,532	3,569,917	19,116,246	1,006,563	16,320,238	17,326,801	-9.36%	4,821,266	-72.17%
Transfer out	(2,299,479)	(4,949,337)	(4,949,337)	(2,006,563)	(16,745,966)	(18,752,529)	278.89%	(6,301,516)	-66.40%
Proceeds from the sale of assets	85,628	1,000	1,000	42,293	1,474	43,767	4276.70%	26,000	-40.59%
Issuance of Refunding Bond	15,000,000	-	-	-	-	-	0.00%	-	0.00%
Premium (Discount) on Debt Issued	1,115,482	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	14,796,163	(1,378,420)	14,167,909	(957,707)	(424,254)	(1,381,961)		(1,454,250)	
Net change in Fund Balance	21,170,401	(25,660,546)	(27,618,868)	16,347,542	(56,954,005)	(40,718,913)		(25,185,327)	
Fund Balance -Beginning	81,571,267	65,178,011	78,315,870			102,741,668		62,022,755	
Fund Balance - Ending	$ 102,741,668	$ 39,517,465	$ 50,697,002			$ 62,022,755		$ 36,837,428	

Exhibit B

ST. CHARLES PARISH
PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

	2017	2018						2019	
Description	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
OPERATING REVENUES									
Ad Valorem Taxes	$ 1,344,340	$ 1,325,000	$ 1,325,000	$ 1,376,640	$ 2,968	$ 1,379,608	4.12%	$ 2,165,000	56.93%
Charges for services	24,933,822	25,582,581	25,582,581	10,278,842	14,576,526	24,855,368	-2.84%	25,392,203	2.16%
Connection and service fees	354,695	414,450	414,450	276,075	164,075	440,150	6.20%	451,250	2.52%
Sewer development revenues	44,782	-	-	12,988	(12,988)	-		-	
Delinquent charges	537,514	495,000	495,000	253,898	241,102	495,000	0.00%	552,000	11.52%
Disaster Relief -FEMA	17,070	-	-	-	-	-		-	
Non-employer contributions	77,380	-	-	-	-	-	0.00%	-	0.00%
Miscellaneous	49,603	24,000	24,000	18,793	5,207	24,000	0.00%	32,000	33.33%
Total Operating revenues	27,359,206	27,841,031	27,841,031	12,217,236	14,976,890	27,194,126		28,592,453	
OPERATING EXPENSES									
Personal Services	10,549,207	11,120,441	11,120,441	4,864,668	5,522,348	10,387,016	-6.60%	11,586,371	11.55%
Operating Services	7,189,024	7,849,833	7,849,833	2,804,092	5,180,178	7,984,270	1.71%	8,130,253	1.83%
Material & Supplies	2,548,432	3,073,481	3,073,481	1,133,496	1,875,210	3,008,706	-2.11%	3,187,716	5.95%
Other Charges	6,801,949	6,876,544	6,876,544	16,414	7,014,080	7,030,494	2.24%	7,090,210	0.85%
Intergovernmental	310,426	317,850	317,850	156,917	158,590	315,507	-0.74%	350,500	11.09%
Total Operating expenses	27,399,038	29,238,149	29,238,149	8,975,587	19,750,406	28,725,993		30,345,050	
Operating Income (loss)	(39,832)	(1,397,118)	(1,397,118)	3,241,649	(4,773,516)	(1,531,867)		(1,752,597)	
NON-OPERATING REVENUES (EXPENSES)									
Investment earnings	117,632	95,190	95,190	106,485	28,864	135,349	42.19%	156,870	15.90%
Grants	257,391	-	68,745	-	326,136	326,136	374.41%	-	-100.00%
Loss on sale of Assets	16,765	23,000	23,000	1,508	21,492	23,000	0.00%	23,000	0.00%
Bond interest and paying agent fees	(766,298)	(965,538)	(965,538)	(1,500)	(964,038)	(965,538)	0.00%	(950,088)	-1.60%
Total Non-operating revenues (expenses)	(374,510)	(847,348)	(778,603)	106,493	(587,546)	(481,053)		(770,218)	
Income (loss) before contributions and transfers	(414,342)	(2,244,466)	(2,175,721)	3,348,142	(5,361,062)	(2,012,920)		(2,522,815)	
Issuance of Bond	-	7,293,979	7,293,979	-	2,236,381	2,236,381	100.00%	5,614,148	151.04%
Special Items -Assets	1,079,750	-	-	-	-	-	0.00%	-	0.00%
Transfer in	356,397	59,600	59,600	318,000	60,000	378,000	534.23%	387,000	2.38%
Transfer out	(135,107)	(138,000)	(138,000)	-	(138,000)	(138,000)	0.00%	(138,000)	0.00%

CONTINUED

Exhibit B

ST. CHARLES PARISH
PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

	2017	2018						2019	
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Change in Net Position	886,698	4,971,113	5,039,858			463,461		3,340,333	
Total net position -Beginning	107,490,813	106,148,642	106,079,897			108,694,352		108,036,644	
Special Item -Prior Period Adjustment	305,708	-	-			-		-	
Total net position -Beginning as restated	107,796,521	106,148,642	106,079,897			108,694,352	-	108,036,644	
Total net position -Ending	**108,683,219**	**111,119,755**	**111,119,755**			**109,157,813**		**111,376,977**	
Net investment in capital assets	98,824,549	95,164,700	95,164,700			93,128,518		92,208,140	
Restricted for debt service	2,064,723	2,288,048	2,288,048			2,086,257		2,084,757	
Restricted for capital projects	4,378,199	7,357,705	7,522,665			6,148,167		5,768,130	
Unrestricted	**3,426,881**	**(30,010,257)**	**6,144,342**			**6,673,702**		**11,315,950**	

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
10/25/18	*6:00 PM*		

General Fund:
PAGE 80 .... Council District VI — Traci Fletcher

Capital Projects Funds:
PAGE 227 .... LCDBG — Carla Chiasson

General Fund:
PAGE 135 .... Grants Administration — Carla Chiasson

Agencies & Boards:

Hospital Service District
Arc of St Charles
St. Charles Housing Authority
St. Charles Community Health Center
Council on Aging

10/30/18 ***6:00pm*** ***Any Necessary Budget Reviews***

Agencies & Boards:

911 Communications District