



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

*Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier*

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Tuesday, October 23, 2018

9:00 AM

Council Chambers, Courthouse

Budget - Final

Budget Hearing - Agenda

CALL TO ORDER

PRAYER / PLEDGE

*Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte*

Budget Message – 2019 Consolidated Operating & Capital Budget (President Larry Cochran)

ORDINANCE SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2018-0139 An ordinance to approve and adopt the appropriation of Funds for the
St. Charles Parish Consolidated Operating and Capital Budget for
Fiscal Year 2019.

Sponsors: Mr. Cochran and Department of Finance

Legislative History

5/21/18	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
5/21/18	Parish Council	Accepted
10/1/18	Parish President	Introduced
10/1/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/15/18	Parish President	Introduced
10/15/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ANNOUNCEMENT**PUBLIC HEARING ON THURSDAY, OCTOBER 25, 2018, 6:00 PM, AND TUESDAY, OCTOBER 30, 2018, 6:00 PM, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE**

2018-0139 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

Sponsors: Mr. Cochran and Department of Finance

Legislative History

5/21/18	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
5/21/18	Parish Council	Accepted
10/1/18	Parish President	Introduced
10/1/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/15/18	Parish President	Introduced
10/15/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.

2018-0139

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)**

ORDINANCE NO. _____

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

WHEREAS, in accordance with Article V, Section B of the St. Charles Parish Home Rule Charter and Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.) the Parish President has submitted the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019 to the St. Charles Parish Council to wit:

Section I	General Fund
Section II	Special Revenue Funds (10)
Section III	Debt Service Funds (7)
Section IV	Capital Projects Funds (4)
Section V	Enterprise Funds (3)

WHEREAS, in accordance with Article V, Section C of the St. Charles Parish Home Rule Charter, the Parish President has submitted a Budget Message to the St. Charles Parish Council; and,

WHEREAS, the Parish Council has taken under advisement the study of the Consolidated Operating and Capital Budget.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with Article V, Sections D and E of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2019 St. Charles Parish Consolidated Operating and Capital Budget attached hereto and made a part hereof and identified herewith as "Exhibit A" and "Exhibit B", to become effective January 1, 2019.

SECTION II. That said budget shall become effective January 1, 2019.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of _____, 2018.
The provisions of this ordinance shall become effective January 1, 2019.

CHAIRMAN: _____

SECRETARY: _____

DLVD/PARISH PRESIDENT: _____

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: _____

RETD/SECRETARY: _____

AT: _____ RECD BY: _____

ST. CHARLES PARISH
GOVERNMENTAL FUNDS
CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

Description	2017	2018				2019			
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
REVENUES:									
Taxes:									
Ad Valorem taxes	\$ 25,346,617	\$ 24,690,000	\$ 24,690,000	\$ 25,609,351	\$ 50,996	\$ 25,660,347	3.93%	\$ 26,077,500	1.63%
Sales taxes	33,617,358	33,413,991	33,413,991	13,410,501	20,369,526	33,780,027	1.10%	34,547,975	2.27%
Other taxes	1,566,911	1,516,000	1,516,000	525,186	1,052,814	1,578,000	4.09%	1,548,000	-1.90%
Licenses and permits	1,334,238	1,308,750	1,308,750	1,250,219	81,431	1,331,650	1.75%	1,303,650	-2.10%
Intergovernmental revenues	11,404,516	11,523,860	22,405,560	3,527,620	18,675,537	22,203,157	-0.90%	10,991,826	-50.49%
Fees, charges, and commissions	1,222,450	1,181,100	1,181,100	654,939	493,706	1,148,645	-2.75%	1,119,150	-2.57%
Fines and forfeitures	1,042,423	1,168,310	1,168,310	487,942	534,393	1,022,335	-12.49%	1,022,300	0.00%
Investment earnings	1,022,931	904,570	904,570	679,621	912,779	1,592,400	76.04%	1,623,540	1.96%
Miscellaneous	1,130,945	1,186,919	2,858,728	2,623,230	504,763	3,139,543	9.82%	1,074,905	-65.76%
Total Revenues	77,688,389	76,893,500	89,447,009	48,768,609	42,675,945	91,456,104		79,308,846	
EXPENDITURES:									
Personal Services	29,687,982	34,229,833	34,234,869	14,462,332	16,560,844	31,023,176	-9.38%	33,821,543	9.02%
Operating Services	11,522,450	14,068,761	14,115,493	4,693,060	8,760,863	13,453,923	-4.69%	15,375,405	14.28%
Materials & Supplies	4,760,321	5,250,470	5,278,970	2,022,848	3,284,895	5,308,343	0.56%	5,589,260	5.29%
Other Charges	(16,988)	815,020	809,520	226,260	558,635	784,895	-3.04%	846,399	7.84%
Debt Service	2,118,646	2,577,794	2,577,794	2,206,250	370,292	2,576,542	-0.05%	2,675,089	3.82%
Capital Outlay	18,457,279	36,013,866	66,000,270	5,900,451	67,121,205	73,145,056	10.83%	34,396,500	-52.97%
Intergovernmental	4,784,461	8,219,882	8,216,870	1,952,159	2,548,962	4,501,121	-45.22%	10,335,727	129.63%
Total Expenditures	71,314,151	101,175,626	131,233,786	31,463,360	99,205,696	130,793,056		103,039,923	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,374,238	(24,282,126)	(41,786,777)	17,305,249	(56,529,751)	(39,336,952)		(23,731,077)	
OTHER FINANCING SOURCES (USES):									
Transfer in	894,532	3,569,917	19,116,246	1,006,563	16,320,238	17,326,801	-9.36%	4,821,266	-72.17%
Transfer out	(2,299,479)	(4,949,337)	(4,949,337)	(2,006,563)	(16,745,966)	(18,752,529)	278.89%	(6,301,516)	-66.40%
Proceeds from the sale of assets	85,628	1,000	1,000	42,293	1,474	43,767	4276.70%	26,000	-40.59%
Issuance of Refunding Bond	15,000,000	-	-	-	-	-	0.00%	-	0.00%
Premium (Discount) on Debt Issued	1,115,482	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	14,796,163	(1,378,420)	14,167,909	(957,707)	(424,254)	(1,381,961)		(1,454,250)	
Net change in Fund Balance	21,170,401	(25,660,546)	(27,618,868)	16,347,542	(56,954,005)	(40,718,913)		(25,185,327)	
Fund Balance -Beginning	81,571,267	65,178,011	78,315,870			102,741,668		62,022,755	
Fund Balance - Ending	\$ 102,741,668	\$ 39,517,465	\$ 50,697,002			\$ 62,022,755		\$ 36,837,428	

ST. CHARLES PARISH
PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

Description	2017	2018				2019		
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	% Change Projected Actual vs Proposed
OPERATING REVENUES								
Ad Valorem Taxes	\$ 1,344,340	\$ 1,325,000	\$ 1,325,000	\$ 1,376,640	\$ 2,968	\$ 1,379,608	4.12%	\$ 2,165,000 56.93%
Charges for services	24,933,822	25,582,581	25,582,581	10,278,842	14,576,526	24,855,368	-2.84%	25,392,203 2.16%
Connection and service fees	354,695	414,450	414,450	276,075	164,075	440,150	6.20%	451,250 2.52%
Sewer development revenues	44,782	-	-	12,988	(12,988)	-		-
Delinquent charges	537,514	495,000	495,000	253,898	241,102	495,000	0.00%	552,000 11.52%
Disaster Relief -FEMA	17,070	-	-	-	-	-		-
Non-employer contributions	77,380	-	-	-	-	-	0.00%	-
Miscellaneous	49,603	24,000	24,000	18,793	5,207	24,000	0.00%	32,000 33.33%
Total Operating revenues	27,359,206	27,841,031	27,841,031	12,217,236	14,976,890	27,194,126		28,592,453
OPERATING EXPENSES								
Personal Services	10,549,207	11,120,441	11,120,441	4,864,668	5,522,348	10,387,016	-6.60%	11,586,371 11.55%
Operating Services	7,189,024	7,849,833	7,849,833	2,804,092	5,180,178	7,984,270	1.71%	8,130,253 1.83%
Material & Supplies	2,548,432	3,073,481	3,073,481	1,133,496	1,875,210	3,008,706	-2.11%	3,187,716 5.95%
Other Charges	6,801,949	6,876,544	6,876,544	16,414	7,014,080	7,030,494	2.24%	7,090,210 0.85%
Intergovernmental	310,426	317,850	317,850	156,917	158,590	315,507	-0.74%	350,500 11.09%
Total Operating expenses	27,399,038	29,238,149	29,238,149	8,975,587	19,750,406	28,725,993		30,345,050
Operating Income (loss)	(39,832)	(1,397,118)	(1,397,118)	3,241,649	(4,773,516)	(1,531,867)		(1,752,597)
NON-OPERATING REVENUES (EXPENSES)								
Investment earnings	117,632	95,190	95,190	106,485	28,864	135,349	42.19%	156,870 15.90%
Grants	257,391	-	68,745	-	326,136	326,136	374.41%	- -100.00%
Loss on sale of Assets	16,765	23,000	23,000	1,508	21,492	23,000	0.00%	23,000 0.00%
Bond interest and paying agent fees	(766,298)	(965,538)	(965,538)	(1,500)	(964,038)	(965,538)	0.00%	(950,088) -1.60%
Total Non-operating revenues (expenses)	(374,510)	(847,348)	(778,603)	106,493	(587,546)	(481,053)		(770,218)
Income (loss) before contributions and transfers	(414,342)	(2,244,466)	(2,175,721)	3,348,142	(5,361,062)	(2,012,920)		(2,522,815)
Issuance of Bond	-	7,293,979	7,293,979	-	2,236,381	2,236,381	100.00%	5,614,148 151.04%
Special Items -Assets	1,079,750	-	-	-	-	-	0.00%	- 0.00%
Transfer in	356,397	59,600	59,600	318,000	60,000	378,000	534.23%	387,000 2.38%
Transfer out	(135,107)	(138,000)	(138,000)	-	(138,000)	(138,000)	0.00%	(138,000) 0.00%

CONTINUED

ST. CHARLES PARISH
PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2019

Description	2017	2018			2019		
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual
						Proposed Budget	% Change Projected Actual vs Proposed
Change in Net Position	886,698	4,971,113	5,039,858			3,340,333	
Total net position -Beginning	107,490,813	106,148,642	106,079,897			108,036,644	
Special Item -Prior Period Adjustment	305,708	-	-			-	
Total net position -Beginning as restated	107,796,521	106,148,642	106,079,897			108,036,644	
Total net position -Ending	108,683,219	111,119,755	111,119,755			111,376,977	
Net investment in capital assets	98,824,549	95,164,700	95,164,700			92,208,140	
Restricted for debt service	2,064,723	2,288,048	2,288,048			2,084,757	
Restricted for capital projects	4,378,199	7,357,705	7,522,665			5,768,130	
Unrestricted	3,426,881	(30,010,257)	6,144,342			11,315,950	

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
10/23/18	9:00am		
General Fund:			
	PAGE 94	 District Attorney	Joel T. Chaisson
	PAGE 100	 Registrar of Voters	Brian Champagne
	PAGE 89	 District Court	Judge Timothy Marcel
	PAGE 93	 Grand Jury	Judge Timothy Marcel
	PAGE 90	 District Court Div. C	Judge Emile St. Pierre
	PAGE 91	 District Court Div. D	Judge Lauren Lemmon
	PAGE 92	 District Court Div. E	Judge Timothy Marcel
	PAGE 95	 Clerk of Court	Lance Marino
	PAGE 136-137	 Sheriff	Greg Champagne
	PAGE 145-146	 Coroner	Dr. Brian Brogle
	PAGE 168	 Parish Farm Agent	Kali Zammit
Special Revenue Funds:			
	PAGE 206-210	 Retired Senior Volunteer Program	Michele Higgins
General Fund:			
	PAGE 73-74	 Council	Michelle Impastato
	PAGE 75	 Council District I	Terrell Wilson
	PAGE 76	 Council District II	Mary Clulee
	PAGE 77	 Council District III	Dick Gibbs
	PAGE 78	 Council District IV	William Woodruff
	PAGE 79	 Council District V	Marilyn Bellock
	PAGE 80	 Council District VI	Traci Fletcher
	PAGE 81	 Council District VII	Julia Fisher-Perrier
	PAGE 82	 Council Division A	Wendy Benedetto
	PAGE 83	 Council Division B	Paul Hogan
General Fund:			
	PAGE 97-99	 Parish President	Billy Raymond
Special Revenue Funds:			
	PAGE 178-179	 Parish Transportation	Clayton Fauchaux
	PAGE 180-182	 Road Lighting District #1	Clayton Fauchaux
	PAGE 190-198	 Road & Drainage	Clayton Fauchaux
	PAGE 204-205	 Mosquito Control	Clayton Fauchaux
	PAGE 212-213	 Flood Protection	Sam Scholle
Capital Projects Funds:			
	PAGE 225-226	 West Bank Hurricane Protection Levee	Sam Scholle
	PAGE 227	 LCDBG	Caria Chiasson
Enterprise Funds			
	PAGE 231-238	 Wastewater	Clayton Fauchaux/ LJ Brady
	PAGE 250-253	 Solid Waste Collection & Disposal	Clayton Fauchaux
	PAGE 239-249	 Consolidated Waterworks District No. 1	Robert Brou
Special Revenue Funds:			
	PAGE 199-203	 Recreation	Duane Foret
Capital Projects Funds:			
	PAGE 223-224	 Recreation Facilities Construction	Duane Foret
General Fund:			
	PAGE 85-87	 Public Information	Adrienne Bourgeois
	PAGE 103-104	 Purchasing	Jill Schmill
	PAGE 105-106	 Personnel	Dayna Parker
	PAGE 107	 Legal Services	Bobby Raymond
	PAGE 110-112	 Planning & Zoning	Michael Albert
	PAGE 113-115	 Coastal Zone Management	Michael Albert
	PAGE 116	 ICC Building Codes	Michael Albert
	PAGE 119-121	 Information Technology	Erik Dufrene
	PAGE 122-124	 GIS	Luis Martinez
	PAGE 126-127	 Cable TV Administration	Adrienne Bourgeois
	PAGE 128-130	 General Gov't Buildings	Robert Messerly
	PAGE 133-134	 Risk Management	Rechell Champagne

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
	PAGE 135	 Grants Administration	Carla Chiasson
	PAGE 139	 Emergency Preparedness	Joe Ganote
	PAGE 140-142	 Emergency Prep. Subsid.	Joe Ganote
	PAGE 143	 EOC - 24 Hours Coverage	Joe Ganote
	PAGE 147-149	 Animal Control	Jena Troxler
	PAGE 150	 Health & Safety Rehab.	Joan Diaz
	PAGE 151	 Revitalization Fund Program	Joan Diaz
	PAGE 152	 Housing Preservation Grant	Joan Diaz
	PAGE 153-155	 Community Services	Joan Diaz
	PAGE 156	 Energy Assistance	Joan Diaz
	PAGE 157	 Summer Feeding	Joan Diaz
	PAGE 158-160	 Community Service Center	Joan Diaz
	PAGE 161	 Community Services Subgrants	Joan Diaz
	PAGE 162	 CSBG - Administration	Joan Diaz
	PAGE 163	 CSBG - Program Activities	Joan Diaz
	PAGE 164	 Home Program	Joan Diaz
	PAGE 165-167	 Community Center	Duane Foret
	PAGE 169-171	 Economic Development	Corey Faucheux
	PAGE 172	 Tourist Information Center	Corey Faucheux
Special Revenue Funds:			
	PAGE 183-184	 Workforce Investment Act	Tommy Scott
General Fund:			
	PAGE 84	 Ordinance & Proceedings	Grant M. Dussom
	PAGE 88	 Police Jury Association	Grant M. Dussom
	PAGE 96	 Ward Courts	Grant M. Dussom
	PAGE 101	 Elections	Grant M. Dussom
	PAGE 102	 Finance	Grant M. Dussom
	PAGE 108	 Taxation - Assessor	Grant M. Dussom
	PAGE 109	 Taxation - Collector	Grant M. Dussom
	PAGE 117-118	 Data Processing	Grant M. Dussom
	PAGE 125	 Research & Investigations	Grant M. Dussom
	PAGE 131	 Retirement System Contributions	Grant M. Dussom
	PAGE 132	 Retired Employees Group Insurance	Grant M. Dussom
	PAGE 138	 Juvenile	Grant M. Dussom
	PAGE 144	 Motor Vehicle	Grant M. Dussom
	PAGE 173	 Veterans Administration	Grant M. Dussom
	PAGE 174	 Public Housing	Grant M. Dussom
	PAGE 175	 Debt Service	Grant M. Dussom
	PAGE 176	 Transfers	Grant M. Dussom
Special Revenue Funds:			
	PAGE 185-189	 Criminal Court Fund	Grant M. Dussom
	PAGE 211	 Governmental Bldgs M&O	Grant M. Dussom
Capital Projects funds:			
	PAGE 228	 Front Foot Assessment Capital Projects	Grant M. Dussom
Agencies & Boards:			
		Library	
10/25/18	6:00pm		
Agencies & Boards:			
		Hospital Service District	
		Arc of St Charles	
		St. Charles Housing Authority	
		St. Charles Community Health Center	
		Council on Aging	
10/30/18	6:00pm	Any Necessary Budget Reviews	
Agencies & Boards:			
		911 Communications District	