St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Terrell D. Wilson
Councilmembers Wendy Benedetto, Paul J. Hogan,
Mary K. Clulee, Dick Gibbs, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Tuesday, October 24, 2017 | **8:00 AM** | **Council Chambers, Courthouse**

Budget - Final

Budget Hearing - Agenda

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

Budget Message – 2018 Consolidated Operating & Capital Budget (President Larry Cochran)

ORDINANCE SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2017-0187 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2018.

Sponsors: Mr. Cochran and Department of Finance

Legislative History

6/5/17	Parish Council	Accepted
	Reported: Finance Department Recommended: Approval	
	Council Discussion Finance Director Grant Dussom spoke on the matter.	
6/5/17	Parish Council	Accepted
10/2/17	Parish President	Introduced
10/2/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/16/17	Parish President	Introduced

10/16/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ANNOUNCEMENT

PUBLIC HEARING ON THURSDAY, OCTOBER 26, 2017, 6:00 PM; AND MONDAY, OCTOBER 30, 2017, 6:00 PM, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE

2017-0187 An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2018.

Sponsors: Mr. Cochran and Department of Finance

Legislative History

6/5/17	Parish Council	Accepted
	Reported: Finance Department Recommended: Approval	
	Council Discussion Finance Director Grant Dussom spoke on the matter.	
6/5/17	Parish Council	Accepted
10/2/17	Parish President	Introduced
10/2/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/16/17	Parish President	Introduced
10/16/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.

2017-0187

INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)

ORDINANCE NO. _____

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2018.

WHEREAS, in accordance with Article V, Section B of the St. Charles Parish Home Rule Charter and Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.) the Parish President has submitted the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2018 to the St. Charles Parish Council to wit:

Section I	General Fund
Section II	Special Revenue Funds (10)
Section III	Debt Service Funds (7)
Section IV	Capital Projects Funds (4)
Section V	Enterprise Funds (3)

WHEREAS, in accordance with Article V, Section C of the St. Charles Parish Home Rule Charter, the Parish President has submitted a Budget Message to the St. Charles Parish Council; and,

WHEREAS, the Parish Council has taken under advisement the study of the Consolidated Operating and Capital Budget.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with Article V, Sections D and E of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2018 St. Charles Parish Consolidated Operating and Capital Budget attached hereto and made a part hereof and identified herewith as "Exhibit A" and "Exhibit B", to become effective January 1, 2018.

SECTION II. That said budget shall become effective January 1, 2018.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of _____, 2017. The provisions of this ordinance shall become effective January 1, 2018.

CHAIRMAN:_____

SECRETARY:_____

DLVD/PARISH PRESIDENT:_____

APPROVED:_____ DISAPPROVED:_____

PARISH PRESIDENT:_____

RETD/SECRETARY:_____

AT:_____RECD BY: _____

Exhibit A

ST. CHARLES PARISH
GOVERNMENTAL FUNDS
CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2018

Description	2016	2017						2018	
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
REVENUES:									
Taxes:									
Ad Valorem taxes	$ 26,995,325	$ 24,460,000	$ 24,460,000	$ 25,363,943	$ 32,021	$ 25,395,964	3.83%	$ 24,690,000	-2.78%
Sales taxes	28,204,280	29,856,911	29,856,911	12,957,606	19,007,716	31,965,322	7.06%	33,413,991	4.53%
Other taxes	1,616,245	1,536,000	1,536,000	205,926	1,322,074	1,528,000	-0.52%	1,516,000	-0.79%
Licenses and permits	1,348,498	1,313,250	1,313,250	1,245,258	77,842	1,323,100	0.75%	1,308,750	-1.08%
Intergovernmental revenues	15,612,251	6,059,651	21,617,066	3,377,245	31,801,079	35,178,324	62.73%	11,523,860	-67.24%
Fees, charges, and commissions	1,294,651	1,029,900	1,029,900	728,750	492,737	1,221,487	18.60%	1,181,100	-3.31%
Fines and forfeitures	897,507	922,250	922,250	514,423	665,884	1,180,307	27.98%	1,168,310	-1.02%
Investment earnings	661,440	410,310	410,310	316,612	548,573	865,185	110.86%	904,570	4.55%
Miscellaneous	1,067,070	685,550	685,550	452,724	381,135	854,859	24.70%	1,186,919	38.84%
Total Revenues	77,697,267	66,273,822	81,831,237	45,162,487	54,329,061	99,512,548		76,893,500	
EXPENDITURES:									
Personal Services	27,761,713	33,149,473	33,149,473	13,747,129	16,555,545	30,302,674	-8.59%	34,229,833	12.96%
Operating Services	10,997,106	13,708,401	13,673,401	4,630,414	8,828,664	13,459,078	-1.57%	14,068,761	4.53%
Materials & Supplies	3,909,452	5,292,917	5,292,917	2,044,830	3,123,898	5,168,728	-2.35%	5,235,470	1.29%
Other Charges	(190,578)	810,920	810,920	237,056	546,364	783,420	-3.39%	810,020	3.40%
Debt Service	3,193,699	1,752,837	1,752,837	1,616,729	503,135	2,119,864	20.94%	2,577,794	21.60%
Capital Outlay	26,838,125	25,343,088	59,602,095	9,582,389	48,867,376	58,599,765	-1.68%	36,033,866	-38.51%
Intergovernmental	4,354,345	4,756,722	5,552,722	1,883,093	3,310,743	5,193,836	-6.46%	8,219,882	58.26%
Total Expenditures	76,863,862	84,814,358	119,834,365	33,741,640	81,735,725	115,627,365		101,175,626	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	833,405	(18,540,536)	(38,003,128)	11,420,847	(27,406,664)	(16,114,817)		(24,282,126)	
OTHER FINANCING SOURCES (USES):									
Transfer in	1,578,629	2,378,208	17,924,537	51,496	17,942,598	17,994,094	0.39%	3,629,917	-79.83%
Transfer out	(6,519,369)	(3,764,733)	(3,764,733)	(1,240,288)	(17,044,951)	(18,285,239)	385.70%	(5,009,337)	-72.60%
Proceeds from the sale of assets	48,777	1,000	1,000	7,384	5,322	12,706	1170.60%	1,000	-92.13%
Compensation for loss/damaged assets	-	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	(4,891,963)	(1,385,525)	14,160,804	(1,181,408)	902,969	(278,439)		(1,378,420)	
Net change in Fund Balance	(4,058,558)	(19,926,061)	(23,842,324)	10,239,439	(26,503,695)	(16,393,256)		(25,660,546)	
Fund Balance -Beginning	85,629,825	42,244,515	58,247,742			81,571,267		65,178,011	
Fund Balance - Ending	$ 81,571,267	$ 22,318,454	$ 34,405,418			$ 65,178,011		$ 39,517,465	

Exhibit B

ST. CHARLES PARISH

PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT

FISCAL YEAR ENDING DECEMBER 31, 2018

Description	2016 Prior Year Actual	2017 Original Budget	2017 Last Adopted Budget	2017 Actual Year-to-Date (as of June 30th)	2017 Estimate Remaining for Year	2017 Projected Actual Result at Year End	2017 % Change Last Adopted vs Projected Actual	2018 Proposed Budget	2018 % Change Projected Actual vs Proposed
OPERATING REVENUES									
Ad Valorem Taxes	$ -	$ 1,290,000	$ 1,290,000	$ 1,343,258	$ 1,082	$ 1,344,340	4.21%	$ 1,325,000	-1.44%
Charges for services	24,982,320	26,264,350	26,264,350	10,141,957	15,186,735	25,328,692	-3.56%	25,582,581	1.00%
Connection and service fees	368,025	395,650	395,650	165,415	243,619	409,034	3.38%	414,450	1.32%
Sewer development revenues	78,680	-	-	-	-	-		-	
Delinquent charges	527,208	490,000	490,000	257,564	237,436	495,000	1.02%	495,000	0.00%
Disaster Relief -FEMA	14,975	-	-	-	-	-		-	
Non-employer contributions	77,886	-	-	-	-	-	0.00%	-	0.00%
Miscellaneous	64,548	23,500	23,500	20,909	4,124	25,033	6.52%	24,000	-4.13%
Total Operating revenues	**26,113,642**	**28,463,500**	**28,463,500**	**11,929,103**	**15,672,996**	**27,602,099**		**27,841,031**	
OPERATING EXPENSES									
Personal Services	10,187,268	10,657,716	10,657,716	4,684,892	5,412,039	10,096,931	-5.26%	11,120,441	10.14%
Operating Services	7,254,427	7,996,512	7,996,512	2,862,309	4,824,718	7,687,027	-3.87%	7,849,833	2.12%
Material & Supplies	2,593,258	2,960,473	2,960,473	1,087,665	1,904,571	2,992,236	1.07%	3,073,481	2.72%
Other Charges	6,591,747	6,791,284	6,791,284	30,344	6,777,390	6,807,734	0.24%	6,876,544	1.01%
Intergovernmental	265,062	315,250	315,250	155,021	162,138	317,159	0.61%	317,850	0.22%
Total Operating expenses	**26,891,762**	**28,721,235**	**28,721,235**	**8,820,231**	**19,080,856**	**27,901,087**		**29,238,149**	
Operating Income (loss)	(778,120)	(257,735)	(257,735)	3,108,872	(3,407,860)	(298,988)		(1,397,118)	
NON-OPERATING REVENUES (EXPENSES)									
Investment earnings	44,275	37,400	37,400	9,470	81,495	90,965	143.22%	95,190	4.64%
Grants	37,500	260,557	329,302	-	326,136	326,136	-0.96%	-	-100.00%
Loss on sale of Assets	152,135	23,000	23,000	9,717	13,914	23,631	2.74%	23,000	-2.67%
Bond interest and paying agent fees	(792,302)	(980,688)	(980,688)	(2,350)	(978,338)	(980,688)	0.00%	(965,538)	-1.54%
Total Non-operating revenues (expenses)	**(558,392)**	**(659,731)**	**(590,986)**	**16,837**	**(556,793)**	**(539,956)**		**(847,348)**	
Income (loss) before contributions and transfers	(1,336,512)	(917,466)	(848,721)	3,125,709	(3,964,653)	(838,944)		(2,244,466)	
Issuance of Bond	-	-	-	-	706,021	706,021	100.00%	7,293,979	933.11%
Special Items -Assets	560,802	-	-	-	-	-	0.00%	-	0.00%
Transfer in	344,032	59,300	59,300	-	41,850	41,850	-29.43%	59,600	42.41%
Transfer out	(134,052)	(138,000)	(138,000)	-	(138,000)	(138,000)	0.00%	(138,000)	0.00%

CONTINUED

Exhibit B

ST. CHARLES PARISH

PROPRIETARY FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT

FISCAL YEAR ENDING DECEMBER 31, 2018

Description	2016	2017						2018	
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
Change in Net Position	(565,730)	(996,166)	(927,421)			(229,073)		4,971,113	
Total net position -Beginning	109,000,533	108,130,164	108,130,164			107,490,813		107,261,740	
Special Item -Prior Period Adjustment	(943,990)	-	-			-		-	
Total net position -Beginning as restated	108,056,543	108,130,164	108,130,164			107,490,813	-	107,261,740	
Total net position -Ending	107,490,813	107,133,998	107,202,743			107,261,740		112,232,853	
Net investment in capital assets	99,629,147	97,838,594	97,838,594			94,826,498		94,969,634	
Restricted for debt service	2,451,939	2,289,071	2,289,071			2,115,083		2,288,048	
Restricted for capital projects	5,969,746	7,066,590	7,577,638			7,357,705		7,256,018	
Unrestricted	(560,019)	(60,257)	(502,560)			2,962,454		7,719,153	

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
10/24/17	8:00am		
	General Fund:		
	PAGE 93	..... District Attorney	Joel T. Chaisson
	PAGE 99	..... Registrar of Voters	Brian Champagne
	PAGE 88	..... District Court	Judge Timothy Marcel
	PAGE 92	..... Grand Jury	Judge Timothy Marcel
	PAGE 89	..... District Court Div. C	Judge Emile St. Pierre
	PAGE 90	..... District Court Div. D	Judge Lauren Lemmon
	PAGE 91	..... District Court Div. E	Judge Timothy Marcel
	PAGE 94	..... Clerk of Court	Lance Marino
	PAGE 134-135	..... Sheriff	Greg Champagne
	PAGE 143-145	..... Coroner	Dr. Brian Brogle
	PAGE 164	..... Parish Farm Agent	Kali Zammit
	Special Revenue Funds:		
	PAGE 204-208	..... Retired Senior Volunteer Program	Michele Higgins
	General Fund:		
	PAGE 74-75	..... Council	Tiffany Clark; Calli Madere
	PAGE 76	..... Council District I	Terrell Wilson
	PAGE 77	..... Council District II	Mary Clulee
	PAGE 78	..... Council District III	Dick Gibbs
	PAGE 79	..... Council District IV	William Woodruff
	PAGE 80	..... Council District V	Marilyn Bellock
	PAGE 81	..... Council District VI	Traci Fletcher
	PAGE 82	..... Council District VII	Julia Fisher-Perrier
	PAGE 83	..... Council Division A	Wendy Benedetto
	PAGE 84	..... Council Division B	Paul Hogan
	General Fund:		
	PAGE 96-98	..... Parish President	Billy Raymond
	Special Revenue Funds:		
	PAGE 174-175	..... Parish Transportation	Clayton Faucheux
	PAGE 176-178	..... Road Lighting District #1	Clayton Faucheux / Steve Truitt
	PAGE 186-196	..... Road & Drainage	Clayton Faucheux
	PAGE 202-203	..... Mosquito Control	Clayton Faucheux / Steve Truitt
	PAGE 210-211	..... Flood Protection	Sam Scholle
	Capital Projects Funds:		
	PAGE 223-224	..... West Bank Hurricane Protection Levee	Sam Scholle
	PAGE 225	..... LCDBG	Carla Chiasson
	Enterprise Funds		
	PAGE 229-236	..... Wastewater	Clayton Faucheux/ LJ Brady
	PAGE 250-253	..... Solid Waste Collection & Disposal	Clayton Faucheux / Steve Truitt
	PAGE 237-249	..... Consolidated Waterworks District No. 1	Robert Brou
	Special Revenue Funds:		
	PAGE 197-201	..... Recreation	Duane Foret
	Capital Projects Funds:		
	PAGE 221-222	..... Recreation Facilities Construction	Duane Foret
	General Fund:		
	PAGE 86	..... Public Information	Tristan Babin
	PAGE 102-103	..... Purchasing	Jill Schmill
	PAGE 104	..... Personnel	Dayna Parker
	PAGE 105	..... Legal Services	Bobby Raymond
	PAGE 108-110	..... Planning & Zoning	Michael Albert
	PAGE 111-113	..... Coastal Zone Management	Michael Albert
	PAGE 114	..... ICC Building Codes	Michael Albert
	PAGE 117-119	..... Information Technology	Erik Dufrene
	PAGE 120-122	..... GIS	Luis Martinez
	PAGE 124-125	..... Cable TV Administration	Tristan Babin
	PAGE 126-128	..... General Gov't Buildings	Phil Dufrene

DATE	PAGE#	FUND/DEPARTMENT	REPRESENTATIVE
	PAGE 131-132	Risk Management	Rechell Champagne
	PAGE 133	Grants Administration	Carla Chiasson
	PAGE 137	Emergency Preparedness	Joe Ganote
	PAGE 138-140	Emergency Prep. Subsid.	Joe Ganote
	PAGE 141	EOC - 24 Hours Coverage	Joe Ganote
	PAGE 146-148	Animal Control	Jena Troxler
	PAGE 149	Health & Safety Rehab.	Joan Diaz
	PAGE 150	Revitalization Fund Program	Joan Diaz
	PAGE 151-153	Community Services	Joan Diaz
	PAGE 154	Energy Assistance	Joan Diaz
	PAGE 155	Summer Feeding	Joan Diaz
	PAGE 156-157	Community Service Center	Joan Diaz
	PAGE 158	Community Services Subgrants	Joan Diaz
	PAGE 159	CSBG - Administration	Joan Diaz
	PAGE 160	CSBG - Program Activities	Joan Diaz
	PAGE 161	Home Program	Joan Diaz
	PAGE 162-163	Community Center	Duane Foret
	PAGE 165-167	Economic Development	Corey Faucheux
	PAGE 168	Tourist Information Center	Corey Faucheux
	Special Revenue Funds:		
	PAGE 179-180	Workforce Investment Act	Tommy Scott
	General Fund:		
	PAGE 85	Ordinance & Proceedings	Grant M. Dussom
	PAGE 87	Police Jury Association	Grant M. Dussom
	PAGE 95	Ward Courts	Grant M. Dussom
	PAGE 100	Elections	Grant M. Dussom
	PAGE 101	Finance	Grant M. Dussom
	PAGE 106	Taxation - Assessor	Grant M. Dussom
	PAGE 107	Taxation - Collector	Grant M. Dussom
	PAGE 115-116	Data Processing	Grant M. Dussom
	PAGE 123	Research & Investigations	Grant M. Dussom
	PAGE 129	Retirement System Contributions	Grant M. Dussom
	PAGE 130	Retired Employees Group Insurance	Grant M. Dussom
	PAGE 136	Juvenile	Grant M. Dussom
	PAGE 142	Motor Vehicle	Grant M. Dussom
	PAGE 169	Veterans Administration	Grant M. Dussom
	PAGE 170	Public Housing	Grant M. Dussom
	PAGE 171	Debt Service	Grant M. Dussom
	PAGE 172	Transfers	Grant M. Dussom
	Special Revenue Funds:		
	PAGE 181-185	Criminal Court Fund	Grant M. Dussom /J. Charles Oubre, III
	PAGE 209	Governmental Bldgs M&O	Grant M. Dussom
	Capital Projects funds:		
	PAGE 226	Front Foot Assessment Capital Projects	Grant M. Dussom
10/26/17	***6:00pm***		
	Agencies & Boards:		
		Hospital Service District Arc of St Charles	
		St. Charles Housing Authority St. Charles Community Health Center	
		911 Communications District	
		Council on Aging	
10/30/17	***6:00pm***	***Any Necessary Budget Reviews***	
	Agencies & Boards:		
		Library	