



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher

**Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Tuesday, September 6, 2022

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Zachary Adams
Lord's House Community Church, Luling*

APPROVAL OF MINUTES

Regular Meeting – August 15, 2022

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0240](#) In Recognition: Ralph M. Wilderson, St. Charles Parish Civil Service Board

 Sponsors: Gibbs
 Attachments: [2022-0240 Ralph Wilderson.pdf](#)

- 2 [2022-0241](#) In Recognition: Thomas Barreca, Jr., St. Charles Parish Communications District

 Sponsors: Fisher-Cormier
 Attachments: [2022-0241 Thomas Barreca.pdf](#)

- 3 [2022-0242](#) In Recognition: Michael Guillot, St. Charles Parish Communications District

 Sponsors: Billings
 Attachments: [2022-0242 Michael Guillot.pdf](#)

- 4 [2022-0243](#) Proclamation: "Suicide Prevention Awareness Month"

 Sponsors: Clulee
 Attachments: [2022-0243 Suicide Prevention Awareness Month](#)

- 5 [2022-0244](#) Proclamation: “National Child Passenger Safety Week” and “National Seat Check Saturday”

Sponsors: Darensbourg Gordon

Attachments: [2022-0244 Child Passenger Safety Week.pdf](#)

- 6 [2022-0245](#) Proclamation: “National Hunting and Fishing Day”

Sponsors: Dufrene

Attachments: [2022-0245 Hunting and Fishing.pdf](#)

- 7 [2022-0246](#) Proclamation: “National Rail Safety Week”

Sponsors: Jewell

Attachments: [2022-0246 Rail Safety Week.pdf](#)

- 8 [2022-0234](#) Local Board of Review - 2022 Assessment - Regular Meeting,
September 19, 2022, 6PM, Council Chambers, Courthouse

Sponsors: Fisher

Attachments: [2022-0234 Board of Review Schedule Sept2022](#)
[letter setting BOR Form 3101.Exhibit A from Assessor 7.1.2022](#)
[RS 47.1992 8.23.2022](#)
[Chapter 31 LA Tax Commission 8.23.2022](#)
[Form 3102.3103.A&B Exhibit A B Appeal to Tax Commission following BOR](#)

*****Announcement*****

Legislative History

8/15/22 Assessor List Exposed
August 15 - 29, 2022 List Exposed for Taxpayer Inspection

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0231](#) Hospital Service District

[2022-0232](#) Department of Legal Services

[2022-0233](#) Parish President Remarks/Report

Sponsors: Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, September 19, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 12 [2022-0235](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to MS, Medical Service District on a lot measuring 200 ft. by 450 ft. as shown on the map by E.M. Collier dated April 22, 1955, municipal address 1001 Paul Maillard Road, Luling, as requested by St. Charles Parish Hospital Service District No. 1.

Sponsors: Jewell and Department of Planning & Zoning

Attachments: [2022-0235 Hospital RECOMMENDATIONS AT A GLANCE docx](#)

[2022-0235 Hospital Minutes](#)

[2022-0235 Hospital LUR 2022-12-R](#)

[2022-0235 Hospital Subdivision Map](#)

[2022-0235 Hospital AERIAL](#)

[2022-0235 Hospital ZONING](#)

[2022-0235 Hospital FLUM](#)

[2022-0235 Hospital Application Page 1](#)

Legislative History

7/8/22	Department of Planning & Zoning	Received/Assigned PH
8/4/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/4/22	Planning Commission	Recommended Approval to the Parish Council

- 25 [2022-0236](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot 5A, Paradis, as requested by Triple MBM Properties.

Sponsors: Jewell and Department of Planning & Zoning

Attachments: [2022-0236 Triple MBM RECOMMENDATIONS AT A GLANCE docx](#)
[2022-0236 Triple MBM Minutes](#)
[2022-0236 Triple MBM LUR 2022-11-R](#)
[2022-0236 Triple MBM Survey](#)
[2022-0236 Triple MBM Old Zoning](#)
[2022-0236 Triple MBM AERIAL](#)
[2022-0236 Triple MBM ZONING](#)
[2022-0236 Triple MBM FLUM](#)
[2022-0236 Triple MBM Application Page 1](#)

Legislative History

7/1/22	Department of Planning & Zoning	Received/Assigned PH
8/4/22	Department of Planning & Zoning	Recommended Denial to the Planning Commission
8/4/22	Planning Commission	Recommended Denial to the Parish Council

- 40 [2022-0237](#) An ordinance approving and authorizing the execution of Change Order No.1 for the Des Allemands Emergency Bulkhead, (Project No. P210601), to decrease the contract amount by \$135,101.22 and decrease contract time by 36 days.

Sponsors: Jewell and Department of Public Works

Attachments: [2022-0237 Bulkhead Change Order Form FINAL](#)

- 49 [2022-0238](#) An ordinance approving and authorizing the execution of Change Order No. 1 for the Mimosa and Lagatutta Drainage Improvements, (Project No. P090904), to decrease the contract amount by \$48,506.38 and increase contract time by 41 days.

Sponsors: Jewell and Department of Public Works

Attachments: [2022-0238 Mimosa & Lagatutta C.O attachments](#)

- 83 [2022-0251](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Rowena Smith Drive in St. Rose.

Sponsors: Bellock

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

(NO ITEMS)

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 84 [2022-0229](#) A resolution to approve the Civil Service Pay Plan as recommended by the Personnel Officer in accordance with the Compensation and Pay Classification Study conducted by SSA Consultants.

Sponsors: Jewell and Personnel Office

Attachments: [2022-0229 St Charles Employee Presentation DRAFT V2.pdf](#)

[This proposed resolution was tabled on August 15, 2022, public comment opened.]

Legislative History

8/15/22	Parish President	Introduced
8/15/22	Parish Council	to extend time an additional three minutes
	Reported:	
	Personnel Office Recommended:	Approval
	Ms. Dayna Parker, Personnel Officer,	spoke on the matter.

Ms. Parker invited Mr. Cody Saucier, Project Manager, SSA Consultants, to the podium to speak on the matter and give their presentation. Mr. Saucier spoke on the matter and presented a power point.

Public comment opened
Mr. Gregory Williams, Hahnville

8/15/22	Parish Council	Time Extended
8/15/22	Parish Council	Tabled.
	Public comment	
	Ms. Rachelle Johnson, Des Allemands	
	Ms. Jeanne Johnson, Hahnville	
	Mr. Michael Albert, Planning & Zoning Director	

Council Discussion
Ms. Parker spoke on the matter.
Mr. Saucier spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant Dussom spoke on the matter.

8/15/22	Parish Council	Tabled.
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RESOLUTIONS

- 85 [2022-0239](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Brennen & Melissa Friloux and Kristopher & Kourtne Donnaud.

Sponsors: Jewell and Department of Planning & Zoning

Attachments: [2022-0239 Friloux RECOMMENDATIONS AT A GLANCE](#)

[2022-0239 Friloux Minutes](#)

[2022-0239 Friloux LUR 2022-18-MIN Friloux-Donnaud](#)

[2022-0239 Friloux Submitted Plat](#)

[2022-0239 Friloux Waiver Request](#)

[2022-0239 Friloux AERIAL](#)

[2022-0239 Friloux ZONING](#)

[2022-0239 Friloux FLUM](#)

Legislative History

6/6/22	Department of Planning & Zoning	Received/Assigned PH
8/4/22	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission
	Approval, contingent upon approval of the requested waiver.	
8/4/22	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
	Approval, contingent upon approval of the requested waiver.	

- 99 [2022-0250](#) A resolution to grant permission to the American Cancer Society "Real Men Wear Pink" Campaign, 2609 River Road, New Orleans, LA 70121, to solicit contributions at the intersections of I-310 and River Road (Hwy. 18) by the Westbank Bridge Park, on Tuesday, October 18, 2022, between the hours of 3:00 pm and 7:00 pm.

Sponsors: Clulee

APPOINTMENTS

- 100 [2022-0247](#) Accept resignation of Ms. Keondra Milligan - St. Charles Parish Board of Adjustment as the District V Representative

Attachments: [2022-0247 Keondra Milligan Resignation ZBA](#)

Legislative History

11/15/21	Parish Council	Enacted Legislation
	Ms. Keondra Milligan, appointed to the Board of Adjustment as the District V Representative on November 15, 2021, per Resolution No. 6596	
	Term: December 7, 2021 - December 7, 2025	
8/10/22	Board Member	Resigned

- 101 [2022-0248](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District V Representative.

Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District V Councilmember to fill the vacancy caused by the resignation of the term of Ms. Keondra Milligan. Unexpired term to begin immediately and expire December 7, 2025.

Legislative History

11/15/21 Parish Council Enacted Legislation
Ms. Keondra Milligan, appointed to the Board of Adjustment as the District V Representative on November 15, 2021, per Resolution No. 6596
Term: December 7, 2021 - December 7, 2025

- [2022-0249](#) A resolution appointing a member to the River Parishes Tourist Commission representing the St. Charles Parish Council.

On September 19, 2022, the Council Chairman will accept nominations to the River Parishes Tourist Commission representing the St. Charles Parish Council, to fill the vacancy caused by the expiration of the term of Mr. Garrett Monti. Four (4) year term to begin October 31, 2022 and expire October 31, 2026. [Nominee must be a member on the Economic Development Council; appointment subject to Senate confirmation per R.S.33:4574.12]

Legislative History

10/15/18 Parish Council Enacted Legislation
Mr. Garrett Monti appointed to the River Parishes Tourist Commission on October 15, 2018, per Resolution No. 6378
Term: October 31, 2018 - October 31, 2022

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/7/22, 6PM, Lafourche Basin
Levee District Office, 21380 Highway 20, Vacherie*

COMMUNICATIONS DISTRICT (911): Monday, 9/12/22, 5PM, Council Chambers

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 9/14/22, 5PM, Council
Chambers*

BOARD OF ADJUSTMENT (ZBA): Thursday, 9/15/22, 6PM, Council Chambers

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 9/19/22, 6PM, Pontchartrain Levee
District Headquarters Complex, 2069 Railroad Avenue, Litcher*

ST. CHARLES PARISH COUNCIL: Monday, 9/19/22, 6PM, Council Chambers

ANNOUNCEMENTS

*Board of Review: Parish Council will be sitting as a Board of Review September 9 –
September 23, 2022*

2022 Assessment List

*Written or Oral Protests must be received by the Parish Council Office by September
12, 2022 – 4:00 pm*

*Public Hearings to consider the Proposed 2023 Capital and Consolidated Operating
Budget:*

Tuesday, November 1, 2022, 9AM

Thursday, November 3, 2022, 1PM

Monday, November 7, 2022, 6PM

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.