



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

**Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, July 6, 2020

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER

*Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte*

PLEDGE

Faith Becnel

APPROVAL OF MINUTES

Regular Meeting – June 15, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0195](#) In Recognition: Faith Becnel, 2020 American Idol Top 20 Contestant

 Sponsors: Ms. Benedetto

 Attachments: [2020-0195 Faith Becnel](#)

- 2 [2020-0196](#) In Recognition: Kelly Buckwalter, Port of South Louisiana Board of Commissioners

 Sponsors: Mr. Fisher

 Attachments: [2020-0196 Kelly Buckwalter](#)

- 3 [2020-0197](#) In Recognition: Jason Richard, Planning & Zoning Commission

 Sponsors: Mr. Dufrene

 Attachments: [2020-0197 Jason Richard](#)

- 4 [2020-0198](#) Proclamation: “Juneteenth Day in St. Charles Parish”

Sponsors: Ms. Bellock and Ms. Darensbourg Gordon

Attachments: [2020-0198 Juneteenth.pdf](#)

- 5 [2020-0199](#) Proclamation: “ALS Awareness Month in St. Charles Parish”

Sponsors: Mr. Gibbs

Attachments: [2020-0199 ALS Awareness Month](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0192](#) St. Charles Community Health Center

[2020-0193](#) The Arc of St. Charles

[2020-0194](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, July 27, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 6 [2020-0187](#) An ordinance to rename Amelia Avenue, Destrehan to Amelia Street.

Sponsors: Ms. Clulee

- 7 [2020-0191](#) An ordinance to levy an assessment on the 2020 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0191 Ad Valorem Report 20200629_113100.pdf](#)

- 30 [2020-0200](#) An ordinance to approve and authorize the execution of Amendment No. 1 to the professional services agreement with Picciola & Associates, Inc., for providing necessary professional engineering services for a project that improves the hydraulic capacity into Destrehan Pump Station (P.S.) No. 2 (Parish Project Number P181101).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0200 Amendment No. 1 Destrehan Pump Station No. 2 Improvements](#)
 [2020-0200Picciola Insurance Certificate](#)
 [2020-0200 Destrehan PS No. 2 Revised Conceptual Plan](#)
 [2020-0200 Ordinance No. 19.7.3 with agreement](#)

PLANNING AND ZONING PETITIONS

- 38 [2020-0158](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-3 to R-1A on a 609,850 square foot area consisting of Parcels F, I and portions of Parcels G and J, Fashion Plantation Subdivision, as requested by Fashion Plantation Estates, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0158 Recommendation at a Glance \(Fashion Pltn. Est.\).pdf](#)
 [2020-0158 Minutes 06.04.2020 Fashion Plantation \(Rezoning\).pdf](#)
 [2020-0158 LUR 2020-6-R Fashion Plantation Estates, LLC.pdf](#)
 [2020-0158 Survey.pdf](#)
 [2020-0158 AERIAL.PDF](#)
 [2020-0158 ZONING.PDF](#)
 [2020-0158 FLUM.PDF](#)
 [2020-0158 Application Page 1.pdf](#)

Legislative History

4/29/20	Department of Planning & Zoning	Received/Assigned PH
6/4/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/4/20	Planning Commission	Recommended Approval to the Parish Council
6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 49** [2020-0174](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 5. Boats, Docks and Waterways, Article I. In General, Section 5-3. No-wake/idle speed only zones, (a) (3) by extending the zone to the Randolph Pump Station.
- Sponsors:** Mr. Dufrene
- Attachments:** [2020-0174 DA Boat Launch 8.5x11.pdf](#)
- Legislative History**
- | | | |
|---------|-------------------|--|
| 6/15/20 | Council Member(s) | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 50** [2020-0176](#) An ordinance to amend the 2020 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues including transfers totaling \$29,350,819 and accumulated fund balance of \$50,595,085 and expenditures, including transfers, totaling \$80,929,422 for the Roads and Drainage Fund - Fund 112, Parish Transportation Fund 102, Flood Protection Fund 123, and Capital Projects Fund 310 (West Bank Hurricane Protection Levee) for construction, architectural/engineering, and other fees unexpended in 2019 for various parish projects that were not completed during 2019.
- Sponsors:** Mr. Jewell and Department of Finance
- Attachments:** [2020-0176 1st Amendment - Ex. A and updated back-up.pdf](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/20 | Parish President | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 72** [2020-0177](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P080502-22A, Engineer's Canal Pump Station Improvements, to balance the contract quantities with actual quantities resulting in a decrease of \$77,010.00 in Contract Price and an increase in the Contract Time by 90 days.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2020-0177 Change Order No. 1 Engineer's Canal PS](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/20 | Parish President | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 76 [2020-0178](#) An ordinance to enact a MORATORIUM on the approval of major subdivisions (more than five lots) until lifted for any community, as defined by Ordinance No. 00-9-11, upon completion of parish drainage and sewage master plans for that community where the results have been accepted by resolution of the parish council or eighteen (18) months, whichever occurs first.

Sponsors: Mr. Jewell and Department of Public Works

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 77 [2020-0182](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6 Buildings and Building Regulations, Article II, Section 6-14 Permit Application to establish a process for analyzing the impact of traffic generated by new development by adding part (n) Traffic Impact Analysis.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0182 TIA Policy \(Rev 1\)](#)

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 88 [2020-0183](#) An ordinance to amend the St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision procedure, C. Minor Resubdivisions, 2. Reserved and Section II. Subdivision procedure to establish a process for analyzing the impact of traffic generated by new development at paragraph E. Preliminary Plat 3. Preliminary Plat/Additional Submission Requirements.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 89 [2020-0179](#) An ordinance to approve and authorize the Parish President to execute a perpetual Right-of-Way Contract on behalf of St. Charles Parish as Grantor, in favor of Phillips 66 Alliance H2PL LLC as Grantee, across one tract of land located in Section 64, Township 13 South, Range 21 East, and one tract of land located in Section 25, Township 13 South, Range 21 East.

Sponsors: Mr. Jewell

Attachments: [2020-0179 6.11.2020.2020.FINAL.Agreement](#)
[2020-0179 Exhibit A 6.12.20](#)
[2020-0179 Exhibit B 6.12.20](#)
[2020-0179 6.11.2020.Exhibits.C and D](#)

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 101 [2020-0180](#) An ordinance to approve and authorize the execution of an engineering services agreement with T. Baker Smith LLC for providing all necessary services for the 2020 West Bank Master Drainage Plan (MDP), Project No. P200602.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0180 Engineering Services Agreement WBMaster Drainage Plan Rev1](#)
[2020-0180 SCP West Bank Master Drainage Plan](#)
[2020-0180 TBS Fee Schedule 2020 - St. Charles Parish.pdf](#)

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 123 [2020-0181](#) An ordinance to approve and authorize the execution of an engineering services agreement with Principal Engineering, Inc. for providing all necessary services for the 2020 East Bank Master Drainage Plan (MDP), Project No. P200601.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0181 Engineering Services Agreement East Bank Master Drainage Plan F](#)
[2020-0181 6.11.20 EB MDP Proposal Principal Engineering](#)

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 141** [2020-0184](#) An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Meyer Engineering, Ltd. for providing all necessary professional engineering services for the 2020 West Bank Sewer Master Plan, Project No. S200603.
- Sponsors:** Mr. Jewell and Department of Public Works/Wastewater
- Attachments:** [2020-0184 ESA WB Sewer Master Plan Contract \(Hahnville Plant\)](#)
[2020-0184 Meyer SCP West Bank Wastewater](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/20 | Parish President | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 156** [2020-0185](#) An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Kyle Associates, LLC. for providing all necessary professional engineering services for the 2020 East Bank Sewer Master Plan, Project No. S200601.
- Sponsors:** Mr. Jewell and Department of Public Works/Wastewater
- Attachments:** [2020-0185 ESA East Bank Sewer Master Plan \(Destrehan Plant\)](#)
[2020-0185 Kyle EBsewerPhase I Scope](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/20 | Parish President | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 167** [2020-0186](#) An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Linfield, Hunter & Junius, Inc., for providing all necessary professional engineering services for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.
- Sponsors:** Mr. Jewell and Department of Public Works/Wastewater
- Attachments:** [2020-0186 ESA West Bank Sewer Master Plan \(Luling Oxidation Pond\)](#)
[2020-0186 LHJ Scope of Services](#)
[2020-0186 LHJ Task and Hour Breakdown - Phase I](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/20 | Parish President | Introduced |
| 6/15/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

PERSONS TO ADDRESS THE COUNCIL

- 179** [2020-0201](#) Mr. Chris LaBure: Flood Control/Recent Flooding on the East Bank of St. Charles
- Attachments:** [2020-0201 Chris LaBure petition and attachments.pdf](#)

- 190 [2020-0202](#) Mr. Bobby Fauchaux: Servitude between 300 block of River Point and River Village Drive, Destrehan

Attachments: [2020-0202 Bobby Fauchaux petition.pdf](#)

- 191 [2020-0203](#) Mr. Nick (Nickie) Cammarata: Flooding & Existing storm sewer drainage system in Ormond Plantation & Ormond CC Estates

Attachments: [2020-0203 Nick Cammarata petition.pdf](#)

- 192 [2020-0204](#) Mr. Walter Pilie': Citizen's Advisory/Oversight Committee on drainage - East Bank

Attachments: [2020-0204 Walter Pilie' petition and attachments.pdf](#)

RESOLUTIONS

- 196 [2020-0188](#) A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the Paradis Canal Gate Project (BA-0209).

Sponsors: Mr. Jewell and Grants Office

- 197 [2020-0189](#) A resolution in support of construction services guidelines for River Place Estates Subdivision, Project No. P200201.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0189 SCP Construction Services for River Place Estates.pdf](#)

- 199 [2020-0190](#) A resolution approving and authorizing a change to the designated Authorized Representative for the Corporation for National and Community Services (CNCS) for Retired Seniors Volunteer Program of the River Parishes RSVP.

Sponsors: Mr. Jewell and Retired Senior Volunteer Program

APPOINTMENTS

200 [2020-0136](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Attachments:

[2020-0136 letter from Arc of St. Charles BOD.pdf](#)

Council will confirm nomination to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy created by the expiration of the term of Dr. Jeffrey S. Kuo, M.D.. Two (2) year term to begin immediately and expire June 30, 2022. [Dr. Kuo has served two consecutive terms and could not be re-appointed according to Arc of St. Charles By-Laws; however, on May 27, 2020 the Arc Board Members approved any 2019-2020 Board Members whose term of office is due to expire June 30, 2020 be extended for up to two (2) terms.]

Nominee: Dr. Jeffrey S. Kuo, M.D.

Legislative History

7/9/18	Parish Council	Enacted Legislation
	Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on July 9, 2018, per Resolution No. 6354	
	Term: July 1, 2018 - June 30, 2020	
5/18/20	Parish Council	Vacancy Announced
5/29/20	Parish Council	Correspondence Received
	from Mr. Dale Seal, Secretary, Arc of St. Charles Board of Directors, the Board approved a motion by all of the voting Arc Board Members present at the May 27, 2020 meeting, regarding Dr. Jeffrey Kuo, whose term of office is due to expire June 30, 2020, term has been extended for up to two (2) Terms.	
6/1/20	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fisher-Perrier nominated Dr. Jeffrey S. Kuo, M.D.	
6/1/20	Parish Council	Close Nomination(s) for
6/1/20	Parish Council	Nomination(s) Closed
6/15/20	Parish Council	Nomination(s) Accepted
	Nominee:	
	Chairman Gibbs nominated Dr. Jeffrey S. Kuo, M.D.	
6/15/20	Parish Council	Close Nomination(s) for
6/15/20	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

PLANNING & ZONING COMMISSION: Thursday, 7/9/20, 7PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 7/13/20, 5PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 7/16/20, 7PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/20/20, 6PM, Pontchartrain Levee
District Headquarters Complex, 2069 Railroad Avenue, Litcher
LIBRARY BOARD OF CONTROL: Tuesday, 7/21/20, 6PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 7/27/20, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE JULY 11, 2020 ELECTION: DEMOCRAT & REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY (Only those registered Democrat or Republican); DISTRICT 56 DEMOCRATIC STATE CENTRAL COMMITTEE (Only those registered Democrat in State Representative District 56); SPECIAL DISTRICT 1 JUSTICE OF THE PEACE ELECTION (Only those registered in Council District 1)

**Tuesday July 7, 2020 – Last Day to request Absentee by Mail Ballots*

**Friday July 10, 2020 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday July 11, 2020 - Election Day – 7:00 am – 8:00 pm*

***PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JULY 27, 2020.*

IMPORTANT DATES FOR THE AUGUST 15, 2020 PARISHWIDE PROPOSITION ELECTION

**Wednesday July 15, 2020 - Last Day to Register to Vote in Person or by mail*

**Saturday July 25, 2020 - Last Day to Register to Vote Online at geauxvote.com*

**Tuesday August 11, 2020 – Last Day to request Absentee by Mail Ballots*

**Early Voting: Saturday July 25, Monday July 27 – Saturday August 1, 2020, Monday August 3 – Saturday August 8, 2020 **Early Voting extended for additional week. 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

**Friday August 14, 2020 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday August 15, 2020 - Election Day – 7:00 am – 8:00 pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.