



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

**Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, February 17, 2020

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Reverend Marilyn Diggs
Mt. Zion Community Church, Boutte*

APPROVAL OF MINUTES

Regular Meeting – January 14, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0051](#) Proclamation: "Krewe of G-Old-Timers Day"

Sponsors: Mr. Jewell

Attachments: [2020-0051 Krewe of G-Old Timers](#)

- 2 [2020-0052](#) Proclamation: "Krewe of Montz Day"

Sponsors: Mr. Fisher

Attachments: [2020-0052 Krewe of Montz](#)

- 3 [2020-0053](#) Proclamation: "Hardline Mardi Gras Fest"

Sponsors: Ms. Clulee

Attachments: [2020-0053 Hardline Mardi Gras Fest](#)

- 4 [2020-0054](#) Proclamation: "Krewe of Lul Day"

Sponsors: Ms. Clulee

Attachments: [2020-0054 Krewe of Lul](#)

[2020-0055](#) In Recognition: Mr. Emile Buras and Mrs. Bea Comeaux Buras - 2020
King and Queen, Krewe of Lul

Sponsors: Mr. Jewell

[2020-0056](#) In Recognition: Mrs. Victoria "Vickie" Fauchaux Stephenson - 2020 Grand Marshal, Krewe of Lul

Sponsors: Mr. Jewell

[2020-0057](#) In Recognition: Mrs. Jean "Jeannie" Anderson Fauchaux - 2020 Grand Marshal, Krewe of Lul

Sponsors: Mr. Jewell

5 [2020-0058](#) Proclamation: "Krewe of Des Allemands Day"

Sponsors: Mr. Dufrene

Attachments: [2020-0058 Krewe of DA](#)

[2020-0059](#) In Recognition: Mr. Roy Lunk and Mrs. Patsye Vial Lunk - 2020 King and Queen, Krewe of Des Allemands

Sponsors: Mr. Jewell

[2020-0060](#) In Recognition: Mrs. Katherine Cortez Orgeron - 2020 Grand Marshal, Krewe of Des Allemands

Sponsors: Mr. Jewell

[2020-0061](#) In Recognition: Mr. Venis Parks - 2020 Grand Marshal, Krewe of Des Allemands

Sponsors: Mr. Jewell

6 [2020-0062](#) Peanut Butter Collection Drive - Ms. Tara Alleman, CFO, St. Charles Parish Hospital

Sponsors: Mr. Gibbs

Attachments: [2020-0062 Mardi Gras Peanut Butter Flyer 2020](#)

7 [2020-0063](#) Proclamation: "Disability Awareness Month in St. Charles Parish"

Sponsors: Mr. Dufrene

Attachments: [2020-0063 Disability Awareness Month](#)

8 [2020-0064](#) Proclamation: "Arc Fest in St. Charles Parish"

Sponsors: Ms. Bellock

Attachments: [2020-0064 Arc Fest](#)

9 [2020-0065](#) Proclamation: Trash Bash Cleanup and Recycling Awareness Day in St. Charles Parish

Sponsors: Mr. Jewell

Attachments: [2020-0065 Trash Bash](#)

- 10 [2020-0066](#) A resolution ordering and calling a special election to be held in the Parish of St. Charles, State of Louisiana, to authorize the renewal of special taxes (911 renewal, Road Lighting renewal, Library continuation) therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

Sponsors: Mr. Jewell and Bond Counsel

Attachments: [2020-0066 #Call - EXHIBIT A .pdf](#)
 [2020-0066 #Call Certificate.pdf](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0075](#) Department of Parks & Recreation/Community Center

[2020-0076](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, March 9, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 15 [2020-0067](#) An ordinance to provide for the installation of “**ALL-WAY STOP**” signs on Sixth Street at its intersection with Pine Street in Norco.

Sponsors: Ms. Fonseca and Mr. Fisher

- 16 [2020-0068](#) An ordinance to approve and authorize the execution of an Intergovernmental Agreement with the Sheriff and Law Enforcement District for the provision of security at the St. Charles Parish Courthouse.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2020-0068 SCP Sheriff Agreement Courthouse Security.pdf](#)

PLANNING AND ZONING PETITIONS

- 21 [2019-0413](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1A on approximately 38.4 acres in Fashion Plantation near 14855 River Road, Hahnville, as requested by JCJR St. Charles, LLC and Highway 18, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2019-0413 Recommendation at a Glance \(JCJR.Hwy18\).pdf](#)
 [2019-0413 Minutes 12.05.19 JCJR SC LLC Hwy 18 LLC.pdf](#)
 [2019-0413 LUR 2019-21-R JCJR-Highway 18.pdf](#)
 [2019-0413 Approved Preliminary Plat.pdf](#)
 [2019-0413 AERIAL.PDF](#)
 [2019-0413 ZONING.PDF](#)
 [2019-0413 FLUM.PDF](#)
 [2019-0413 Application.pdf](#)

Legislative History

11/5/19	Department of Planning & Zoning	Received/Assigned PH
12/5/19	Department of Planning & Zoning	Recommended Approval to the Planning Commission
12/5/19	Planning Commission	Recommended Approval to the Parish Council
12/16/19	Parish President	Introduced
12/16/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
1/14/20	Parish Council	Public Hearing Requirements Not Satisfied
1/14/20	Parish Council	Tabled.
1/14/20	Parish Council	Tabled.
2/3/20	Parish Council	Rmv'd and Reintroduced Councilwoman Benedetto explained her reason for abstaining.
2/3/20	Parish Council	Rmv'd and Reintroduced
2/3/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 34 [2020-0042](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No. P080502-18A, Oak Street Pump Station Improvements, to balance the contract quantities with actual quantities resulting in a decrease of \$103,895.00 in contract price and an increase in the contract time by 42 days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0042 Change Order No. 1 Oak Street PS Improvements](#)

Legislative History

2/3/20 Parish President Introduced

2/3/20 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 81 [2020-0046](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs on the east side of Early Street, between the road and the canal, from its intersection with Highway 90 to a distance of 140 feet northeastward in Paradis.

Sponsors: Mr. Dufrene

Legislative History

2/3/20 Council Member(s) Introduced

2/3/20 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 82 [2020-0048](#) An ordinance to approve and authorize the execution of Change Order No. 2 and final for the Water Tower Demolition (Project No. WWKS 95) to increase the contract time by 15 calendar days.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2020-0048 Change Order No. 2 \(final\).pdf](#)

Legislative History

2/3/20 Parish President Introduced

2/3/20 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 88 [2020-0049](#) An ordinance approving and authorizing the execution of Change Order No. 2 for Parish Project No P160302-6, Road Maintenance 2019, to balance the contract quantities with actual quantities resulting in an increase of \$66,825.75 and an increase in time of seven (7) days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0049 Change Order No. 2.pdf](#)

Legislative History

2/3/20	Parish President	Introduced
2/3/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 94** [2020-0050](#) An ordinance to approve and authorize the execution of an Engineering Services Contract between Huseman & Associates, LLC and St. Charles Parish to perform electrical and mechanical consulting engineering services associated with the replacement of the HVAC Unit #5 at the St. Charles Parish Courthouse located at 15045 River Rd., Hahnville, LA 70057.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2020-0050 Agreement.pdf](#)
[2020-0050 Exhibit B & C.pdf](#)

Legislative History

2/3/20	Parish President	Introduced
2/3/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 116** [2019-0236](#) An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix A, Zoning Ordinance of 1981, Section III. Definitions by adding Floats, and amending Section IV. General provisions, by adding restrictions for Floats.

Sponsors: Mr. Hogan

Attachments: [2019-0236 12-3-19 Memo to PZ](#)
[2019-0236 Recommendation at a Glance \(Floats\).pdf](#)
[2019-0236 Minutes 01.09.2020 Floats.pdf](#)
[2019-0236 LUR 2020-01 Restrictions for floats.pdf](#)

[This proposed ordinance was tabled on January 14, 2020 prior to the Public Hearing requirements being satisfied; therefore it must be re-introduced and re advertised for Public Hearing prior to consideration by the Parish Council.]

Legislative History

8/21/19	Legislative Committee	No Quorum
12/2/19	Legislative Committee	No Quorum
12/3/19	Council Secretary	Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the January 9, 2020 Planning Commission Agenda
12/16/19	Council Member(s)	Introduced
12/16/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
1/9/20	Department of Planning & Zoning	Recommended Denial to the Planning Commission
1/9/20	Planning Commission	Recommended Denial to the Parish Council

1/14/20	Parish Council	Public Hearing Requirements Not Satisfied
1/14/20	Parish Council	Tabled.
1/14/20	Parish Council	Tabled.
2/3/20	Parish Council	Remained Tabled

120 [2019-0411](#)

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section I. General. B. Definitions: Right-of-way, Section II. Subdivision procedure. E. Preliminary Plat Requirements. 2. Mandatory Plat Requirements t., F. Subdivision Construction. 2. Construction Plan Mandatory Submission Requirements b. Recreation Impact Acknowledgement., G. Final Plat Requirements. 2. Mandatory Submission Requirements. h. and o., 3. Final Plat/Additional Submission Requirements. c. Act of Dedication., H. Acceptance of Improvements. 1. Procedure., 2. Maintenance Agreement/Surety Bond., 4. b. Streets., Section III. Geometric standards. A. Streets. 3. Street Names: a. (6) Road, Street, Drive, or Avenue: and c. Extension of Existing Street., and Section IV. Design standards. E. Miscellaneous: 2. Traffic Control Signs, Signals, and Devices.

Sponsors:

Mr. Hogan

Attachments:[2019-0411 Recommendation at a Glance \(Private Streets in Major Subd.\).pdf](#)[2019-0411 Minutes 12.05.19 Private Streets in Major Subd..pdf](#)[2019-0411 Minutes 10.10.19 Private Resubs.pdf](#)[2019-0411 LUR 2019-10 Private Resubs.pdf](#)

[This proposed ordinance was tabled on January 14, 2020 prior to the Public Hearing requirements being satisfied; therefore it must be re-introduced and re advertised for Public Hearing prior to consideration by the Parish Council.]

Legislative History

12/5/19	Department of Planning & Zoning	Recommended Denial to the Planning Commission
12/5/19	Planning Commission	Recommended Denial to the Parish Council
12/16/19	Parish President	Introduced
12/16/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
1/14/20	Parish Council	Public Hearing Requirements Not Satisfied
1/14/20	Parish Council	Tabled.
1/14/20	Parish Council	Tabled.
2/3/20	Parish Council	Remained Tabled

RESOLUTIONS

- 137** [2019-0408](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073539 AI39862 - Destrehan Wastewater Treatment Plant**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2019-0408 Audit](#)

Legislative History

12/16/19 Parish President Introduced

12/16/19 Parish Council Motion Failed

A motion was made by Councilmember Clulee, seconded by Councilmember Wilson, to deviate from the regular order of the agenda to take up File No. 2019-0408; a matter not on the agenda.

Public comment opened on the deviation; no public comment

Councilman Hogan questioned if this is timely and has to happen tonight? Wastewater Assistant Director L.J. Brady spoke on the matter.

The motion to deviate failed to receive the required unanimous votes for passage by the following vote:

YEAS: BENEDETTO, WILSON, CLULEE, GIBBS, WOODRUFF,
 BELLOCK, FLETCHER

NAYS: HOGAN

ABSENT: FISHER-PERRIER

- 154** [2019-0409](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073521 AI43357 - Hahnville Wastewater Treatment Plant**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2019-0409 Audit](#)

Legislative History

12/16/19 Parish President Introduced

12/16/19 Parish Council Motion Failed
A motion was made by Councilmember Clulee, seconded by Councilmember Wilson, to deviate from the regular order of the agenda to take up File No. 2019-0409; a matter not on the agenda.

Public comment opened on the deviation; no public comment

Councilman Hogan questioned if this is timely and has to happen tonight?
Wastewater Assistant Director L.J. Brady spoke on the matter.

The motion to deviate failed to receive the required unanimous votes for passage by the following vote:

YEAS: BENEDETTO, WILSON, CLULEE, GIBBS, WOODRUFF,
BELLOCK, FLETCHER

NAYS: HOGAN

ABSENT: FISHER-PERRIER

171 [2019-0410](#)

A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0032131 AI43356 - Luling Oxidation Pond**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2019-0410 Audit](#)

Legislative History

12/13/19 Parish President Introduced

12/16/19 Parish Council Motion Failed

A motion was made by Councilmember Clulee, seconded by Councilmember Wilson, to deviate from the regular order of the agenda to take up File No. 2019-0410; a matter not on the agenda.

Public comment opened on the deviation; no public comment

Councilman Hogan questioned if this is timely and has to happen tonight?
Wastewater Assistant Director L.J. Brady spoke on the matter.

The motion to deviate failed to receive the required unanimous votes for passage by the following vote:

YEAS: BENEDETTO, WILSON, CLULEE, GIBBS, WOODRUFF,
BELLOCK, FLETCHER

NAYS: HOGAN

ABSENT: FISHER-PERRIER

- 188 [2020-0069](#) A resolution approving and adopting the St. Charles Parish 2020 Floodplain and Stormwater Management Program for Public Information (PPI) Document, for Credit under the Community Rating System (CRS) of the National Flood Insurance Program (NFIP) and to provide for related matters.

Sponsors: Mr. Jewell, Mr. Gibbs and Ms. Fisher-Perrier

Attachments: [2020-0069 Flood Aware 2020 \(1\).pdf](#)

APPOINTMENTS

- [2020-0026](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District I Representative.

[Deferred from the February 3, 2020 Parish Council Meeting]

Legislative History

5/21/18	Parish Council	Enacted Legislation
	Ms. La Sandra Gordon appointed to the Planning & Zoning Commission on May 21, 2018, per Resolution No. 6346	
	Term: May 31, 2018 - May 31, 2022	
1/14/20	Parish Council	Deferred
2/3/20	Parish Council	Deferred

- 223 [2020-0070](#) A resolution to confirm the appointment of Ms. Wendy Benedetto as a representative to the South Central Planning & Development Commission.

Sponsors: Mr. Jewell

Attachments: [2020-0070 South Central Planning Appointments](#)

To confirm the appointment to the South Central Planning & Development Commission. Term to begin Immediately and expire January 7, 2024. Term is concurrent with the Governing Authority (1/13/2020 – 1/7/2024).

Legislative History

2/7/20	Parish Council	Correspondence Received
	from Parish President Jewell; appointing Ms. Wendy Benedetto as a member to the Board of Commissioners of the South Central Planning & Development Commission.	

- 225 [2020-0071](#) A resolution to confirm the appointment of Ms. Marilyn B. Bellock as a representative to the South Central Planning & Development Commission.

Sponsors: Mr. Jewell

Attachments: [2020-0071 South Central Planning Appointments](#)

To confirm the appointment to the South Central Planning & Development Commission. Term to begin Immediately and expire January 7, 2024. Term is concurrent with the Governing Authority (1/13/2020 – 1/7/2024).

Legislative History

2/7/20 Parish Council Correspondence Received
from Parish President Jewell; appointing Ms. Marilyn B. Bellock as a
member to the Board of Commissioners of the South Central Planning &
Development Commission.

- 227 [2020-0072](#) A resolution to confirm the appointment of Mr. Ellis A. Alexander as a
representative to the South Central Planning & Development
Commission.

Sponsors: Mr. Jewell

Attachments: [2020-0072 South Central Planning Appointments](#)

*To confirm the appointment to the South Central Planning & Development Commission.
Term to begin Immediately and expire January 7, 2024. Term is concurrent with the
Governing Authority (1/13/2020 – 1/7/2024).*

Legislative History

2/7/20 Parish Council Correspondence Received
from Parish President Jewell; appointing Mr. Ellis A. Alexander as a
member to the Board of Commissioners of the South Central Planning &
Development Commission.

- 229 [2020-0073](#) A resolution to confirm the appointment of Mr. C. "Bub" Millet as a
representative to the South Central Planning & Development
Commission.

Sponsors: Mr. Jewell

Attachments: [2020-0073 South Central Planning Appointments](#)

*To confirm the appointment to the South Central Planning & Development Commission.
Term to begin Immediately and expire January 7, 2024. Term is concurrent with the
Governing Authority (1/13/2020 – 1/7/2024).*

Legislative History

2/7/20 Parish Council Correspondence Received
from Parish President Jewell; appointing Mr. C. "Bub" Millet as a member
to the Board of Commissioners of the South Central Planning &
Development Commission.

- [2020-0074](#) A resolution to appoint a member to the St. Charles Parish Library
Board of Control as the District I Representative.

*On March 9, 2020, Council Chairman will accept nominations from the District I
Councilmember to fill the vacancy created by the expiration of the term of Ms. Charlene
Alexander-Armstrong. Term to begin April 1, 2020 and expire April 1, 2025.*

Legislative History

1/9/17 Parish Council Enacted Legislation
Ms. Charlene Alexander-Armstrong appointed to the Library Service
District Board of Control on January 9, 2017, per Resolution No. 6261
Term: January 9, 2017 - April 1, 2020

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOUSING AUTHORITY: Tuesday, 2/18/20, 6PM, Courtroom, Courthouse
CIVIL SERVICE BOARD: Tuesday, 2/18/20, 6:30PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 2/19/20, 10AM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 2/20/20, 7PM Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 3/4/20, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 3/5/20, 7PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 3/9/20, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling
ST. CHARLES PARISH COUNCIL: Monday, 3/9/20, 6PM, Council Chambers

ANNOUNCEMENTS

KREWE OF MONTZ PARADE: Saturday, 2/22/20, 10AM, Montz

KREWE OF LUL PARADE: Saturday, 2/22/20, 12PM, Luling

KREWE OF DES ALLEMANDS PARADE: Sunday, 2/23/20, 1PM, Des Allemands

PARISH HOLIDAY: Monday, 2/24/20 – President's Day (observed)

PARISH HOLIDAY: Tuesday, 2/25/20 – Mardi Gras

***PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, MARCH 9, 2020.

IMPORTANT DATES FOR THE APRIL 4, 2020 ELECTION: DEMOCRAT & REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY (Only those registered Democrat or Republican); DISTRICT 56 DEMOCRATIC STATE CENTRAL COMMITTEE (Only those registered Democrat in State Representative District 56); SPECIAL DISTRICT 1 JUSTICE OF THE PEACE ELECTION (Only those registered in Council District 1)

*Wednesday March 4, 2020 - Last Day to Register to Vote in Person or by mail

*Saturday March 14, 2020 - Last Day to Register to Vote Online at geauxvote.com

*Tuesday March 31, 2020 – Last Day to request Absentee by Mail Ballots

*Early Voting: Saturday March 21, Monday March 23 – Saturday March 28, 2020: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

*Friday April 3, 2020 - Last day for Registrar to receive voted Absentee Ballot

*Saturday April 4, 2020 - Election Day – 7:00 am – 8:00 pm

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.