# St. Charles Parish

## Meeting Agenda

## Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

***Council Chairman Julia Fisher-Perrier***
***Councilmembers Wendy Benedetto, Paul J. Hogan,***
***Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,***
***William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher***

**Monday, May 20, 2019** **6:00 PM** **Council Chambers, Courthouse**

**Final**

## CALL TO ORDER

## PRAYER / PLEDGE

*Reverend Marilyn Diggs*
*Mt. Zion Baptist Church, Boutte*

## APPROVAL OF MINUTES

*Regular Meeting – May 6, 2019*

## SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

**1** 2019-0157 In Recognition: Mr. Roland Dartez, Police Jury Association

***Sponsors:*** Ms. Fisher-Perrier

***Attachments:*** 2019-0157 Roland Dartez

**2** 2019-0153 Proclamation: “Gospel Musical Festival Weekend”

***Sponsors:*** Mr. Woodruff

***Attachments:*** 2019-0153 Gospel Musical Fest.pdf

**3** 2019-0154 Proclamation: “Alzheimer’s and Brain Awareness Month”

***Sponsors:*** Mr. Cochran

***Attachments:*** 2019-0154 Alzheimer's

**4** 2019-0148 A resolution giving preliminary approval to the issuance of not to exceed Five Hundred Seventy-Five Thousand Dollars ($575,000) of Sales Tax Revenue Refunding Bonds of the Parish of St. Charles, State of Louisiana, in one or more series; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith.

***Sponsors:*** Mr. Cochran and Bond Counsel

***Attachments:*** 2019-0148 Exhibit A

2019-0148 Certificate

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2019-0160 Public Service Commission

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

### Monday, June 3, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville

**10** 2019-0151 An ordinance to approve and authorize the execution of a professional service agreement with Evans-Graves Engineers, Inc., for providing all necessary professional engineering services for a drainage maintenance project for Ormond Lakes Dredging (Watershed) Project No. P180806.

***Sponsors:*** Mr. Cochran and Department of Public Works

***Attachments:*** 2019-0151 Evans-Graves Engineering Agreement

2019-0151 Evans-Graves Proposal

2019-0151 fee schedule 2017

**22** 2019-0152 An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Evans-Graves Engineers, Inc., for providing all necessary professional engineering services for a project that replaces an existing 30-inch pump with a 48-inch pump at the Schexnaydre Pump Station (P.S.). (Parish Project Number P190502).

***Sponsors:*** Mr. Cochran and Department of Public Works

***Attachments:*** 2019-0152 Evans-Graves Engineering Agreement

2019-0152 Manhour and Fee Proposal - Schexnaydre PS Improvements - 5-1-1

## PLANNING AND ZONING PETITIONS

**35** 2019-0144 An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L and C-3 to M-1 on portions of Lots 1, 2, 3, and 4, John Lambert Tract as requested by Renton Properties, LLC.

***Sponsors:*** Mr. Cochran and Department of Planning & Zoning

***Attachments:*** 2019-0144 Recommendation at a Glance (Renton)
2019-0144 Minutes_05.02.19_Renton
2019-0144 LUR_2019-5-R Renton - Revised
2019-0144 Survey (proposed)
2019-0144 AERIAL red
2019-0144 ZONING red
2019-0144 FLUM red
2019-0144 Application

***Legislative History***

| | | |
|---|---|---|
| 4/3/19 | Department of Planning & Zoning | Received/Assigned PH |
| 5/2/19 | Department of Planning & Zoning | Recommended Approval to the Planning Commission |
| 5/2/19 | Planning Commission | Recommended Approval to the Parish Council |
| 5/6/19 | Parish President | Introduced |
| 5/6/19 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

**49** 2019-0140 An ordinance to approve and authorize the execution of a professional service contract with Murray Architects for providing all necessary professional architectural services for a new building at the Public Works Department's West Bank Yard in Hahnville. (Parish Project Number P190401).

***Sponsors:*** Mr. Cochran and Department of Public Works

***Attachments:*** 2019-0140 Murray Architects Agreement West Bank Yard Building
2019-0140 Murray Proposal West Bank Yard Building

***Legislative History***

| | | |
|---|---|---|
| 5/6/19 | Parish President | Introduced |
| 5/6/19 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

**59** 2019-0141 An ordinance to approve and authorize the execution of a twelve (12) month Lease Contract Renewal between Satellite Shelters (LESSOR) and St. Charles Parish Public Works (LESSEE) for Contract number RO319076. The lease of a fifty foot (50') by fifty-six foot (56') modular building used as the office at the West Bank Public Works Yard, 166 Scorpio Ln, Hahnville, LA 70057. Public Works is seeking to have a permanent structure constructed that would allow for our staff to safely stay during storm events, and this renewal is necessary in the interim.

***Sponsors:*** Mr. Cochran and Department of Public Works

***Attachments:*** 2019-0141 Lease Renewal

***Legislative History***

| | | |
|---|---|---|
| 5/6/19 | Parish President | Introduced |
| 5/6/19 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

**61** 2019-0142 An ordinance to approve and authorize the execution of a contract with Ashley Savarino Unlimited Construction LLC for the Water Tower Demolition (Project No. WWKS 95) in the amount of $167,500.00.

***Sponsors:*** Mr. Cochran and Department of Waterworks

***Attachments:*** 2019-0142 Water Tower contract

2019-0142 SCP Water Tower Demo Bid Recommendation (4-11-19).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/6/19 | Parish President | Introduced |
| 5/6/19 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

**69** 2019-0143 An ordinance to approve and authorize the execution of a contract for Engineering Services between Shread-Kuyrkendall & Associates, Inc. and St. Charles Parish for necessary professional engineering services associated with the East Bank Transmission Line Repair/Replacement (WWKS 101).

***Sponsors:*** Mr. Cochran and Department of Waterworks

***Attachments:*** 2019-0143 Eng Contract

***Legislative History***

| | | |
|---|---|---|
| 5/6/19 | Parish President | Introduced |
| 5/6/19 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

## PERSONS TO ADDRESS THE COUNCIL

**91** 2019-0158 Ms. Myrza Saad: Water encroachment on property located at 10 Houmas Place, Destrehan

***Attachments:*** 2019-0158 Petition to Address the Council 5.20.19. Saadpdf

**105** 2019-0159 Ms. Debra Suffrin or Ms. Tyrell Cornwell: Overview of recent accomplishment of the St. Charles Women Club

***Attachments:*** 2019-0159 Petition - St. Charles Women's Club

## RESOLUTIONS

**116** 2019-0146 A resolution endorsing a waiver from the Subdivision Regulations of 1981, Section III. Geometric Standards B. Blocks 3. Arrangement, requiring lots to possess frontage on a street as requested by Yen Hamilton.

***Sponsors:*** Mr. Cochran and Department of Planning & Zoning

***Attachments:*** 2019-0146 Recommendation at a Glance (Hamilton)

2019-0146 Minutes_05.02.19_Hamilton

2019-0146 LUR_2019-6-MIN Hamilton.docx

2019-0146 Survey

2019-0146 AERIAL reduced

2019-0146 ZONING reduced

2019-0146 FLUM reduced

2019-0146 Waiver request

***Legislative History***

| | | |
|---|---|---|
| 3/29/19 | Department of Planning & Zoning | Received/Assigned PH |
| 5/2/19 | Department of Planning & Zoning | Rcmnd'd Approval w/Stip. to the Planning Commission |
| | Approval with a waiver from the requirement for lots to be arranged with public street frontage. | |
| 5/2/19 | Planning Commission | Rcmnd'd Approval w/Stip. to the Parish Council |
| | Approval with a waiver from the requirement for lots to be arranged with public street frontage. | |

**127** 2019-0147 A resolution providing mandatory support for the Planning and Zoning Commission's approval for an accessory dwelling unit in an R-1A zoning district on North ½ Lot 2, Lot 3, and South ¾ of Lot 4, Ormond Oaks Subdivision, municipal address 202 Ormond Oaks Drive, Destrehan as requested by Jeffrey Vitrano.

***Sponsors:*** Mr. Cochran and Department of Planning & Zoning

***Attachments:***
- 2019-0147 Recommendation at a Glance (Vitrano)
- 2019-0147 Minutes_05.02.19_Vitrano
- 2019-0147 LUR 2019-5-SPU Vitrano.docx
- 2019-0147 2019-5-SPU-Site-Floor Plan
- 2019-0147 AERIAL
- 20019-0147 ZONING
- 2019-0147 FLUM

***Legislative History***

| | | |
|---|---|---|
| 4/2/19 | Department of Planning & Zoning | Received/Assigned PH |
| 5/2/19 | Department of Planning & Zoning | Rcmnd'd Approval w/Stip. to the Planning Commission<br>Approval contingent on the approval of an administrative resubdivision, combining the three existing lots into one lot of record. |
| 5/2/19 | Planning Commission | Rcmnd'd Approval w/Stip. to the Parish Council<br>Approval contingent on the approval of an administrative resubdivision, combining the three existing lots into one lot of record. |

**138** 2019-0149 A resolution providing mandatory support for the Planning and Zoning Commission's approval for an accessory dwelling unit in an R-1A zoning district, with a waiver to Section VIII. Site Design Requirements, A.2. requiring permanent dust-free paving for off-street parking on Lot 15A, Square B, Murray Hill Subdivision, municipal address 224 Murray Hill Drive, Destrehan as requested by Sheldon and Sheri Simoneaux.

***Sponsors:*** Mr. Cochran and Department of Planning & Zoning

***Attachments:***
- 2019-0149 Recommendation at a Glance (Simoneaux) (2)
- 2019-0149 Minutes_05.02.19_Simoneaux
- 2019-0149 LUR 2019-4-SPU Simoneaux.docx
- 2019-0149 Survey
- 2019-0149 Plans
- 2019-0149 AERIALred
- 2019-0149 ZONINGred
- 2019-0149 FLUMred
- 2019-0149 Waiver request

***Legislative History***

| | | |
|---|---|---|
| 3/20/19 | Department of Planning & Zoning | Received/Assigned PH |
| 5/2/19 | Department of Planning & Zoning | Rcmnd'd Approval w/Stip. to the Planning Commission |
| | Approval with a waiver from the required dust-free, permanent driveway surface contingent upon a revised floor plan that shows no more than one possible bedroom. | |
| 5/2/19 | Planning Commission | Rcmnd'd Approval w/Stip. to the Parish Council |
| | Approval with a waiver from the required dust-free, permanent driveway surface contingent upon a revised floor plan that shows no more than one possible bedroom. | |

**161** 2019-0150 A resolution providing supporting authorization to endorse a waiver from the requirements of the Subdivision Regulations of 1981 to allow 17-feet of street paving (Section IV. Design Standards A. Streets 1. Pavement Width. b. Collector and Local Streets), as requested by Pecan Bayou Real Estate, LLC.

***Sponsors:*** Mr. Cochran and Department of Planning & Zoning

***Attachments:*** 2019-0150 Recommendation at a Glance (Pecan Bayou)

2019-0150 Minutes 05.02.19 Pecan Bayou (Preliminary)

2019-0150 LUR 2019-5-MAJ PECAN BAYOU - Updated.doc

2019-0150 Preliminary Plat - updated

2019-0150 AERIAL red

2019-0150 ZONING red

2019-0150 FLUM red

***Legislative History***

| | | |
|---|---|---|
| 4/2/19 | Department of Planning & Zoning | Received/Assigned PH |
| 5/2/19 | Department of Planning & Zoning | Rcmnd'd Approval w/Stip. to the Planning Commission |
| | Approval contingent upon approval of a waiver from the required 22 ft. wide street surface | |
| 5/2/19 | Planning Commission | Rcmnd'd Approval w/Stip. to the Parish Council |
| | Approval contingent upon approval of a waiver from the required 22 ft. wide street surface | |

**177** 2019-0155 A resolution expressing support of House Bill 335 of the 2019 Louisiana Legislative Session which provides for food service establishments serving imported crawfish or shrimp to inform patrons of the country of origin of said seafood; and otherwise to provide with respect thereto.

***Sponsors:*** Mr. Hogan

## APPOINTMENTS

**178** 2019-0129 A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District V Representative.

*Council Chairman will accept nominations from the District V Councilmember to fill the vacancy created by the expiration of the term of Mr. Billy B. Booth. Four (4) year term to begin immediately and expire May 31, 2023. [Deferred from the May 6, 2019 Parish Council Meeting]*

***Legislative History***

| | | |
|---|---|---|
| 5/18/15 | Parish Council | Enacted Legislation |
| | Mr. Billy B. Booth appointed to the Planning & Zoning Commission on May 18, 2015, per Resolution No. 6160<br>Term: May 31, 2015 - May 31, 2019 | |
| 4/22/19 | Parish Council | Vacancy Announced |
| 5/6/19 | Parish Council | Deferred |
| 5/6/19 | Parish Council | Deferred |

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LIBRARY BOARD OF CONTROL: Tuesday, 5/21/19, 6PM, Council Chambers*
*LEGISLATIVE COMMITTEE: Wednesday, 5/22/19, 5:30PM, Council Chambers,*
***Discussion: Adjacent Lot Runoff Protection & Council Rules-General Discussion*
*HOUSING AUTHORITY: Tuesday, 5/28/19, 6PM, Council Chambers*
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 5/29/19, 10AM, Council Chambers*
*ST. CHARLES PARISH COUNCIL: Monday, 6/3/19, 6PM, Council Chambers*

### ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, 5/27/19 – Memorial Day*

## SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

**179** 2019-0156 Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

***Attachments:*** 2019-0156 for Agenda Official Journal Selection Process.2019 .pdf
RS 43 141 - 43 149 Official Journal.pdf

**184** 2019-0161 Calendar of Official Action for the 2020 Budget: Set Public Hearing Dates - Grant Dussom

***Sponsors:*** Mr. Cochran and Department of Finance

***Attachments:*** 2019-0161 CALENDAR OF OFFICIAL ACTION 2020 BUDGET.pdf

**186** 2019-0072 Misuse of Public Equipment on Private Property on July 1, 2018 in Paradis, Louisiana, was referred by the Legal Department to the District Attorney, who has since advised in a meeting held on May 8, 2019, his position remains that after careful review, he finds no criminal intent, would decline to prosecute and refuse any charges brought against the individuals involved, and it was his understanding this matter was referred to St. Charles Parish officials, which he believes is the appropriate agency to deal with this particular matter and its policies and procedure for employees going forward.

***Sponsors:*** Mr. Hogan

***Attachments:*** 2019-0072 #609 Memo - Public Equipment on Private Property (01-24-19).pdf

***Legislative History***

3/11/19 Parish Council Discussed.

Councilman Hogan discussed File No. 2019-0072.

Legal Services Director Robert Raymond stated that the Administration referred the matter to the District Attorney for review and advised this council not to take any action.

2019-0145 Misuse of Public Equipment on Private Property in early 2018, when the Parish performed clearing and ditch work that was to be done by the developer of River Road Estates Subdivision shown on the construction plans, done by the Parish under the false pretense that it had a historical servitude in the work area, which documents obtained through normal channels and through public records request confirmed that the Parish has no historical servitude and that the first time the Parish ever performed work in this area was when it performed the illegal work in 2018, which is supported by a conversation had with two of the family members whose family owned the property from 1936 until sold for subdivision development in 2004, who stated that they have no knowledge of the Parish ever having worked on their property.

***Sponsors:*** Mr. Hogan

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**