



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Julia Fisher-Perrier
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, April 8, 2019

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Ivy Williams
Historic Bethlehem Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – March 11, 2019
Regular Meeting – March 25, 2019

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2019-0103](#) In Recognition: 2018 - 7-Year Old Louisiana Cal Ripken State Champions

 Sponsors: Mr. Gibbs
 Attachments: [2019-0103 7-year old All-Stars](#)

- 2 [2019-0104](#) In Recognition: 2018 - 9-Year Old District I and Louisiana Cal Ripken State Champions

 Sponsors: Ms. Fletcher
 Attachments: [2019-0104 9 year old All-stars](#)

- 3 [2019-0105](#) In Recognition: Vicki Nesting, St. Charles Parish Library

 Sponsors: Mr. Wilson
 Attachments: [2019-0105 Vicki Nesting](#)

- 4 [2019-0106](#) Proclamation: "St. Charles Parish First Responders Crawfish Cook-Off Day"

 Sponsors: Ms. Clulee
 Attachments: [2019-0106 Crawfish Cook-off](#)

- 5 [2019-0107](#) Proclamation: "Little Red Church Festival Weekend"

Sponsors: Mr. Wilson

Attachments: [2019-0107 Little Red Church](#)

- 6 [2019-0108](#) Proclamation: "National Public Safety Telecommunicators Week"

Sponsors: Ms. Fisher-Perrier

Attachments: [2019-0108 Telecommunicators Week](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2019-0109](#) Department of Planning & Zoning/CZM

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, April 22, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

PLANNING AND ZONING PETITIONS

- 7 [2019-0080](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-2 to C-3 on Lots WC-1 and A, Block 55A, Coteau de France Subdivision as requested by William Sigmon.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2019-0080 Recommendation at a Glance \(Sigmon\)](#)
[2019-0080 03.07.19_Minutes_Sigmon-Outcast Marine](#)
[2019-0080 LUR 2019-2-R \(Sigmon-Outcast Marine\)](#)
[2019-0080 2019-2-R-Lot A Survey](#)
[2019-0080 2019-2-R-Survey Lot WC-1](#)
[2019-0080 2019-2-R-AERIAL](#)
[2019-0080 2019-2-R-ZONING](#)
[2019-0080 2019-2-R-FLUM](#)
[2019-0080 2019-2-R-ApplicationP1](#)

Legislative History

2/5/19	Department of Planning & Zoning	Received/Assigned PH
3/7/19	Department of Planning & Zoning	Recommended Denial to the Planning Commission

3/7/19	Planning Commission	Recommended Denial to the Parish Council
3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/19	Parish Council	Public Hearing Requirements Not Satisfied
	Planning & Zoning Director Michael Albert requested that File No. 2019-0080 be postponed indefinitely and reintroduced for public hearing on April 8, 2019.	
3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/19	Parish Council	Postponed Indefinitely and Reintroduced
3/25/19	Parish Council	Postponed Indefinitely and Reintroduced

- 25** [2019-0081](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot D, Block 55, Coteau de France Subdivision as requested by Roy Dufrene for Max & Company, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2019-0081 Recommendation at a Glance \(Max Co\)](#)
[2019-0081 03.07.19 Minutes Dufrene-Millennium Fab](#)
[2019-0081 LUR 2019-3-R \(Max Co.\)](#)
[2019-0081 2019-3-R-Survey](#)
[2019-0081 2019-3-R-AERIAL MAP](#)
[2019-0081 2019-3-R-ZONING MAP](#)
[2019-0081 2019-3-R-FLUM MAP](#)
[2019-0081 2019-3-R-ApplicationP1](#)

Legislative History

2/5/19	Department of Planning & Zoning	Received/Assigned PH
3/7/19	Department of Planning & Zoning	Recommended Denial to the Planning Commission
3/7/19	Planning Commission	Recommended Denial to the Parish Council
3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/19	Parish Council	Public Hearing Requirements Not Satisfied
	Planning & Zoning Director Michael Albert requested that File No. 2019-0081 be postponed indefinitely and reintroduced for public hearing on April 8, 2019.	

3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/19	Parish Council	Postponed Indefinitely and Reintroduced
3/25/19	Parish Council	Postponed Indefinitely and Reintroduced

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 40 [2019-0096](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a).

Sponsors: Mr. Cochran

Attachments: [2019-0096 back-up Sec. 2 2. Fees of copies of documents.pdf](#)

Legislative History

3/25/19	Parish President	Introduced
3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 43 [2019-0098](#) An ordinance to approve and authorize the execution of a construction contract with Sealevel Construction, Inc. for Project No. P080502-22A, Engineer's Canal Pump Station Improvements, in the amount of \$1,014,305.00.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2019-0098 Engineer's Canal Signed Contract.pdf](#)
[2019-0098 Letter of bid evaluation - Engineers Canal PS Improvements P080502-22A](#)
[2019-0098 Notice of Intent to Award](#)

Legislative History

3/25/19	Parish President	Introduced
3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 51 [2019-0099](#) An ordinance approving and authorizing the execution of an Act of Dedication and approval of the Final Plat for Oak Alley Subdivision.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2019-0099 Act of Dedication](#)
[2019-0099 Final Plat 03.22.2019](#)
[2019-0099 CertAuthority Gary 20180816](#)
[2019-0099 CertAuthority Glen 20180628](#)
[2019-0099 supporting documents for Council](#)
[2019-0099 FeesPaid.pdf](#)

Legislative History

3/25/19	Parish President	Introduced
3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 81** [2019-0100](#) An ordinance to approve and authorize the execution of an Engineering Services Contract between Huseman & Associates, LLC and St. Charles Parish to perform electrical and mechanical consulting engineering services associated with the replacement of the 2 HVAC units #2 and #4 at the St. Charles Parish Courthouse located at 15045 River Rd., Hahnville, LA 70057.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2019-0100 Contract.pdf](#)

Legislative History

3/25/19	Parish President	Introduced
3/25/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 103** [2019-0101](#) A resolution in support of construction services guidelines for Esperanza Business Park - Phase II.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2019-0101 SCP Construction Services for Esperanza Business Park Phase II](#)

- 105** [2019-0102](#) A resolution in opposition of all proposed legislation that transfers the administration and collection of local sales & use taxes to the Louisiana Department of Revenue.

Sponsors: Ms. Clulee, Ms. Fisher-Perrier, Ms. Benedetto, Mr. Hogan, Mr. Wilson, Mr. Gibbs, Mr. Woodruff, Ms. Bellock and Ms. Fletcher

- 106** [2019-0069](#) A resolution to amend the Parish Council Rules to add Rule 40. The microphone system within the council chambers is a luxury and is a mechanism for use in preserving decorum by being turned off during Council debate when deemed necessary by the Council Chairperson.

Sponsors: Mr. Hogan

Attachments: [2019-0069 Failed proposed Reso](#)

[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, April 22, 2019.]

Legislative History

3/11/19	Council Member(s)	Introduced
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3/11/19	Parish Council	Held Over
	Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.	
3/25/19	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened; no public comment	
	Council Discussion	
3/25/19	Parish Council	Failed

APPOINTMENTS

[2019-0111](#)

A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

On April 22, 2019, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Ms. Karen Raymond. Six (6) year term to begin May 22, 2019 and expire May 22, 2025.

Legislative History

5/16/16	Parish Council	Enacted Legislation
	Ms. Karen Raymond appointed to the Hospital Service District No. 1 on May 16, 2016, per Resolution No. 6223	
	Term: May 16, 2016 - May 22, 2019	

[2019-0112](#)

A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

On April 22, 2019, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Ms. Pamela W. Smith. Six (6) year term to begin May 22, 2019 and expire May 22, 2025.

Legislative History

5/7/18	Parish Council	Enacted Legislation
	Ms. Pamela W. Smith appointed to the Hospital Service District No. 1 on May 7, 2018, per Resolution No. 6340	
	Term: May 7, 2018 - May 22, 2019	

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 4/10/19, 7PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 4/15/19, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

BOARD OF ADJUSTMENT (ZBA): Thursday, 4/18/19, 7PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 4/22/19, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Friday, April 19, 2019 - Good Friday

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 107 [2019-0110](#) St. Charles Parish's obligation regarding maintenance of the Sunset Drainage District Levee per the St. Charles Parish Sunset Drainage District Cooperative Endeavor Agreement and Levee settlement concerns

Sponsors: Mr. Hogan

Attachments: [2019-0110 back up-P. Hogan.pdf](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.