St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Julia Fisher-Perrier
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher

Monday, March 25, 2019 | **6:00 PM** | **Council Chambers, Courthouse**

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Michelle Harris
St. Charles United Methodist Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – February 18, 2019

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 2019-0085 In Recognition: Louisiana Realtors®, 100th Year Anniversary

Sponsors: Ms. Benedetto

Attachments: 2019-0085 LA Realtors

2 2019-0086 Proclamation: “Need to Feed Month in St. Charles Parish”

Sponsors: Mr. Gibbs

Attachments: 2019-0086 Need to Feed

3 2019-0087 Proclamation: “Child Abuse Prevention Month”

Sponsors: Mr. Cochran

Attachments: 2019-0087 Child Abuse Prevention

4 2019-0088 Proclamation: “Sexual Assault Awareness Month and Financial Literacy Month”

Sponsors: Ms. Fisher-Perrier

Attachments: 2019-0088 Sexual Assault

5 2019-0089 Proclamation: "Parkinson's Disease Awareness Month"

Sponsors: Ms. Benedetto

Attachments: 2019-0089 Parkinson's

6 2019-0090 Proclamation: "National Donate Life Month"

Sponsors: Mr. Cochran

Attachments: 2019-0090 Donate Life Month

7 2019-0097 Proclamation: "Fair Housing Month in St. Charles Parish"

Sponsors: Mr. Cochran

Attachments: 2019-0097 Fair Housing

8 2019-0091 Proclamation: "National Service Recognition Day"

Sponsors: Mr. Cochran

Attachments: 2019-0091 National Service Recognition Day

9 2019-0092 Proclamation: "The Arc of St. Charles Golf Classic"

Sponsors: Mr. Woodruff

Attachments: 2019-0092 Arc Golf Classic

10 2019-0093 Proclamation: A Safe Space of St. Charles Domestic Violence Program 11th Annual Benefit Gala Day

Sponsors: Mr. Wilson

Attachments: 2019-0093 Safe Space Gala

11 2019-0094 Proclamation: United Way of St. Charles Bridge Run Day

Sponsors: Ms. Fisher-Perrier

Attachments: 2019-0094 Bridge run

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2019-0095 Animal Control

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, April 8, 2019, 6:00 pm, Council Chambers, Courthouse, Hahnville

12 2019-0042 An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of **"NO PARKING"** signs along the southwest corner of Easy Street and Touchard Lane in Des Allemands.

Sponsors: Mr. Hogan

Attachments: 2019-0042 no parking - map-Touchard & Easy - PDF.pdf
2019-0042 Failed proposed ordinance

Legislative History

2/18/19	Council Member(s)	Introduced
2/18/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/11/19	Parish Council	Public Hearing Requirements Satisfied
	Reported: Councilman Hogan Recommended: Approval	
3/11/19	Parish Council	Approved
	Council Discussion Councilman Hogan motioned to Postpone Indefinitely File No. 2019-0042 so the Council Secretary can send out a questionnaire into the neighboring community; motion failed for lack of a second.	
3/11/19	Parish Council	Failed

14 2019-0096 An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a).

Sponsors: Mr. Cochran

Attachments: 2019-0096 back-up Sec. 2 2. Fees of copies of documents.pdf

PLANNING AND ZONING PETITIONS

17 2019-0080 An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-2 to R-3 on Lots WC-1 and A, Block 55A, Coteau de France Subdivision as requested by William Sigmon.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: 2019-0080 Recommendation at a Glance (Sigmon)
2019-0080 03.07.19 Minutes Sigmon-Outcast Marine
2019-0080 LUR_2019-2-R (Sigmon-Outcast Marine)
2019-0080 2019-2-R-Lot A Survey
2019-0080 2019-2-R-Survey Lot WC-1
2019-0080 2019-2-R-AERIAL
2019-0080 2019-2-R-ZONING
2019-0080 2019-2-R-FLUM
2019-0080 2019-2-R-ApplicationP1

Legislative History

2/5/19	Department of Planning & Zoning	Received/Assigned PH
3/7/19	Department of Planning & Zoning	Recommended Denial to the Planning Commission
3/7/19	Planning Commission	Recommended Denial to the Parish Council
3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

35 2019-0081 An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-3 on Lot D, Block 55, Coteau de France Subdivision as requested by Roy Dufrene for Max & Company, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments:
- 2019-0081 Recommendation at a Glance (Max Co)
- 2019-0081 03.07.19_Minutes_Dufrene-Millenium Fab
- 2019-0081 LUR 2019-3-R (Max Co.)
- 2019-0081 2019-3-R-Survey
- 2019-0081 2019-3-R-AERIAL MAP
- 2019-0081 2019-3-R-ZONING MAP
- 2019-0081 2019-3-R-FLUM MAP
- 2019-0081 2019-3-R-ApplicationP1

Legislative History

2/5/19	Department of Planning & Zoning	Received/Assigned PH
3/7/19	Department of Planning & Zoning	Recommended Denial to the Planning Commission
3/7/19	Planning Commission	Recommended Denial to the Parish Council
3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

50 2019-0055 An ordinance to approve and authorize the execution of a professional service contract with Murray Architects, for providing all necessary professional architectural services for a new electrical building behind the Public Works Office in Destrehan. (Parish Project Number P190203).

Sponsors: Mr. Cochran and Department of Public Works

Attachments:
- 2019-0055 Murray Architects Agreement Electrical Building
- 2019-0055 Murray Proposal Electrical Building

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

60 2019-0056 An ordinance to approve and authorize the Parish President to acquire a 0.009- acre temporary construction servitude for use in the construction of the US 61 (Railroad Overpass to LA 50) Culvert Installation Project over property identified as Parcel No. 5-1, portion of Lot 38, Almedia Plantation, Sec. 40, T12S - R9E St. Rose, now or formerly owned by George Saba Ellis, Jr. Et Al.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2019-0056 Temporary Construction Servitude Parcel 5-1

2019-0056 H.00320 Stamped Temporary Consuction Servitude Maps 0529201

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

69 2017-0260 An ordinance to authorize the sales by Waterworks District No. 1 of St. Charles Parish for property located at Lots 11, 12 & Pt. 13 Barreca St., Norco (Barreca Tower Site), Lot 119 Gordon St., Destrehan (Gordon Tower Site), Lot A Diane Pl., St. Rose (Dianne Place Tower Site), and Lots 45 & 47 Gordon St., Destrehan (Gordon Booster Station); and to approve and authorize the attached Listing Agreement with Sperry Van Ness/Gilmore Auction & Realty Company to act as Waterworks District No. 1 of St. Charles Parish's designated agent/auctioneer for the sales.

Sponsors: Mr. Cochran and Department of Waterworks

Attachments: 2017-0260-3-11-19 Listing Agreement.Amended.FINAL

2017-0260 Listing Agreement.Amended.8.10.17 (004)

Legislative History

8/14/17	Parish President	Introduced
8/14/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
8/28/17	Parish Council	Public Hearing Requirements Not Satisfied
	Chief Administrative Officer Billy Raymond spoke on the matter.	
8/28/17	Parish Council	Postponed Indefinitely
8/28/17	Parish Council	Postponed Indefinitely
3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

73 2019-0076 An ordinance to approve and authorize the execution of a Professional Services Agreement with GCR, Inc., for land program management and right-of-way acquisition services for Public Works and Wastewater projects and to allow for term extensions in one (1) year increments for a maximum of three (3) years with a maximum compensation total of $75,000 per contract year.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2019-0076 GCR Agreement 2019

2019-0076 Hourly Rates_Rev Nov 2018

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

78 2019-0077 An ordinance to approve and authorize the execution of a professional service multi-phase project contract with Shread-Kuyrkendall & Associates, Inc., for providing all necessary professional engineering services for an approximately 4,100-foot sheet pile wall along the southeastern-side of Engineer's Canal. (Engineer's Canal Bank Stabilization Parish Project Number P190301).

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2019-0077 Shread Engineering Agreement

2019-0077 Engineer's Canal Bank Stabilization Fee Proposal

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

93 2019-0078 An ordinance to amend the 2018 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Cochran and Department of Finance

Attachments: 2019-0078 Exhibit AB for Council

2019-0078 revised ExB.pdf

Revised Version of Exhibit B – Page 96

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

97 2019-0079 An ordinance to approve and authorize the execution of an Engineering Services Contract with Linfield, Hunter & Junius, Inc, for providing all necessary professional engineering services for a linear park along and near Paul Maillard Road.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Attachments: 2019-0079 Bayer Linear Park contract

2019-0079 Engineer's Proposal

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

112 2019-0082 An ordinance to approve and authorize the execution of a Professional Services Contract by and between St. Charles Parish and Solutient Corporation to perform Program Administrative/Management Services in the implementation of the St. Charles Parish Elevations Program in the amount of $11,500.00 per structure elevated.

Sponsors: Mr. Cochran and Grants Office

Attachments: 2019-0082 Partially Executed Agreement - Solutient 2019

Legislative History

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

135 2019-0084 An ordinance to amend the Code of Ordinances, Appendix A, St. Charles Parish Zoning Ordinance of 1981, Section III. Definitions., Section VI. Zoning district criteria and regulations. B. Residential districts, [VIII]. R-3, Multi-family residential: 1. Use Regulations and 4. Special Provisions: b.1. Townhouses., and Section VII. Supplemental use and performance regulations. Townhouses., to clarify the definition and regulations for townhouse building and townhouse developments.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: 2019-0084 Recommendation at a Glance _Townhome Regs

2019-0084 03.07.19_Minutes_Townhome Regs

2019-0084 LUR_2019-02_Townhome Regs

Legislative History

3/7/19	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/7/19	Planning Commission	Recommended Approval to the Parish Council

3/11/19	Parish President	Introduced
3/11/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

141 2019-0049 A resolution requesting that the Administration hire a firm to conduct a Phase I Environmental Study on the property proposed for donation for the new Des Allemands Boat Launch, that it advises the Council of who is selected to perform the study upon the selection being made, that it advises of the date they are released to begin the study, and that it provides a copy of the completed study upon it being provided to the administration, and provided there are no significant findings, that the administration immediately takes the steps needed to hire a surveyor to perform a land survey of the property and that it advises the Council of the surveyor selected once one has been selected.

Sponsors: Mr. Hogan

[This proposed resolution was tabled on February 18, 2019.]

Legislative History

2/18/19	Council Member(s)	Introduced
2/18/19	Parish Council Public comment not opened	Tabled.
2/18/19	Parish Council	Tabled.
3/11/19	Parish Council	Remained Tabled

RESOLUTIONS

142 2019-0069 A resolution to amend the Parish Council Rules to add Rule 40. The microphone system within the council chambers is required to remain in the on position prior to Call to Order through the completion of Adjournment with the exception of a recess or executive session.

Sponsors: Mr. Hogan

[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, March 25, 2019.]

Legislative History

3/11/19	Council Member(s)	Introduced
3/11/19	Parish Council Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.	Held Over

143 2019-0070 A resolution to amend the Parish Council Rules to revise Rule 14. to add in part, that no member may speak until he has been recognized by the Chair following the member's activation of the "request to speak" function of the Granicus voting system and shall be given the floor in the order in which members activate the function.

Sponsors: Mr. Hogan

[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, March 25, 2019.]

Legislative History

3/11/19	Council Member(s)	Introduced
3/11/19	Parish Council	Held Over

Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.

144 2019-0071 A resolution to amend the Parish Council Rules to revise Rule 16. to state, should the Request to Speak function of the Granicus Voting system be out of commission during a meeting and two or more members request the floor at the same time, the presiding officer shall name the member who is to speak first.

Sponsors: Mr. Hogan

[Per Parish Council Rule 19. – amending the Council Rules must lie over. Final Action Monday, March 25, 2019.]

Legislative History

3/11/19	Council Member(s)	Introduced
3/11/19	Parish Council	Held Over

Council Rule 19. The rules may be repealed, altered, or amended by concurrence of a majority of all Councilmen, but motion for this purpose must be in writing, and lie over for at least one week after introduction before final passage.

APPOINTMENTS

145 2019-0047 A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District V Representative.

Council will confirm nomination to fill the vacancy created by the expiration of the term of Ms. Tammy Windmann. Five (5) year term to begin April 1, 2019 and expire April 1, 2024.

Nominee: Tammy Windmann

Legislative History

3/24/14	Parish Council	Enacted Legislation
	Ms. Tammy Windmann appointed to fill a term on the St. Charles Parish Library Board of Control on March 24, 2014, per Resolution No. 6073 Term: April 1, 2014 - April 1, 2019	
2/18/19	Parish Council	Vacancy Announced
3/11/19	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Bellock nominated Ms. Tammy Windmann	
3/11/19	Parish Council	Close Nomination(s) for
3/11/19	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 3/27/19, 10AM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 4/3/19, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 4/4/19, 7PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 4/8/19, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling
ST. CHARLES PARISH COUNCIL: Monday, 4/8/19, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.