St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, November 26, 2018 **6:00 PM** **Council Chambers, Courthouse**

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Charles Johnson
Mt. Zion Baptist Church, Boutte

APPROVAL OF MINUTES

Special Meeting – October 23, 2018
Special Meeting – October 25, 2018
Special Meeting – October 30, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 2018-0315 Proclamation: Toy and Gift Fund Week

Sponsors: Mr. Cochran

Attachments: 2018-0315 Toy and Gift

2 2018-0317 Proclamation: “Sunday Tea with Santa Day”

Sponsors: Ms. Benedetto and Mr. Gibbs

Attachments: 2018-0314 Tea with Santa

3 2018-0316 Proclamation: Christmas Celebration

Sponsors: Ms. Clulee

Attachments: 2018-0316 Christmas Celebration

4 2018-0326 A resolution providing for canvassing the returns and declaring the result of the special election held in the Parish of St. Charles, State of Louisiana, on Tuesday, November 6, 2018, to authorize the levy of special taxes (Road, Health Unit, Programs for the Elderly, and Fire Protection) therein.

Sponsors: Mr. Cochran and Bond Counsel

Attachments: 2018-0326 Proces Verbal-Exhibit A-Affidavit-Certificate

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2018-0285 Executive Director Buddy Boe, River Parishes Tourist Commission - Update

Sponsors: Ms. Fisher-Perrier

Legislative History

10/15/18 Parish Council Report Deferred
Discussion: to defer File No. 2018-0285 until a later date

2018-0318 Communications District (911)

Attachments: 2018-0318 Communications District - 2018 Updated Presentation for Parish Co

2018-0029 Housing Authority

Legislative History

2/5/18 Parish Council Deferred

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, December 10, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

13 2018-0322 An ordinance to approve and authorize the execution of Amendment No. 6 to Ordinance No. 08-10-6, which approved a Professional Services Agreement with GCR Inc., formerly GCR & Associates, Inc., for right-of-way acquisition and program management services for the West Bank Hurricane Protection Levee initiative.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2018-0322 Amendment #6- Ellington PS
2018-0322 Additional Information

16 2018-0323 An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2019 through 2021 in accordance with the Parish Transportation Act.

Sponsors: Mr. Cochran and Department of Finance

Attachments: 2018-0323 Road and Bridges Exhibit A

18 2018-0327 An ordinance to approve and authorize the execution of Change Order No. 3 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to decrease the contract amount by $151.00 and increase the contract time by 19 days.

Sponsors: Mr. Cochran

Attachments: 2018-0327 NorcoChangeOrder3

26 2018-0328 An ordinance to approve and authorize the Parish President to execute a License for a Limited Access Road Underpass Crossing between St Charles Parish and Illinois Central Railroad Company to utilize the underpass to access the Wetland Watchers Park in the amount of $10.00.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2018-0328 BCS License

2018-0328 Exhibit_A- Wetland Watchers Park

PLANNING AND ZONING PETITIONS

41 2018-0310 An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to C-3 on a 550 foot portion of Lot 14B, Pecan Grove Plantation Subdivision as requested by Steven and Anne Hafkesbring.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: 2018-0310 Recommendation at a Glance (2)
2018-0310 11.01.18 Minutes Hafkesbring(PZR-2018-07)
2018-0310 LUR PZR-2018-07 (Hafkesbring)
2018-0310 application
2018-0310 Survey
2018-0310 PZR-2018-07 AERIAL
2018-0310 PZR-2018-07 ZONING
2018-0310 PZR-2018-07 FLUM

Legislative History

9/27/18	Department of Planning & Zoning	Received/Assigned PH
11/1/18	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/1/18	Planning Commission	Recommended Denial to the Parish Council
11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

59 2018-0295 An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Planning & Zoning Building Project #CD 2512 to increase the contract amount by $9,850.00 and increase the contract time by five days.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: 2018-0295 Change Order

Legislative History

11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing

77 2018-0301 An ordinance to approve and authorize the execution of a professional service contract with SHREAD-KUYRKENDALL & ASSOCIATES, INC. for providing certain preliminary engineering services for the proposed Des Allemands Bulkhead project. (Parish Project Number P180801).

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2018-0301 Contract Shread Kuyrkendall Des Allemands Preliminary Engin

2018-0301 Shread Kuyrkendall Proposal 101818

Legislative History

11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

86 2018-0254 An ordinance to approve and authorize the Parish President to accept the donation of improvements of the “up ramp access” to the Pedestrian/Bicycle Path on the crown of the Mississippi River in New Sarpy, St. Charles Parish, Louisiana, from Valero Refining-New Orleans, L.L.C. which property is more particularly described in the Donation Agreement attached hereto and made a part hereof.

Sponsors: Mr. Cochran

Attachments: 2018-0254 Donation Agreement (CLEAN)FINAL.10.31.18

2018-0254 Attachment to Donation

2018-0254 Act of Donation

2018-0254 Postponed Indefinitely Proposed Ord

Legislative History

9/17/18	Parish President	Introduced
9/17/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/1/18	Parish Council	Public Hearing Requirements Not Satisfied Chairman Gibbs stated the Administration requested that File No. 2018-0254 be Postponed Indefinitely.
10/1/18	Parish Council	Postponed Indefinitely
10/1/18	Parish Council	Postponed Indefinitely
11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

90 2018-0311 A ordinance to approve and authorize the execution of a Contract with Magee Excavation & Development, LLC, for the construction of the St. Charles Parish East Bank Multi-Use Path, Phase VI, State Project No. H.009763, Federal Aid Project No. H009763, extending from the West Guide Levee of the Bonnet Carre Spillway in Montz to the St. John the Baptist Parish line.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2018-0311 Contract Documents from DOTD - Partially Executed

Legislative History

11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

106 2018-0312 An ordinance to provide for the installation of an **"ALL-WAY STOP"** sign on Turner Lane at its intersection with Boutte Estates Drive in Boutte.

Sponsors: Mr. Wilson

Legislative History

11/5/18	Council Member(s)	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

107 2018-0313 An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for space to house, maintain, and operate the parish Veterans' Service Office located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville.

Sponsors: Mr. Cochran

Attachments: 2018-0313 Veterans Affairs CEA

Legislative History

11/5/18	Parish President	Introduced
11/5/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

114 2018-0314 A resolution providing mandatory support for the Planning and Zoning Commission's approval for an accessory dwelling unit in an R-1A zoning district on Lot 180, South Lakewood Subdivision, municipal address 221 Lake Catherine Drive, Luling as requested by Billy R. White, III.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments:
- 2018-0314 Recommendation at a Glance
- 2018-0314 11.01.18_Minutes_White
- 2018-0314 LUR PZSPU-2018-16 (White)
- 2018-0314 Site Plan PZSPU-2018-16
- 2018-0314 White house plans - PDFs
- 2018-0314 PZSPU-2018-16 AERIAL
- 2018-0314 PZSPU-2018-16 ZONING
- 2018-0314 PZSPU-2018-16 FLUM

Legislative History

9/27/18	Department of Planning & Zoning	Received/Assigned PH
11/1/18	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/1/18	Planning Commission	Recommended Approval to the Parish Council

131 2018-0324 A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the Ellington Pump Station, State Project No. H.013148.

Sponsors: Mr. Cochran and Grants Office

132 2018-0325 A resolution supporting the application for funding of the Bonnet Carré Spillway Water Main Replacement project in Montz through the Louisiana Office of Community Development's FY 2018-2019 Community Water Enrichment Fund.

Sponsors: Mr. Cochran and Grants Office

133 2018-0319 A resolution requesting that the Parish President, through the Department of Public Works, take the steps needed to assure that the homeowner re-establishes flow through the two (2) adjacent 5' drainage servitudes as requested per Work Order PW #8091, and that the Parish itself re-establishes the swale should the homeowner refuse to do so.

Sponsors: Mr. Hogan

Attachments: 2018- 0319 homeowner re-establish swale at 301 First Street-PW-8091. attachr
2018-0319 PW #7892
2018-0319 PW #7892 Voided
2018-0319 PW #7905
2018-0319 PW #7905 Voided

APPOINTMENTS

2018-0304 Council Ex-Officio Appointment to the Housing Authority.

Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 8, 2019 and expire January 12, 2020.

Legislative History

11/5/18 Parish Council Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOUSING AUTHORITY: Tuesday, 11/27/18, 6PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Monday, 12/3/18, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 12/6/18, 7PM, Council Chambers
911 COMMUNICATIONS DISTRICT: Monday, 12/10/18, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling
ST. CHARLES PARISH COUNCIL: Monday, 12/10/18, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE DECEMBER 8, 2018 OPEN GENERAL / CONGRESSIONAL ELECTION:
**Tuesday December 4, 2018 - Last day to Request Absentee Mail Ballots*
**Early Voting: Tuesday November 27th – Saturday December 1st: At The Registrar of Voters Office (8:30 am till 6:00 pm): Westbank - Courthouse, 15045 River Rd. Hahnville; Eastbank - Arterbury Building, 14564 River Rd. New Sarpy*
**Friday December 7, 2018 - Last Day for Registrar to receive Voted Absentee Ballot*
**Saturday December 8, 2018 - Election Day – Polls Open 7:00am until 8:00pm*

Christmas on the Bayou Boat Parade: Saturday, 12/1/18, 6PM, Bayou Gauche

Norco Christmas Parade: Sunday, 12/2/18, 2PM, Norco

Christmas Tree Lighting Ceremony: Thursday, 12/13/18, 5:30PM, Edward A. Dufresne Community Center, Luling

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

153 2018-0306 Adopt 2019 Parish Council Meeting Schedule

Attachments: 2019 PC Schedule

2019 Color Coded Calendar with explan

Legislative History

11/5/18 Parish Council Review

2018-0320 Accept Nominations - Presiding Officer for 2019; Chairman, St. Charles Parish Council [Confirm December 10, 2018]

2018-0321 Accept Nominations - Presiding Officer for 2019; Vice-Chairman, St. Charles Parish Council [Confirm December 10, 2018]

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.