



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dick Gibbs**

**Councilmembers Wendy Benedetto, Paul J. Hogan,  
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,  
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

**Monday, November 5, 2018**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Isiah Franklin, Jr.  
Mt. Zion Baptist Church, St. Rose*

### APPROVAL OF MINUTES

*Regular Meeting – October 1, 2018  
Regular Meeting – October 15, 2018*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2018-0296](#)     In Recognition: Mallory Lea Dardar, Festival of Charities Miss Queen XII  
  
      Sponsors:     Mr. Wilson  
  
      Attachments:     [2018-0296 Mallory Dardar](#)
  
- 2     [2018-0297](#)     In Recognition: Emily Elizabeth Loupe, Festival of Charities Teen Miss Queen XII  
  
      Sponsors:     Ms. Benedetto  
  
      Attachments:     [2018-0297 Emily Loupe](#)
  
- 3     [2018-0298](#)     In Recognition: Emma Lee Loper, Festival of Charities Junior Miss Queen XII  
  
      Sponsors:     Ms. Bellock  
  
      Attachments:     [2018-0298 Emma Loper](#)
  
- 4     [2018-0299](#)     In Recognition: Alysia "Lecy" Marie Cazalot, Festival of Charities Butterfly Queen Ambassador  
  
      Sponsors:     Mr. Gibbs  
  
      Attachments:     [2018-0299 Lecy Cazalot](#)

- 5      [2018-0300](#)      Proclamation: "Norco Christmas Parade Day"

**Sponsors:**      Ms. Fletcher

**Attachments:**      [2018-0300 Norco Christmas Parade](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0307](#)      South Louisiana Port Commission

[2018-0308](#)      Hospital Service District

[2018-0309](#)      Lafourche Basin Levee District Commissioner Eric Matherne - Upper  
Barataria Risk Reduction Update

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, November 26, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 6      [2018-0295](#)      An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Planning & Zoning Building Project #CD 2512 to increase the contract amount by \$9,850.00 and increase the contract time by five days.

**Sponsors:**      Mr. Cochran and General Government Buildings

**Attachments:**      [2018-0295 Change Order](#)

- 9      [2018-0301](#)      An ordinance to approve and authorize the execution of a professional service contract with SHREAD-KUYRKENDALL & ASSOCIATES, INC. for providing certain preliminary engineering services for the proposed Des Allemands Bulkhead project. (Parish Project Number P180801).

**Sponsors:**      Mr. Cochran and Department of Public Works

**Attachments:**      [2018-0301 Contract Shread Kuyrkendall Des Allemands Preliminary Engin](#)

[2018-0301 Shread Kuyrkendall Proposal 101818](#)

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 18     [2018-0292](#)     An ordinance to approve and authorize the execution of a Construction Contract with Sealevel Construction, Inc. for Project No. P080905-5D, grant reference Project No. H.013148, Ellington Drainage Pump Station Project, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$8,288,890.00.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0292 Ellington Contract](#)  
                              [2018-0292 Bid Tabulation - Ellington DPS](#)  
                              [2018-0292 Introduction of Ordinance for Ellington Drainage Pump Station.pdf](#)

**Legislative History**

10/15/18     Parish President     Introduced

10/15/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 26     [2018-0293](#)     An ordinance to approve and authorize the Parish President to acquire a 0.0148 acre temporary construction servitude for use in the construction of the US 61 (Railroad Overpass to LA 50) Culvert Installation Project over property identified as Parcel No. 3-1, located on Lot 30-A-1, Almedia Plantation, Sec. 40, T12S - R9E in St. Rose, now or formerly owned by Tri-Logistics Construction L.L.C., which property is more particularly described in the attached "Temporary Construction Servitude" document.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0293 Parcel 3-1 - Temporary Construction Servitude Tri-Logistics - DRAF](#)  
                              [2018-0293 Tri-Logistics Certificate of Authority](#)  
                              [2018-0293 Revised Parcel 3-1 - Temporary Construction Servitude Tri-Logistic](#)

*Revised Version of Temporary Construction Servitude – Page 36*

**Legislative History**

10/15/18     Parish President     Introduced

10/15/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 43**     [2018-0294](#)     An ordinance to approve and authorize the execution of a professional service contract with ELOS Environmental, LLC, to provide as-needed environmental services for miscellaneous projects in St. Charles Parish.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0294 ELOS Environmental Contract](#)  
                               [2018-0294 ELOS Standard Rate Sheet](#)  
                               [2018-0294 Additional Info-Updated General Marketing Letter 9-27-2018 \(rev\)](#)

**Legislative History**

10/15/18     Parish President     Introduced

10/15/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 51**     [2018-0303](#)     A resolution authorizing the St. Charles Parish President to sign annual applications for the Low Income Home Energy Assistance Program (LIHEAP) Contract with the Louisiana Housing Corporation (LHC).

**Sponsors:**     Mr. Cochran and Department of Community Services

- 52**     [2018-0290](#)     A resolution providing supporting authorization to endorse the resubdivision of Lots D-1 and D-2 on Zeller Street with waivers from the required area and width as requested by Joshua Veillon, Lisa Fontenot & Sandra Robert, et als.

**Sponsors:**     Mr. Cochran and Department of Planning & Zoning

**Attachments:**     [2018-0290 Recommendation at a Glance \(2\)](#)  
                               [2018-0290 Minutes 08.02.18 Fontenot - Roberts](#)  
                               [2018-0290 LUR PZS 2018-34 \(Fontenot-Robert\)](#)  
                               [2018-0290 Survey](#)  
                               [2018-0290 AERIAL PZS-2018-34](#)  
                               [2018-0290 ZONING PZS-2018-34](#)  
                               [2018-0290 FLUM PZS-2018-34](#)  
                               [2018-0290 08.02.18 Approval letter](#)  
                               [2018-0290 20181008\\_Veillon endorsement](#)

**Legislative History**

7/12/18     Department of Planning & Zoning     Received/Assigned PH

8/2/18     Department of Planning & Zoning     Rcmnd'd Approval w/Stip. to the Planning Commission  
                               Approval with waiver from required 60 ft. width and 6,000 sq. ft. area.

8/2/18	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council
		Approval with waiver from required 60 ft. width and 6,000 sq. ft. area.
10/15/18	Parish President	Introduced
10/15/18	Parish Council	Motion Failed
		A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Clulee, to deviate from the regular order of the agenda to take up File No. 2018-0290; a matter not on the agenda.
		Public comment opened on the deviation; no public comment
		The motion to deviate failed to receive the required unanimous votes for passage by the following vote:
		YEAS: WILSON, CLULEE, GIBBS, WOODRUFF, FLETCHER, FISHER-PERRIER
		NAYS: HOGAN
		ABSENT: BENEDETTO, BELLOCK

**65     [2018-0302](#)**

A resolution providing supporting authorization to endorse the resubdivision of Lots 19, 20, 21, 22, 23, 24, Square 104, Ellington Plantation Subdivision, municipal address 208 Third Street, 510 Milling Street, and 512 Milling Street, with a waiver from the required width as requested by Bourgeois Family Trust and AAA Family Trust.

**Sponsors:**

Mr. Cochran and Department of Planning & Zoning

**Attachments:**

[2018-0302 Recommendation at a Glance \(Bourgeois AAA\)](#)

[2018-0302 Minutes 10.11.18 Bourgeois AAA](#)

[2018-0302 LUR PZS 2018-45 \(Bourgeois-AAA\)](#)

[2018-0302 Plat PZS-2018-45](#)

[2018-0302 PZS-2018-45 AERIAL](#)

[2018-0302 PZS-2018-45 ZONING](#)

[2018-0302 PZS-2018-45 FLUM](#)

**Legislative History**

8/17/18	Department of Planning & Zoning	Received/Assigned PH
10/11/18	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/11/18	Planning Commission	Recommended Approval to the Parish Council

75     [2016-0157](#)

A resolution calling for the creation of a Home Rule Charter Review Committee that is to review the St. Charles Parish Home Rule Charter and is to provide the Parish Council with recommendations on charter amendments that the Committee finds warranted for consideration by the Parish Council in order to provide for the betterment of the local governance of St. Charles Parish.

**Sponsors:**

Mr. Hogan

**Legislative History**

4/14/16     Legislative Committee     Discussed.

5/2/16     Council Member(s)     Introduced

5/2/16     Parish Council     to extend time an additional three minutes

**Reported:**

Councilman Hogan Recommended: Approval

Legal Services Director Robert Raymond spoke on the matter.

**Public comment opened**

Mr. Milton Allemand, Hahnville

5/2/16     Parish Council     Time Extended

5/2/16     Parish Council     Approved

**Council Discussion**

Councilman Hogan motioned to amend the proposed resolution to change "Home Rule Charter Commission" to read "Home Rule Charter Review Commission" throughout, and to amend the fifth "BE IT FURTHER RESOLVED Section" "... on or before May 27, 2016." to read "... on or before a date to be determined by the Parish Council and provided to the Commission."

Councilwoman Fisher-Perrier asked Mr. Raymond if the proposed changes by Councilman Hogan are significant.

Mr. Raymond said the changes are not significant. Mr. Raymond then suggested changing Home Rule Charter Review Commission to Home Rule Charter Review Committee.

Councilman Hogan amended his motion to amend the proposed resolution to change "Home Rule Charter Commission" to read "Home Rule Charter Review Committee" throughout, and to amend the fifth "BE IT FURTHER RESOLVED Section" "... on or before May 27, 2016." to read "... on or before a date to be determined by the Parish Council and provided to the Commission." Motion failed for lack of a second.

**Further Council Discussion**

5/2/16     Parish Council     Failed

10/2/17     Council Member(s)     Introduced

10/2/17	Parish Council	Postponed Indefinitely
	Public comment opened Mr. Milton Allemand, Hahnville Mr. Victor Buccola, Destrehan	
	Reported: Councilman Hogan Recommended: Approval	
	Council Discussion Legal Services Director Robert Raymond spoke on the matter.	
10/2/17	Parish Council	Postponed Indefinitely
11/13/17	Council Member(s)	Introduced
11/13/17	Parish Council	Postponed Indefinitely
	Public comment was not opened.	
	Councilman Gibbs motioned, seconded by Councilwoman Bellock, to Postpone Indefinitely File No. 2016-0157. Councilman Hogan called point of order, stating public hearing has to be held on all ordinances and resolutions that were scheduled and advertised for public hearing. Chairman Wilson questioned Legal Services Director Robert Raymond about satisfying any public hearing on an item in the Agenda. Councilwoman Fisher-Perrier questioned Mr. Raymond specifically if a proposed resolution is going to be postponed indefinitely is public hearing required to be satisfied on the proposed resolution. Legal Services Director Robert Raymond stated he does not think so. Councilman Hogan questioned Mr. Raymond that if an item has been advertised anyone wishing to speak will be deprived to speak if the item is postponed indefinitely before public hearing. Councilwoman Fisher-Perrier discussed Council Rule 32. Mr. Raymond stated that before any action can take place a public hearing needs to occur, if the item is going to proceed, it needs to be re-advertised before a public hearing can occur. Chairman Wilson stated that this item is not an ordinance, this is a resolution. Councilwoman Fisher-Perrier stated that the Chair has the authority to move forward. Mr. Raymond stated a public comment period has to occur.	
	Chairman Wilson called for the vote to postpone indefinitely File No. 2016-0157.	
11/13/17	Parish Council	Postponed Indefinitely

## APPOINTMENTS

### 2018-0304

### Council Ex-Officio Appointment to the Housing Authority.

*On November 26, 2018, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 8, 2019 and expire January 12, 2020.*

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 11/7/18, 6PM, Lafourche Basin  
Levee District Office, 21380 Highway 20, Vacherie  
911 COMMUNICATIONS DISTRICT: Monday, 11/12/18, 5PM, Sheriff's Office, 260  
Judge Edward Dufresne Parkway, Luling  
LIBRARY BOARD: Tuesday, 11/13/18, 6PM, East Regional Library, Destrehan  
CIVIL SERVICE BOARD: Tuesday, 11/13/18, 6:30PM, Council Chambers  
HOSPITAL BOARD: Wednesday, 11/14/18, 10AM, Council Chambers  
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 11/14/18, 7PM, Council  
Chambers  
ZONING BOARD OF ADJUSTMENT: Thursday, 11/15/18, 7PM, Council Chambers  
PONTCHARTRAIN LEVEE DISTRICT: Monday, 11/19/18, 6PM, Pontchartrain Levee  
District Headquarters Complex, 2069 Railroad Avenue, Lutcher  
ST. CHARLES PARISH COUNCIL: Monday, 11/26/18, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*SPECIAL SECRETARY OF STATE, CONGRESSIONAL, SCHOOL BOARD, STATE  
AMENDMENTS, & PROPOSITIONS ELECTION*

*\*Tuesday November 6, 2018 - Polls Open 6:00am until 8:00pm*

*RIVER PARISHES FALL FESTIVAL: November 9 - 11, 2018, Sacred Heart School,  
Norco*

*DESTREHAN PLANTATION FALL FESTIVAL: November 10 - 11, 2018, Destrehan  
Plantation*

*PARISH HOLIDAY: Monday, November 12, 2018 – Veterans Day*

*PARISH HOLIDAY: Thursday, November 22, 2018 & Friday, November 23, 2018 –  
Thanksgiving*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN  
COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON  
MONDAY, NOVEMBER 26, 2018.*



**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**[2018-0305](#)

Executive Session: 29th JDC No. 80,377 - Lafourche Basin Levee District vs. Ridgeland-WBHPL

**Sponsors:**

Mr. Cochran and Department of Legal Services

**77**[2018-0306](#)

Review 2019 Parish Council Meeting Schedule [Adopt November 26, 2018]

**Attachments:**

[2019 PC Schedule](#)

[2019 Color Coded Calendar with explan](#)

**Accommodations for Disabled**

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.