



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

**Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, October 15, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Reverend Richard Williams
New Hope Baptist Church, Hahnville*

APPROVAL OF MINUTES

Regular Meeting – September 17, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2018-0287](#) In Recognition: Chris Anthony Taylor, Eagle Scout

Sponsors: Ms. Fletcher

Attachments: [2018-0287 Chris Taylor](#)

- 2 [2018-0288](#) In Recognition: Dustin Jude Weber, Eagle Scout

Sponsors: Ms. Fletcher

Attachments: [2018-0288 Dustin Weber](#)

- 3 [2018-0289](#) In Recognition: Dylan Edward Weber, Eagle Scout

Sponsors: Ms. Fletcher

Attachments: [2018-0289 Dylan Weber](#)

- 4 [2018-0283](#) Proclamation: World Polio Day

Sponsors: Ms. Clulee

Attachments: [2018-0283 World Polio Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0284](#) Commissioner Eric Skrmetta, Louisiana Public Service Commission - Community Awareness Report

Sponsors: Mr. Gibbs

[2018-0285](#) Executive Director Buddy Boe, River Parishes Tourist Commission - Update

Sponsors: Ms. Fisher-Perrier

[2018-0286](#) Library Service District

[2018-0230](#) Department of Public Works

Legislative History

| | | |
|---------|----------------|-----------------|
| 8/20/18 | Parish Council | Report Deferred |
| 9/17/18 | Parish Council | Report Deferred |
| 10/1/18 | Parish Council | Report Deferred |

ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Tuesday, October 23, 2018, 9:00 am; Thursday, October 25, 2018, 6:00 pm; and Tuesday, October 30, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 5 [2018-0139](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2019.

Sponsors: Mr. Cochran and Department of Finance

Attachments: [2018-0139 Exhibit A&B to paper](#)
[2018-0139 CALENDAR OF OFFICIAL ACTION FOR 2019 BUDGET](#)

Legislative History

| | | |
|---------|---------------------------------|--|
| 5/21/18 | Parish Council | Accepted |
| | Reported: | |
| | Finance Department Recommended: | Approval |
| 5/21/18 | Parish Council | Accepted |
| 10/1/18 | Parish President | Introduced |
| 10/1/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, November 5, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 9 [2018-0276](#) An ordinance to amend the Code of Ordinances, Parish of St. Charles, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, I. General, to add under B. Definitions: concreted monument, monument, and survey points, II. Subdivision procedure. to revise Section G. Final Plat Requirements., 2. Mandatory Submission Requirements. a. and I., to revise 3. Final Plat/Additional Submission Requirements. f., g., h., and i., and to revise IV. Design Standards. E. Miscellaneous: 5. Monuments. a. and b.

Sponsors: Mr. Hogan

Attachments: [2018-0276 8-30-18 Memo to PZ](#)

Legislative History

| | | |
|---------|-------------------|---|
| 8/30/18 | Council Secretary | Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the October 11, 2018 Planning Commission Agenda. |
| 10/1/18 | Council Member(s) | Introduced |
| 10/1/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 13 [2018-0277](#) An ordinance to levy an assessment on the 2018 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2018-0277](#) [2018 Ad Valorem report final](#)

Legislative History

| | | |
|---------|------------------|--|
| 10/1/18 | Parish President | Introduced |
| 10/1/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 45 [2018-0278](#) An ordinance to approve and authorize the execution of Change Order No. 2 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to increase the contract amount by \$4,371.00 and increase the contract time by thirteen days.

Sponsors: Mr. Cochran

Attachments: [2018-0278 Change Order Number 002 - Completion Date November 3 2018 \(002\)](#)

Legislative History

| | | |
|---------|------------------|--|
| 10/1/18 | Parish President | Introduced |
| 10/1/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 50 [2018-0282](#) An ordinance to amend the Code of Ordinances, Parish of St. Charles, Chapter 13 Licenses, Taxation and Miscellaneous Business Regulations to repeal Article VIII. Purchases from Small Businesses establishing that the St. Charles Parish Purchasing Office designate and set aside certain procurement of goods and services for small businesses.

Sponsors: Mr. Cochran

Attachments: [2018-0282 Additional Info](#)

Legislative History

| | | |
|---------|------------------|--|
| 10/1/18 | Parish President | Introduced |
| 10/1/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

APPOINTMENTS

- 57 [2018-0262](#) A resolution to appoint a member to the River Parishes Tourist Commission.

Council will confirm nomination to the River Parishes Tourist Commission to fill the vacancy created by the expiration of the term of Mr. Garrett Monti. Four (4) year term to begin October 31, 2018 and expire October 31, 2022. [Nominee must be a member on the Economic Development Council]

Nominee: Mr. Garrett Monti

Legislative History

| | | |
|---------|----------------|---|
| 11/3/14 | Parish Council | Enacted Legislation Mr. Garrett Monti appointed to the River Parishes Tourist Commission on November 3, 2014, per Resolution No. 6122 Term: October 31, 2014 - October 31, 2018 |
| 9/17/18 | Parish Council | Vacancy Announced |
| 10/1/18 | Parish Council | Nomination(s) Accepted Nominee: Councilman Woodruff nominated Mr. Garrett Monti |
| 10/1/18 | Parish Council | Close Nomination(s) for |

10/1/18

Parish Council

Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

ZONING BOARD OF ADJUSTMENT: Thursday, 10/18/18, 7PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 10/23/18, 6PM, Courthouse
HOSPITAL BOARD: Wednesday, 10/31/18, 10AM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 11/1/18, 7PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 11/5/18, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE NOVEMBER 6, 2018 SPECIAL SECRETARY OF STATE, CONGRESSIONAL, SCHOOL BOARD, STATE AMENDMENTS, & PROPOSITIONS ELECTION

**Tuesday October 16, 2018 – Last day to Register to Vote Online at geauxvote.com*

**Friday November 2, 2018 - Last day to Request Absentee Mail Ballots*

**Early Voting: Tuesday October 23 – Saturday October 27, 2018; Monday October 29 & Tuesday October 30, 2018 (closed Sunday October 28, 2018) - At the Registrar of Voters Office (8:30am till 6:00pm), Westbank: Courthouse, 15045 River Rd. Hahnville, Eastbank: Arterbury Building, 14564 River Rd. New Sarpy*

**Monday November 5, 2018 - Last Day for Registrar to receive Voted Absentee Ballot*

**Tuesday November 6, 2018 - Election Day – Polls Open 6:00am until 8:00pm*

Public Hearings to consider the Proposed 2019 Capital and Consolidated Operating Budget:

Tuesday, October 23, 2018, 9AM

Thursday, October 25, 2018, 6PM

Tuesday, October 30, 2018, 6PM

****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, NOVEMBER 5, 2018.*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.