



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

**Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, May 21, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Reverend Marilyn Diggs
Mt. Zion Baptist Church, Boutte*

APPROVAL OF MINUTES

Regular Meeting – May 7, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2018-0133](#) In Recognition: Betty Portera, Hospital Service District Board of Commissioners

 Sponsors: Ms. Clulee
 Attachments: [2018-0133 Betty Portera](#)

- 2 [2018-0131](#) Proclamation: "Gospel Musical Festival Weekend"

 Sponsors: Mr. Woodruff
 Attachments: [2018-0131 Gospel Musical Fest](#)

- 3 [2018-0136](#) In Recognition: Mckenzie Noel Lirette, West St. Charles VFW Post 3750 Miss Queen V

 Sponsors: Mr. Woodruff
 Attachments: [2018-0136 Mckenzie Lirette](#)

- 4 [2018-0137](#) In Recognition: Caitlyn Nicole Tregre, West St. Charles VFW Post 3750 Teen Miss Queen V

 Sponsors: Ms. Clulee
 Attachments: [2018-0137 Caitlyn Tregre](#)

- 5 [2018-0138](#) In Recognition: Hallie Ann Kinler, West St. Charles VFW Post 3750 Junior Miss Queen V

Sponsors: Ms. Fisher-Perrier

Attachments: [2018-0138 Hallie Kinler](#)

- 6 [2018-0132](#) Proclamation: "Alzheimer's and Brain Awareness Month"

Sponsors: Mr. Cochran

Attachments: [2018-0132 Alzheimers and Brain Awareness](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0134](#) New Orleans Aviation Board

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, June 4, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 7 [2018-0126](#) An ordinance authorizing and requiring that the monies received by St. Charles Parish from the Gulf of Mexico Energy Security Act or GOMESA funds (approximately \$594,151.58) is to be placed in Fund 123 - Flood Protection Fund and used solely for outer flood protection systems.

Sponsors: Mr. Hogan

Legislative History

5/7/18	Council Member(s)	Introduced
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5/7/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
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- 8 [2018-0127](#) An ordinance to approve and authorize the execution of a Contract with Frickey Brothers Construction of Paradis, LA, for the St. Charles Parish Addition and Renovations to the Planning and Zoning Building Project # CD 2512, in the amount of \$507,000.00.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2018-0127 00500 SCP Standard Agreement P & Z bldg.](#)

[2018-0127 Bid Tab](#)

Legislative History

5/7/18	Parish President	Introduced
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| | 5/7/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|--------|----------------|--|
- 15** [2018-0128](#) An ordinance to approve and authorize the execution of an Architectural Services Contract between Murray Architects, Inc., and St. Charles Parish for the design and construction management of the renovation of the second floor within the St. Charles Parish Courthouse Building in Hahnville.
- Sponsors:** Mr. Cochran and General Government Buildings
- Attachments:** [2018-0128 Courthouse 2nd Floor contract](#)
- Legislative History**
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| | 5/7/18 | Parish President | Introduced |
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| | 5/7/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|--------|----------------|--|
- 34** [2018-0129](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A, Zoning Ordinance of 1981, Section III. Definitions. to revise the definition of lot width.
- Sponsors:** Mr. Cochran and Department of Planning & Zoning
- Attachments:** [2018-0129 Recommendation at a Glance \(2\)](#)
[2018-0129 05.03.18 Planning Commission Minutes](#)
[2018-0129 PZO 2018-03 LUR Lot width](#)
- Legislative History**
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|--|--------|---------------------------------|---|
| | 5/3/18 | Department of Planning & Zoning | Recommended Approval to the Planning Commission |
|--|--------|---------------------------------|---|
- | | | | |
|--|--------|---------------------|--|
| | 5/3/18 | Planning Commission | Recommended Approval to the Parish Council |
|--|--------|---------------------|--|
- | | | | |
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| | 5/7/18 | Parish President | Introduced |
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- | | | | |
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| | 5/7/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|--------|----------------|--|

- 38** [2018-0064](#) An ordinance to approve and authorize the execution of a contract with Gootee Construction Inc. of Metairie, LA, for the St. Charles Parish Courthouse Chiller Replacement Project #GB-07-1-17, with Base Bid and Alternate 1 in the amount of \$1,036,900.00.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2018-0064 Chiller contract Contract_05-07-2018](#)
[2018-0064 Bid Tab](#)
[2018-0064 contract - courthouse chiller replacement](#)
[2018-0064 bid tab - courthouse chiller replacement](#)
[2018-0064 Reject Bid Ltr](#)

Legislative History

3/12/18	Parish President	Introduced
3/12/18	Parish Council	Postponed Indefinitely from Intro.
	Legal Services Director Robert Raymond requested that File No. 2018-0064 be postponed indefinitely from introduction.	
3/12/18	Parish Council	Postponed Indefinitely from Intro.
5/7/18	Parish President	Introduced
5/7/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 46** [2018-0130](#) An ordinance to approve and authorize the execution of an amendment to an Administrative Engineering Contract with EJES, Inc., for providing professional engineering services for the Ed Reed Park Project.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0130 Contract Agreement and Fee Proposal \(St. Charles Parish - Ed Reed](#)
[2018-0130 Administrative Contract - Ed Reed Park](#)

Legislative History

5/7/18	Parish President	Introduced
5/7/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 52** [2018-0115](#) An ordinance to approve and authorize the execution of an Engineering Services Contract with Civil and Environmental Consulting Engineers, LLC, for the design of Phase III of Rathborne Park in Luling.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Attachments: [2018-0115 Engineering Contract Rathborne Park Ph III](#)

[This proposed ordinance was tabled on May 7, 2018; Public Hearing requirements were satisfied.]

Legislative History

4/23/18	Parish President	Introduced
4/23/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
5/7/18	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Parks & Recreation Department Recommended:	Approval
5/7/18	Parish Council	Tabled.
	Council Discussion	
	Councilwoman Clulee requested that File No. 2018-0115 be Tabled.	
5/7/18	Parish Council	Tabled.

PERSONS TO ADDRESS THE COUNCIL

- 74** [2018-0142](#) Councilman Paul J. Hogan, PE, At-Large, Division B: Home Rule Charter, Codes, Legal Department, Parish Administration & Council Duties and Responsibilities

Attachments: [2018-0142 Petition](#)

RESOLUTIONS

- 75** [2018-0123](#) A resolution in support of the St. Charles Parish application to the Louisiana Department of State Parks, Division of Outdoor Recreation, for a grant to fund the continued development of Rathborne Park in Luling, Louisiana.

Sponsors: Mr. Cochran and Grants Office

Legislative History

5/7/18	Parish President	Introduced
5/7/18	Parish Council	Postponed Indefinitely
	Grants Officer Carla Chiasson requested that File No. 2018-0123 be Postponed Indefinitely.	
	Public comment not opened	
5/7/18	Parish Council	Postponed Indefinitely

- 76 [2018-0140](#) A resolution approving and authorizing the Parish President to submit an application for grant funds from the FHWA Recreational Trails Program for Louisiana (FRTPL) for the Killona Park Walking Trail for Federal funding in the amount of \$100,000.00.

Sponsors:

Mr. Cochran and Grants Office

APPOINTMENTS

- 77 [2018-0045](#) A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

Council will confirm nomination from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Mr. Gary M. Matherne. Unexpired term to begin immediately and expire April 1, 2022.

Nominee: Ms. Lori Lyons

Legislative History

3/20/17	Parish Council	Enacted Legislation
	Mr. Gary M. Matherne appointed to the Library Service District Board of Control, as the District VI Representative, on March 20, 2017 per Resolution No. 6275	
	Term: April 1, 2017 - April 1, 2022	
2/26/18	Parish Council	Vacancy Announced
3/12/18	Parish Council	Deferred
3/26/18	Parish Council	Deferred
4/9/18	Parish Council	Deferred
4/23/18	Parish Council	Deferred
5/7/18	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fletcher nominated Ms. Lori Lyons	
5/7/18	Parish Council	Close Nomination(s) for
5/7/18	Parish Council	Nomination(s) Closed

- 81 [2018-0108](#) A resolution to appoint a member to the Planning & Zoning Commission as the District I Representative.

Council will confirm nomination from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. LaSandra Gordon. Four (4) year term to begin May 31, 2018 and expire May 31, 2022.

Nominee: Ms. LaSandra Gordon

Legislative History

12/12/16	Parish Council	Enacted Legislation
	Ms. LaSandra Gordon appointed to the Planning & Zoning Commission on December 12, 2016, per Resolution No. 6257	
	Term: December 12, 2016 - May 31, 2018	
4/23/18	Parish Council	Vacancy Announced
5/7/18	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Wilson nominated Ms. LaSandra Gordon	

5/7/18	Parish Council	Close Nomination(s) for
5/7/18	Parish Council	Nomination(s) Closed

[2018-0109](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

Council Chairman will accept nomination from the District VII Councilmember to fill the vacancy created by the expiration of the term of Mr. Scott M. Galliano. Four (4) year term to begin May 31, 2018 and expire May 31, 2022. [Deferred from the May 7, 2018 Parish Council Meeting]

Legislative History

5/19/14	Parish Council	Enacted Legislation
	Mr. Scott M. Galliano appointed to the Planning & Zoning Commission as the District VII Representative on May 19, 2014, per Resolution No. 6080 Term: May 31, 2014 - May 31, 2018	
4/23/18	Parish Council	Vacancy Announced
5/7/18	Parish Council	Deferred

[2018-0141](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

On June 4, 2018 Council Chairman will accept nominations to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy created by the expiration of the term of Dr. Jeffrey S. Kuo, M.D.. Two (2) year term to begin July 1, 2018 and expire June 30, 2020.

Legislative History

6/6/16	Parish Council	Enacted Legislation
	Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on June 6, 2016, per Resolution No. 6229 Term: May 16, 2016 - June 30, 2018	

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

SPECIAL CIVIL SERVICE BOARD: Tuesday, 5/22/18, 6:30PM, Council Chambers
LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) Performance
Hearing - Killona Force Main Extension: Wednesday, 5/23/18, 10:30AM, Council
Chambers
HOUSING AUTHORITY: Tuesday, 5/29/18, 6PM, Council Chambers
HOSPITAL BOARD: Wednesday, 5/30/18, 10AM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 6/4/18, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, 5/28/18 – Memorial Day

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 85 [2018-0135](#) Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

Attachments: [2018-0135 Official Journal Selection Process.2018](#)

- 90 [2018-0139](#) Calendar of Official Action for the 2019 Budget: Set Public Hearing Dates

Sponsors: Mr. Cochran and Department of Finance

Attachments: [2018-0139 CALENDAR OF OFFICIAL ACTION FOR 2019 BUDGET](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.