



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs

**Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, March 12, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Brandon Langley
St. Rose Community Church*

APPROVAL OF MINUTES

Regular Meeting – February 26, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2018-0053](#) In Recognition: Robert Brown, Jr., Louisiana Under Armor Junior NBA Coach of the Year

 Sponsors: Mr. Cochran
 Attachments: [2018-0053 Robert Brown](#)

- 2 [2018-0054](#) In Recognition: Brittany Lynn Carter, Boutte River Region Lions Club 2017 Miss Queen V

 Sponsors: Ms. Fletcher
 Attachments: [2018-0054 Brittany-Miss Queen](#)

- 3 [2018-0055](#) In Recognition: Lauren Nicole Julien, Boutte River Region Lions Club 2017 Teen Miss Queen V

 Sponsors: Ms. Bellock
 Attachments: [2018-0055 Lauren-Teen Queen](#)

- 4 [2018-0056](#) In Recognition: Ellie Michelle Blouin, Boutte River Region Lions Club 2017 Junior Miss Queen V

 Sponsors: Mr. Wilson
 Attachments: [2018-0056 Ellie-Jr Miss](#)

- 5 [2018-0057](#) In Recognition: Demi Lynn Freeman, Boutte River Region Lions Club
2017 Deb Miss Queen V

Sponsors: Ms. Fisher-Perrier

Attachments: [2018-0057 Demi-Deb Miss](#)

- 6 [2018-0058](#) In Recognition: Sage Adaline Blouin, Boutte River Region Lions Club
2017 Ambassador Queen

Sponsors: Ms. Clulee

Attachments: [2018-0058 Sage-Ambassador Queen](#)

- 7 [2018-0059](#) Proclamation: "Lions Month in St. Charles Parish"

Sponsors: Mr. Hogan

Attachments: [2018-0059 Lions Month](#)

- 8 [2018-0060](#) Proclamation: "Art of Respect Month"

Sponsors: Mr. Woodruff

Attachments: [2018-0060 Art of Respect](#)

- 9 [2018-0061](#) Proclamation: "Problem Gambling Awareness Month"

Sponsors: Mr. Gibbs

Attachments: [2018-0061 Gambling Awareness](#)

- 10 [2018-0062](#) Proclamation: "Realtor® Appreciation Day"

Sponsors: Ms. Benedetto

Attachments: [2018-0062 Realtor Appreciation](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0063](#) Department of Wastewater

[2018-0030](#) Parish President Remarks/Report

Sponsors: Mr. Cochran

Legislative History

2/5/18	Parish Council	Not Reported
2/26/18	Parish Council	Report Deferred

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, March 26, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 11 [2018-0051](#) An ordinance to approve and authorize the Parish President to acquire a 19,647.40 SF perpetual drainage servitude over property identified as Parcel No.1-1, in Sections 16 and 17, Township 12 South - Range 7 East; a 34,342.50 SF perpetual drainage servitude over property identified as Parcel No. 1-2, in Sections 15 and 16, Township 12 South - Range 7 East; a 823.50 SF perpetual drainage servitude over property identified as Parcel No. 9-2, in Section 50, Township 12 South - Range 8 East; and a 10,984.70 SF perpetual drainage servitude over property identified as Parcel No. 9-3, in Sections 51 and 53, Township 12 South - Range 8 East all in the Town of MONTZ, St. Charles Parish, Louisiana, which property is more particularly described in the Act of Servitude attached hereto and made a part hereof, from ENTERGY LOUISIANA, LLC, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0051 Act of Servitude Coulee Phase II-ENTERGY](#)
[2018-0051 Coulee Phase II Entergy Certificate of Authority FINAL](#)
[2018-0051 Map](#)

- 19 [2018-0052](#) An ordinance approving and authorizing the execution of Change Order No. 2 for Parish Project No. P160502, implementing a Computerized Maintenance Management System for the Public Works Department, to increase the Contract Time by 120 days with no other changes to the Contract.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0052 Change Order No. 2 - Assetworks](#)

- 22 [2018-0064](#) An ordinance to approve and authorize the execution of a Construction Contract with JH Refrigeration, LLC/D.B.A. Alltemp Refrigeration Services, LLC for Project No. GB-07-1-17, St. Charles Parish Courthouse Chiller Replacement Project in the amount of \$1,099,700.00.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2018-0064 contract - courthouse chiller replacement](#)
[2018-0064 bid tab - courthouse chiller replacement](#)

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 30** [2018-0048](#) An ordinance to approve and authorize the Parish President to acquire a 0.727 acre perpetual drainage servitude over property identified as Parcel No. 2-1 and a 0.415 acre perpetual drainage servitude over property identified as Parcel No. 2-2 both in Section 15, Township 12 South - Range 7 East; a 0.486 acre perpetual drainage servitude over property identified as Parcel No. 2-3 in Sections 14 and 15, Township 12 South - Range 7 East; a 0.162 acre perpetual drainage servitude over property identified as Parcel No. 6-1 in Sections 49 and 50, Township 12 South - Range 8 East; a 0.226 acre perpetual drainage servitude over property identified as Parcel No. 6-2 and a 0.407 acre perpetual drainage servitude over property identified as Parcel No. 6-3 both in Section 50, Township 12 South - Range 8 East all in the Town of MONTZ, St. Charles Parish, Louisiana, which property is more particularly described in the Act of Servitude attached hereto and made a part hereof, from CRISTINA & LAURICELLA, INC., and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0048 Coulee Phase II Act of Servitude](#)
[2018-0048 Coulee Phase II ROW Map 7.24.17 FINAL CL Sheets 269](#)

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Legislative History

2/26/18	Parish President	Introduced
2/26/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 40** [2018-0049](#) An ordinance approving and authorizing the execution of Change Order No. 2 for the 29th Judicial District Building Project to add 85 additional days to the contract and decrease the contract amount by \$21,580.51.

Sponsors: Mr. Cochran and General Government Buildings

Attachments: [2018-0049 Change Order - DA Bldg.](#)

Legislative History

2/26/18	Parish President	Introduced
2/26/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 53** [2018-0050](#) An ordinance to name a private driveway located between 430 and 440 Grand Bayou Road in Bayou Gauche as Old Farm Lane.

Sponsors: Mr. Woodruff and Mr. Hogan

Legislative History

2/26/18	Council Member(s)	Introduced
2/26/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 54 [2018-0065](#) A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

Sponsors: Mr. Cochran and Department of Finance

Attachments: [2018-0065 2018 LA Compliance Questionnaire revised](#)

- 62 [2018-0035](#) A resolution requesting an Attorney General Opinion with respect to the question posed in the attached memorandum dated December 20, 2017, taking into account the St. Charles Parish Home Rule Charter and the laws of the State of Louisiana, and to advise on anything that could be put in place or adopted or reworded in ordinances that would obligate the signing of such documents by the Parish President (and is there a time constraint for signing or can one be provided for) should the Attorney General find that the approval of an ordinance which pertains to the execution of a document which has the wording "An ordinance to approve and authorize the execution of ..." is permissive rather than mandatory.

Sponsors: Mr. Hogan

Attachments: [2018-0035 LO OPINION REQUEST MEMO - LO-2017-0007 ADOPTION OF OF](#)
[2018-0035 Extra Info LO OPINION LO-2017-0007 DOES PP HAVE TO SIGN C](#)
[2018-0035 2nd Req. Memo](#)

Legislative History

2/26/18	Council Member(s)	Introduced
2/26/18	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened	
	Mr. Milton Allemand, Hahnville	
	Council Discussion	
2/26/18	Parish Council	Failed

APPOINTMENTS

[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

Council Chairman will accept nomination from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Mr. Gary M. Matherne. Unexpired term to begin immediately and expire April 1, 2022.

Legislative History

3/20/17	Parish Council	Enacted Legislation
	Mr. Gary M. Matherne appointed to the Library Service District Board of Control, as the District VI Representative, on March 20, 2017 per Resolution No. 6275	
	Term: April 1, 2017 - April 1, 2022	

2/26/18	Parish Council	Vacancy Announced
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[2018-0047](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VII Representative.

Council Chairman will accept nomination from the District VII Councilmember to fill the vacancy created by the expiration of the term of Ms. Celeste Uzee. Five (5) year term to begin April 1, 2018 and expire April 1, 2023.

Legislative History

3/25/13	Parish Council	Enacted Legislation
	Ms. Celeste Uzee appointed to the Library Service District Board of Control on March 25, 2013, per Resolution No. 5981	
	Term: April 1, 2013 - April 1, 2018	

2/26/18	Parish Council	Vacancy Announced
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MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

CIVIL SERVICE BOARD: Tuesday, 3/13/18, 6:30PM, Council Chambers
 LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 3/14/18, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
 COMMUNITY ACTION ADVISORY BOARD: Wednesday, 3/14/18, 7PM, Council Chambers
 ZONING BOARD OF ADJUSTMENT: Thursday, 3/15/18, 7PM Council Chambers
 PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/19/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher
 LIBRARY BOARD: Tuesday, 3/20/18, 6PM, Council Chambers
 ST. CHARLES PARISH COUNCIL: Monday, 3/26/18, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.