St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Terrell D. Wilson
Councilmembers Wendy Benedetto, Paul J. Hogan,
Mary K. Clulee, Dick Gibbs, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, August 14, 2017 | **6:00 PM** | **Council Chambers, Courthouse**

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Edward Lauden
St. Mark Catholic Church, Ama

APPROVAL OF MINUTES

Regular Meeting – July 31, 2017

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 2017-0251 In Recognition: Denise Wilson, St. Charles Parish Library

Sponsors: Ms. Bellock

Attachments: 2017-0251 Denise Wilson

2 2017-0252 In Recognition: Maurice A. Loupe, Jr., Planning & Zoning Commission

Sponsors: Ms. Clulee

Attachments: 2017-0252 Maurice Loupe

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2017-0254 Department of Waterworks

2017-0255 Parish President Remarks/Report

Sponsors: Mr. Cochran

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, August 28, 2017, 6:00 pm, Council Chambers, Courthouse, Hahnville

3 2017-0156 An ordinance to amend Appendix A St. Charles Parish Zoning Ordinance of 1981, Section X. Exceptions and modifications., to amend E. Outdoor Donation Bins and Collection Receptacles.

Sponsors: Mr. Hogan

Attachments: 2017-0156 Recommendation at a Glance_Outdoor donation bins
2017-0156 Minutes_06.01.17_OutdoorCollectionBins(PZO-2017-03)
2017-0156 LUR_PZO 2017-03_Outdoor Donation Bins
2017-0156 Memo to PZ (546)
17-0156-4-26LEGCOMM

Legislative History

4/26/17	Legislative Committee Speakers: Mr. Michael Albert, Planning & Zoning Director Mr. Robert Raymond, Legal Services Director	Discussed.
5/10/17	Council Secretary to the Planning & Zoning Director to initiate the process to have the referenced placed on the June 1, 2017 Planning Commission Agenda.	Correspondence Sent
6/1/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/1/17	Planning Commission	Recommended Approval to the Parish Council
6/5/17	Council Member(s)	Introduced
6/5/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/19/17	Parish Council	Public Hearing Requirements Not Satisfied
6/19/17	Parish Council	Tabled.
6/19/17	Parish Council	Tabled.
7/10/17	Parish Council	Remained Tabled
7/31/17	Parish Council	Removed from the Table
7/31/17	Parish Council	Motion Failed
7/31/17	Parish Council File No. 2017-0156 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]	Postponed Indefinitely (Council Rule 8)

ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)

7 2017-0233 An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish; and for the purpose of paying the principal and interest on outstanding General Obligation Sewer Bonds for the year 2017.

Sponsors: Mr. Cochran and Department of Finance

Attachments: 2017-0233 revised ADVAL council update

2017-0233 2017 ADVAL council update

Revised Version – Ordinance / Attachments (first two pages) – Page 14

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

18 2015-0394 An ordinance of the Parish of St. Charles, providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Appendix A, the St. Charles Parish Zoning Ordinance of 1981, Section VI. Zoning district criteria and regulations., D., [I]. 1. c. Special Permit Uses in the M-1 Zoning District, by adding (10) to allow cemeteries as a Special Permit Use and shall require a supporting resolution of the Council.

Sponsors: Mr. Hogan

Attachments:
- 2015-0394 Recommendation at a Glance (2)
- 2015-0394 08.03.17_Minutes_Cemeteries in M1(w_SPU)
- 2017-0394 PZO 2015-04_LUR_Cemeteries in M1
- 2015-0394 Memo to PZ
- 2015-0394 Memo to Commission
- 2015-0394 Special Permit - Cemeteries Recommendation at a Glance
- 2015-0394 Special Permit - Cemeteries Minutes_10.08.15_Cemeteries (Hogan)
- 2015-0394 Special Permit - Cemeteries PZO 2015-04_LUR_Cemeteries in M1

Legislative History

8/12/15	Council Secretary	Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the September 3, 2015 Planning Commission Agenda. **Please note, on September 2, 2015, Councilman Paul J. Hogan contacted Planning & Zoning to have the reverenced Tabled and to asked that it be brought to the October 8, 2015 Planning Commission Meeting for vote.
10/8/15	Department of Planning & Zoning	No Recommendation to the Planning Commission
10/8/15	Planning Commission	Recommended Approval to the Parish Council
10/19/15	Council Member(s)	Introduced
10/19/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
11/2/15	Parish Council	Public Hearing Requirements Satisfied Reported: Councilman Hogan Recommended: Approval P & Z Department Recommended: No Recommendation Planning Commission Recommended: Approval

11/2/15	Parish Council	Approved
	Council Discussion Planning & Zoning Director Michael Albert spoke on the matter. Parish President V.J. St. Pierre, Jr., spoke on the matter.	
11/2/15	Parish Council	Failed
7/12/17	Council Secretary	Correspondence Sent
	to the Planning & Zoning Director to initiate the process to have the referenced placed on the August 3, 2017 Planning Commission Agenda.	
7/31/17	Council Member(s)	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
8/3/17	Department of Planning & Zoning Potential outcomes: 1. The proposed ordinance change would affect little developable acreage.	No Recommendation to the Planning Commission
8/3/17	Planning Commission	Recommended Approval to the Parish Council

22 2017-0239 An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the construction of Federal Project No. 22-00929, Rathborne Park Development, Phase II, to decrease the contract amount by $2,078.04 and increase the contract time 40 days.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Attachments: 2017-0239 C.O. Rathborne Park, Ph. II

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

26 2017-0240 An ordinance to approve and authorize the execution of an Intergovernmental Agreement with the State of Louisiana Department of Transportation and Development for the Federal Off-System Bridge Rehabilitation and Replacement Program.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2017-0240 Agreement

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

35 2017-0244 An ordinance to approve and authorize the execution of a lease with the East Side St. Charles Parish Volunteer Fire Department, Inc. for the use of property at 14522 River Road in New Sarpy.

Sponsors: Mr. Cochran

Attachments: 2017-0244 Lease and survey

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

38 2017-0245 An ordinance to amend the 2017 Consolidated Operating and Capital Budget to add revenues totaling $28,126,737 and related expenses to Fund's 123 - Flood Protection Fund for construction, architectural/engineering, and other fees totaling $17,607,485 unexpended in 2016 for levee projects.

Sponsors: Mr. Cochran and Department of Finance

Attachments: 2017-0245 Amendment Ex. A and back-up

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

44 2017-0246 An ordinance to approve and authorize the execution of a Contract for Engineering Services with AIMS Group, Inc. for necessary professional engineering services associated with Parish Project No. S170701 Hahnville Wastewater Plant UV Upgrades.

Sponsors: Mr. Cochran and Department of Wastewater

Attachments: 2017-0246 Engineering contract for HWTP UV system revised

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

66 2017-0247 An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Pontchartrain Levee District (PLD) for the LaBranche Salinity Control Structure Project to be funded by the Pontchartrain Levee District and St. Charles Parish.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: 2017-0247 CEA St. Charles Parish PLD

Revised Version of Agreement – Page 71

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

75 2017-0248 An ordinance to approve and authorize the execution of an Agreement with the State of Louisiana Department of Transportation and Development and New Orleans Regional Planning Commission for the construction of US 61: RR Overpass-LA 50.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2017-0248_H.000320 REQUEST FOR INTRODUCTION

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

100 2017-0249 An ordinance to approve and authorize the Lafourche Basin Levee District to expropriate the necessary real estate interest to a portion of land designated as Parcel 19-7 for the Sunset Drainage District Levee in St. Charles Parish, Louisiana, and to authorize the transfer of the necessary funding thereof.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: 2017-0249 L1553_WO2206_RSC_ROW_Revised Page 19

Legislative History

7/31/17	Parish President	Introduced
7/31/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

102 2017-0250 A resolution providing mandatory supporting authorization for approval of a Special Permit Use for an accessory dwelling unit (ADU) on land zoned R-1A 578 Pine Street, Norco as requested by John Hamilton.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: 2017-0250 Recommendation at a Glance (2)
2017-0250 08.03.17_Minutes_John C. Hamilton
2017-0250 PZSPU-2017-03_LUR
2017-0250 PZSPU 2017-03_Aerial
2017-0250 PZSPU 2017-03_FLUM
2017-0250 PZSPU 2017-03_Zoning
2017-0250 Entire Rear Yard Pic
2017-0250 2017-0250 Front Yard Pic
2017-0250 PZSPU 2017-03 Site Plan

Legislative History

6/29/17	Department of Planning & Zoning	Received/Assigned PH
8/3/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/3/17	Planning Commission	Recommended Approval to the Parish Council

APPOINTMENTS

2017-0242 A resolution to appoint a member to the Library Service District Board of Control as the District III Representative.

Council Chairman will accept nominations from the District III Councilmember to fill the vacancy caused by the resignation of the term of Mr. Steven C. Wilson. Unexpired term to begin immediately and expire August 1, 2019.

Legislative History

7/21/14	Parish Council	Enacted Legislation
	Mr. Steven C. Wilson appointed to the Library Service District Board of Control on July 21, 2014, per Resolution No. 6091 Term: August 1, 2014 - August 1, 2019	
7/31/17	Parish Council	Vacancy Announced

117 2017-0253 A resolution to appoint Mr. Johnny Bourgeois to the St. Charles Parish Communications District representing the Firemen's Association.

Attachments: 2017-0253 E-911 Board Of Commissioners Letter

Council will confirm nomination of Mr. Johnny Bourgeois by the St. Charles Firemen's Association. Four (4) year term to begin Immediately and expire August 19, 2021.

Legislative History

8/5/13 Parish Council Enacted Legislation
Mr. Reginald R. Gaubert appointed to the St. Charles Parish Communications District on August 5, 2013, per Resolution No. 6008
Term: August 19, 2013 - August 19, 2017

7/14/17 Parish Council Correspondence Received
from Dawn G. Landry, Firemen's Association Secretary/Treasurer, advising that Mr. Johnny Bourgeois will be representing the Firemen's Association for a four year term

119 2017-0256 Accept resignation of Councilwoman Traci A. Fletcher - Council Ex-Officio - Board of Directors of the Arc of St. Charles

Attachments: 2017-0256 ARC Resignation Memo

Legislative History

5/16/16 Parish Council Motion
Councilwoman Traci A. Fletcher apppointed to the Board of Directors of the Arc of St. Charles on May 16, 2016 by the Council (appointment by motion)
Term: May 16, 2016 - January 12, 2020 (term is concurrent with the Governing Authority)

8/4/17 Council Member(s) Resigned

2017-0257 Council Ex-Officio Appointment to the Board of Directors of the Arc of St. Charles.

Unexpired term to begin immediately and expire 1/12/2020 (Term is concurrent with the Governing Authority).

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

ZONING BOARD OF ADJUSTMENT: Thursday, 8/17/17, 7PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 8/21/17, 6PM, Pontchartrain Levee District Office, 2204 Albert Street, Lutcher
ST. CHARLES PARISH COUNCIL: Monday, 8/28/17, 6PM, Council Chambers

ANNOUNCEMENTS

Board of Review: Parish Council will be sitting as a Board of Review September 8 – September 22, 2017

2017 Assessment List
Written or Oral Protests must be received by the Parish Council Office by September 11, 2017 – 4:00 pm

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.